



**CHESTER COUNTY TRANSPORTATION COMMITTEE  
SPECIAL CALLED MEETING  
Monday, March 15<sup>th</sup>, 2021 at 5:30 PM  
R. Carlisle Roddey Chester County Government Complex  
1476 J A Cochran Bypass, Council Chambers**

**AGENDA**

- 1. Call to Order**
- 2. Approval of minutes**
  - a. January 19th, 2020 CCTC Minutes. **Pg. 2**
- 3. Old Business**
  - a. Update on Baseball Alley-Rick Craps, Dennis Corp.
  - b. Update on JA Cochran Bypass and Ashford Street Sidewalk installation -Rick Craps, Dennis Corp.
  - c. Approval of obligated FEMA funds to mitigate Britt Lane. Rick Craps, Dennis Corp. **Pg. 3**
  - d. Update to add sidewalks to Douglas Circle and Washington Street in Great Falls-Bill Coleman, ICE. **Pg. 4**
- 4. New Business**
  - a. Approval of bid for resurfacing Shirley Road in the amount of \$497,168.00-Bill Coleman, ICE **Pg. 18**
  - b. Approval of bid for Deer Branch Culvert in the amount of \$ 45,221.50-Rick Craps, Dennis Corp. **Pg. 20**
  - c. Discuss truck traffic on Canal Road in Catawba, SC.-Councilman Jordan.
- 5. Adjourn**



**CHESTER COUNTY TRANSPORTATION COMMITTEE**  
**Tuesday, January 19<sup>th</sup>, 2021 at 5:15 PM**  
**R. Carlisle Roddey Chester County Government Complex**  
**1476 J A Cochran Bypass, Council Chambers**

**Minutes**

**Present:** Interim Chairman Dr. Wylie Frederick, Vice Chairman Joe Branham, Councilman Brad Jordan, Councilman Mike Vaughn, Councilwoman Mary Guy, Councilman Pete Wilson, Clerk to Council Karen Lee and County Attorney Joanie Winters. Rules of Procedure Section 2-59- and 60 were suspended.

**Absent:** Councilman William Killian.

1. **Call to Order**-Interim Chairman Dr. Frederick called the meeting to order.
2. **Approval of minutes**
  - a. **October 19<sup>th</sup>, 2020 Special Called CCTC Minutes.**  
Vice Chairman Branham motioned to approve, second by Councilman Wilson. Vote 5-0 to approve.
  - b. **October 29<sup>th</sup>, 2020 CCTC Workshop Minutes.**  
Councilman Vaughn motioned to approve, second by Councilman Jordan. Vote 5-0 to approve.
3. **Old Business**
  - a. **Update on Baseball Alley-Matt Hines.**  
Ricky Crapp with the Dennis Corporation spoke on behalf of Matt Hines. He stated they were meeting with Lineberger Construction in the morning, they had to adjust grades to get around on site utilities. They plan to shift the parking and driveway over some and should be finished in three or four weeks.
  - b. **Update on JA Cochran Bypass and Ashford Street Sidewalk Installation -Matt Hines.**  
Ricky Crapp stated there were a few changes Mr. Gamble with SCDOT wanted to see made, changes were made to the plan and sent back to SCDOT and were approved. They were currently waiting on a permit from SCDOT to be issued this week. They plan to start on Ashford Street first and should be done in ninety days.
  - c. **Cost estimates to add sidewalks to Douglas Circle in Great Falls-Bill Coleman.**  
Mr. Coleman stated the cost to add sidewalks would be an estimate of \$ 220,000 dollars. Councilman Vaughn stated the circle was used for exercise by residents. Mr. Coleman said the sidewalks would be on the outside of the circle. They did not include the price for easement research in the estimate, since it was a state road the easement was probably already in place. Councilman Wilson said he would want to see the drawings to have a better understanding of exactly how the sidewalks would look, the length and width of the sidewalks along with a map. Mr. Coleman stated he could send the information to Dr. Frederick. Dr. Frederick said a special called transportation meeting could be held fifteen minutes before the next regular called meeting to go over the information Mr. Coleman provides.

**d. Update on Deerbranch Road. Councilman Vaughn.**

Councilman Vaughn said he had changed his mind on closing the road, after talking to some of the residents closing the road would be a negative impact on their property values. He wants to have the road repaired. Ed Darby, of EMA said FEMA would reimburse the county seventy-five percent of the cost as long as the FEMA requirements were met. Councilman Vaughn motioned to authorize the work on Deerbranch Road to repair it back to the way it was, second by Councilman Wilson. Vote 5-0 to approve.

**4. New Business**

**a. Approval of bid for C-Fund Roads to Palmetto Corporation of Conway in the amount of**

**\$ 1,007,920.70.** Bill Coleman stated the company had the low bid and was a reputable contractor, some of the roads would be reclaimed and some patched and paved. The name of the roads was Joe Caldwell, Debruhl, JBass, Crow's Nest, Southpaw, Coldstream, Bernice Lane and Murdock Road. Vice Chairman Branham motioned to approve, second by Councilman Jordan. Vote 5-0 to approve.

**b. Discuss CCTC-SCDOT partnership- Bill Coleman**

Vice Chairman Branham motioned to enter into partnership with SCDOT, second by Councilman Jordan. Vote 5-0 to approve.

**c. Request to Reimburse the Road Department for Road Maintenance from September 2020 to December 2020 in the amount of \$17,461.94 dollars.**

Councilman Wilson motioned to approve, second by Councilman Jordan. Vote 5-0 to approve.

**d. Request to Reimburse the Recycling Department for Sign Material from November 2020 to December 2020 in the amount of \$3106.96.**

Vice Chairman Branham motioned to approve, second by Councilman Jordan. Vote 5-0 to approve.

**5. Adjourn**

Councilwoman Guy motioned to adjourn, second by Councilman Vaughn. Vote 5-0 to adjourn.

Time: 5: 50 pm

**Chester County Britt Lane Pipe Washout  
Construction Cost Estimate**

As of: 09/22/20

**Base (Repair to Previous Condition)**

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Mobilization	1	LS	\$2,712.40	\$2,712
2	Bonds and Insurance	1	LS	\$1,500.00	\$1,500
3	Construction Stakes, Lines & Grades	1	EA	\$3,500.00	\$3,500
4	Traffic Control	1	LS	\$3,000.00	\$3,000
5	Removal & Disposal of Existing Asphalt Pavement	120	SY	\$15.00	\$1,800
6	24" Smooth Wall Pipe	40	LF	\$36.00	\$1,440
7	Turf Reinforcing Mat	120	SY	\$6.50	\$780
8	Full Depth Asphalt Pavement Patching 6" Unif.	120	SY	\$55.00	\$6,600
9	Borrow Excavation	100	CY	\$15.00	\$1,500

**Total Cost:** \$22,832  
**15% Contingency:** \$3,425  
**Base Grand Total:** \$26,257

**Additional Costs for Mitigation**

**Deductions from Base**

6	24" Smooth Wall Pipe	-40	LF	36.00	-\$1,440
7	Turf Reinforcing Mat	-120	SY	6.50	-\$780
9	Borrow Excavation	-100	CY	15.00	-\$1,500
<b>Total:</b>					<b>-\$3,720</b>

**Additions to Base**

6A	30" Smooth Wall Pipe	60	LF	\$65.00	\$3,900
7A	Rip-Rap (Class A)	28	TON	\$150.00	\$4,200
7B	Geotextile for Erosion Control under Riprap Class 2 Type C	32	SY	\$7.00	\$224
9A	Borrow Excavation	15	CY	\$100.00	\$1,500
10A	NO. 57 Stone For Backfill	15	TON	\$60.00	\$900
<b>Total:</b>					<b>\$10,724</b>

**Total Cost:** \$29,836  
**15% Contingency:** \$4,475  
**Mitigation Grand Total:** \$34,312

Sidewalk Comparisons

	Douglas Road	Washington Street
Begin	Sweatt McCullough Road	U S 211
End:	Sweatt McCullough Road	Last house
Length in Feet :	1600	2300
Miles:	0.0303	.0436
Sidewalk Width in Feet:	5	5
Houses:	6	26
Unclassified:	\$ 10,800.00	\$ 12,000.00
Borrow	\$ 7,000.00	\$ 10,000.00
Pipe:	\$ 1,000.00	\$ 6,300.00
Concrete Sidewalk:	\$ 54,000.00	\$ 78,000.00
Pedestrian Ramps:	\$ 2,000.00	\$ 3,825.00
Paving Drives:	\$ 10,000.00	\$ 13,333.33
Maintenance Stone:	\$ 2,000.00	\$ 5,000.00
MISC. (signs, erosion control, traffic control, etc)	20% \$ 17,300.00	\$ 25,000.00
Contingencies:	30% \$ 31,710.00	\$ 45,000.00
	<b>TOTAL CONSTRUCTION COSTS</b>	\$ 198,458.33
Engineering:	30% \$ 40,700.00	\$ 57,800.00
CEI	15% \$ 20,371.00	\$ 28,900.00
Surveying	\$ 20,000.00	\$ 20,000.00
Right of way	\$ 12,000.00	\$ 18,000.00
	<b>TOTAL</b>	\$ 323,158.33

Right of Way:

Douglass -20' both sides existing

Washington-The right of way varies from as little as 20' to max of 33'. (For the first 480' from US 21 SCDOT has 33' r/w on left side and 20' on the right. Then it is 2'0' both sides for 900 feet. Then it is 33' each side for rest of the way

Right of way costs are for obtaining right of way with no cost for land as I assume county does not want to buy Right of way







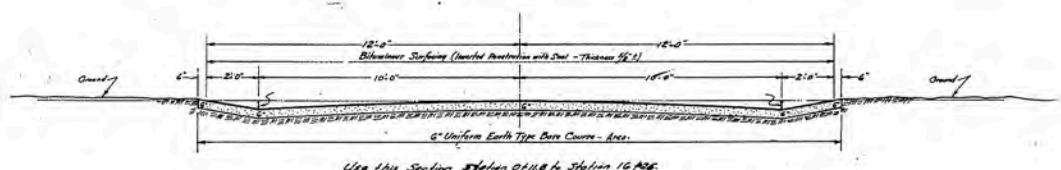


Proj. No.	Sheet	County	Dist. No.	Dist. No.	Sheet No.	Total
1	22	Orange	1230	140	2	2

S. C. STATE HWY DEPT.  
COLUMBIA

*TYPICAL SECTION OF IMPROVEMENT*

SCALE: 1" = 2'-0"



Use this Section between Station 0+10.0 to Station 16+00.0

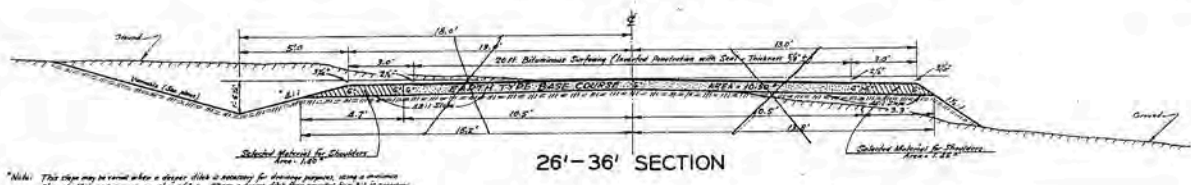
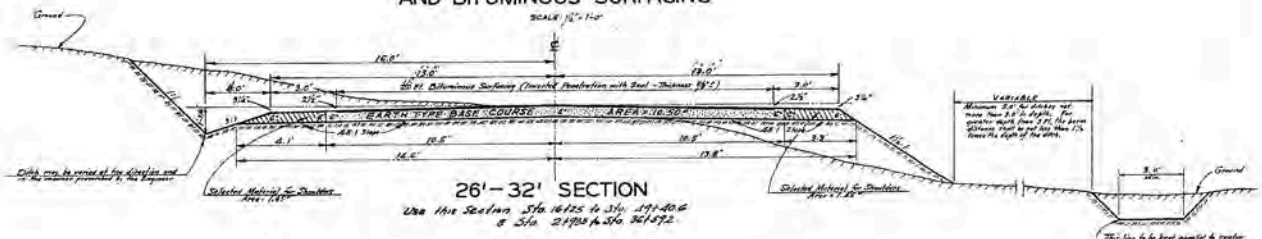
STATE HIGHWAY DEPT.  
COLUMBIA

## TYPICAL SECTIONS

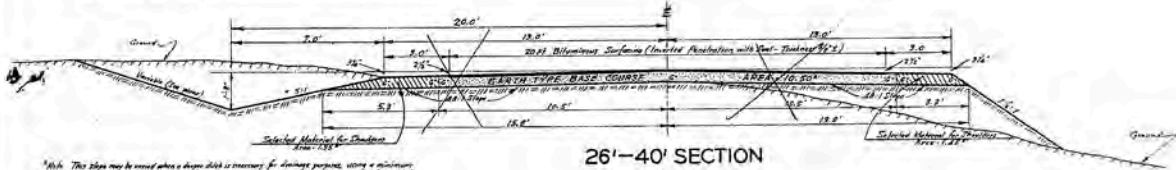
FOR

### EARTH TYPE BASE COURSE AND BITUMINOUS SURFACING

FILE NO.	26A	DATE	APR 24	BY	W. H. W.
NO.	1	REVISED	12-20-40	BY	W. H. W.



\*Note: This slope may be varied when a deeper ditch is necessary for drainage purposes, using a minimum slope of 1:1 and a maximum slope of 2:1. Where a deeper ditch than provided for is necessary, the ditch shall be placed further from the 8' maximum 2:1 slope to provide the necessary depth. See profile for special ditch grades.  
Also, this section may be widened by continuing the 4:1 slope (the distance between 8' and bottom of the ditch not to exceed 22 ft) where further widening is necessary on 2:1 grades that are governed by water circulation to where a more ditch is necessary for drainage purposes.

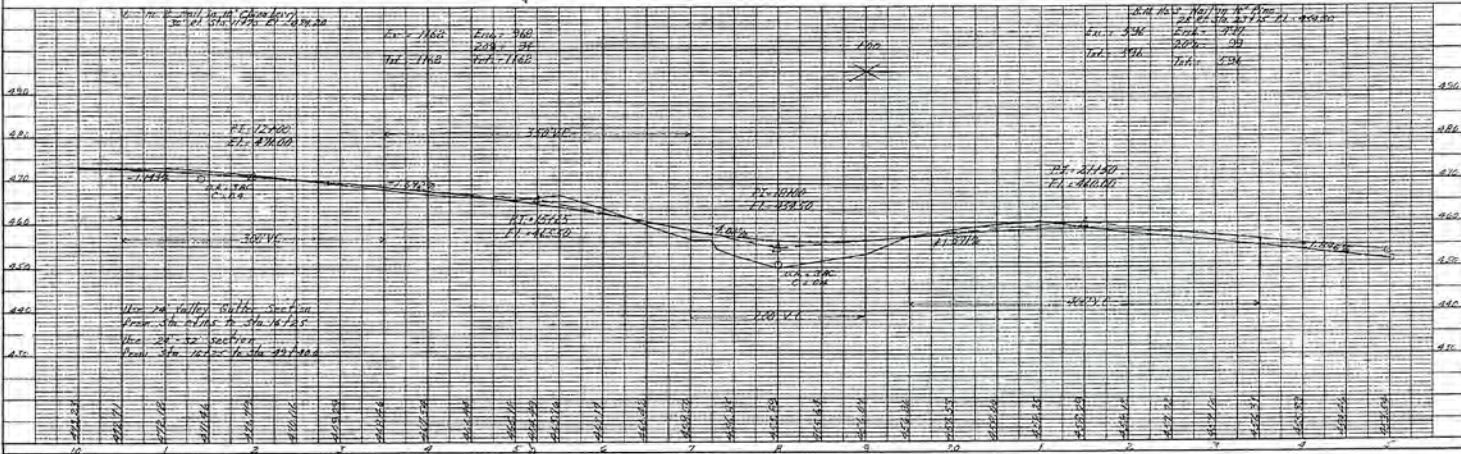
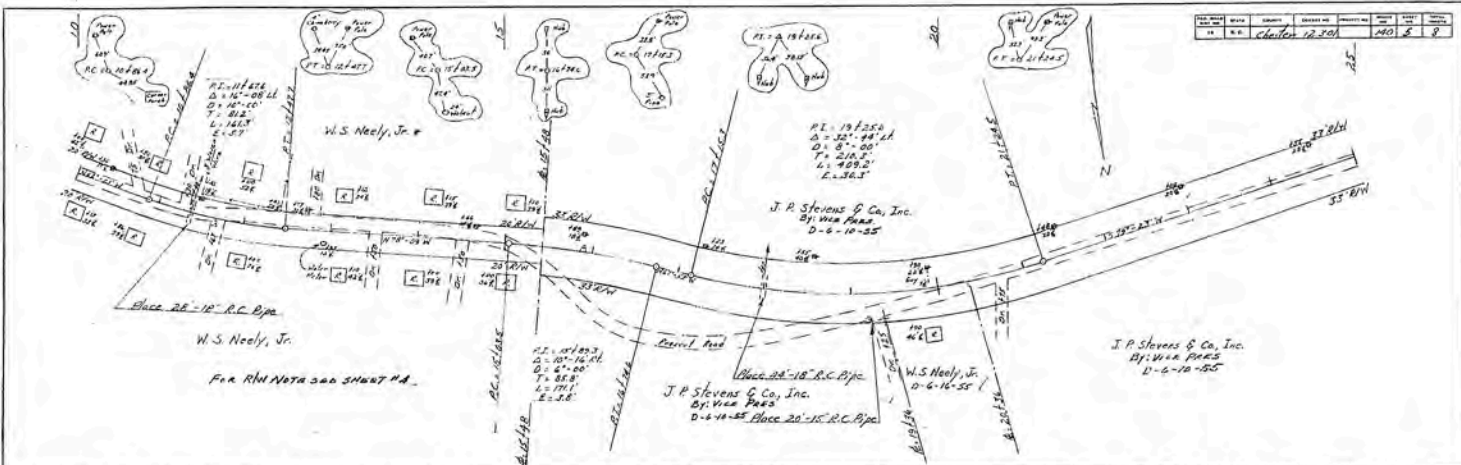


\*Note: This slope may be varied when a deeper ditch is necessary for drainage purposes, using a minimum slope of 1:1 and a maximum slope of 2:1. Where a deeper ditch than provided for is necessary, the ditch shall be placed further from the 8' maximum 2:1 slope to provide the necessary depth. See profile for special ditch grades.  
Also, this section may be widened by continuing the 4:1 slope (the distance between 8' and bottom of the ditch not to exceed 22 ft) where further widening is necessary on 2:1 grades that are governed by water circulation to where a more ditch is necessary for drainage purposes.

Note: Horizontal dimensions are shown in tenths of feet.

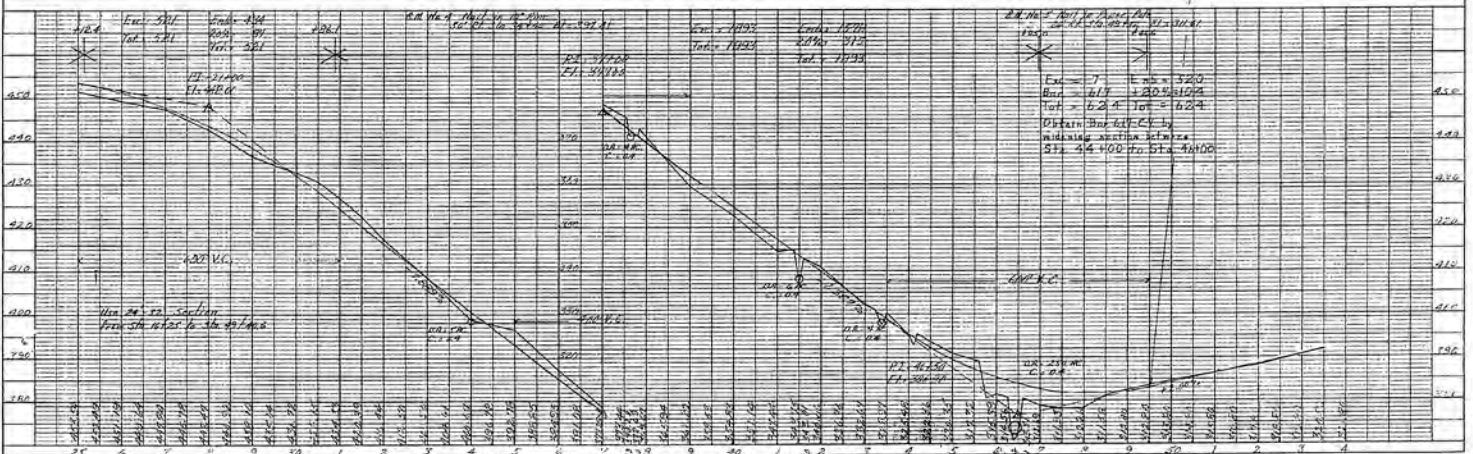
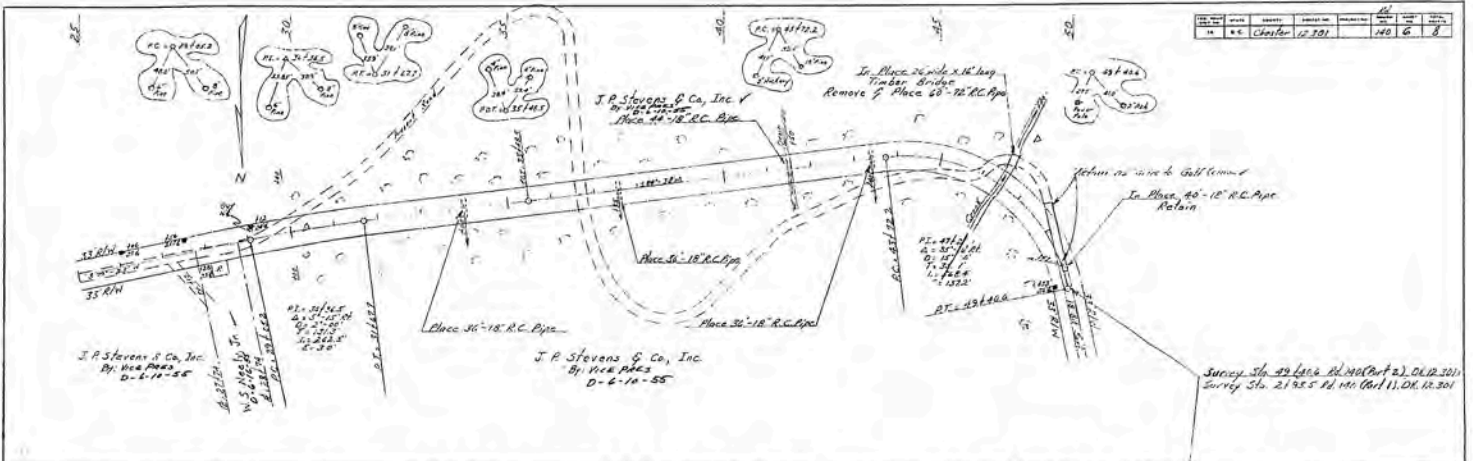


DATE	BY	REVISION	NO.
12-10-55	W.S. Neely, Jr.	REVISION	1
		REVISION	2
		REVISION	3
		REVISION	4
		REVISION	5
		REVISION	6
		REVISION	7
		REVISION	8
		REVISION	9
		REVISION	10



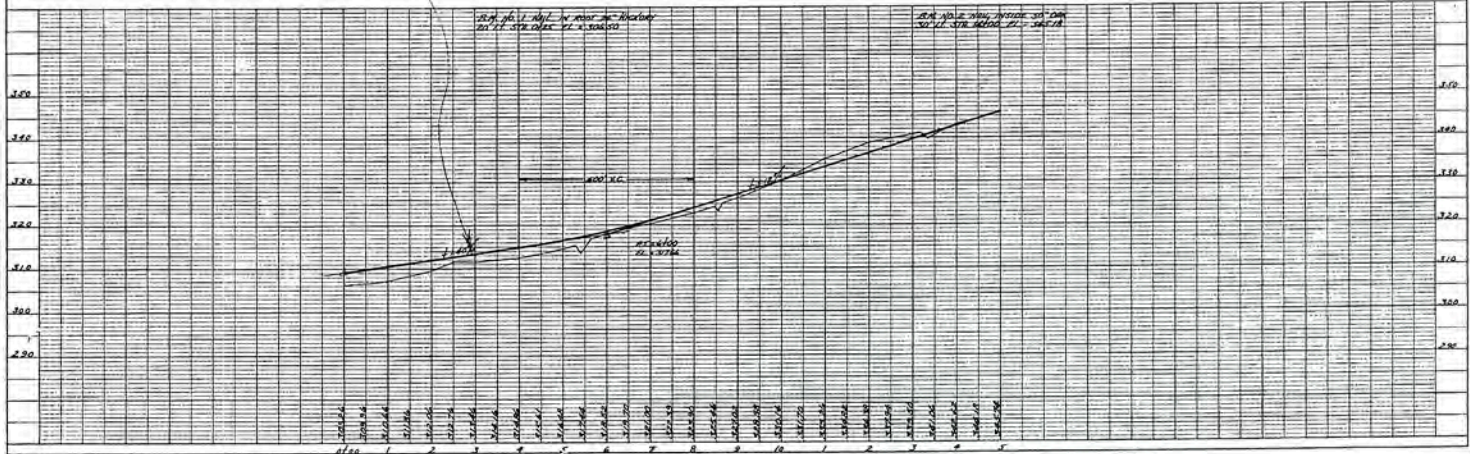
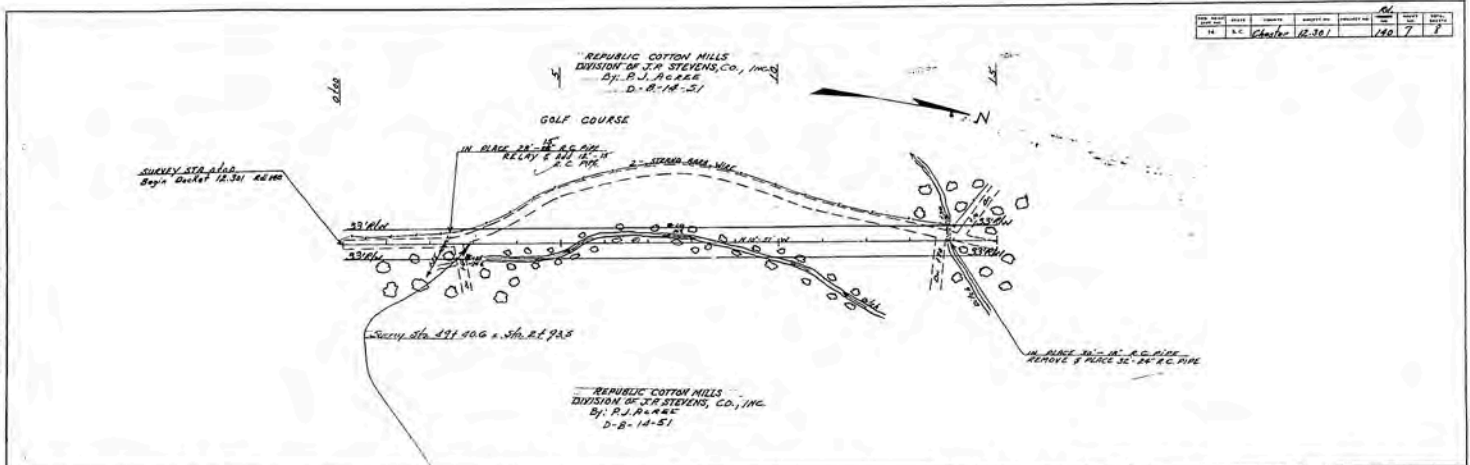
PLAN & PROFILE

NO.	DATE	BY	REVISION
11	12/20/11	J.P.	140 6 8



PART 1 PLAN PROFILE AND ELEVATION  
 SCALE: 1" = 40' HORIZ. 1" = 10' VERT.

DATE	BY	CHECKED	APPROVED
12-30-51	R.J. PARKER		
NO.	7		



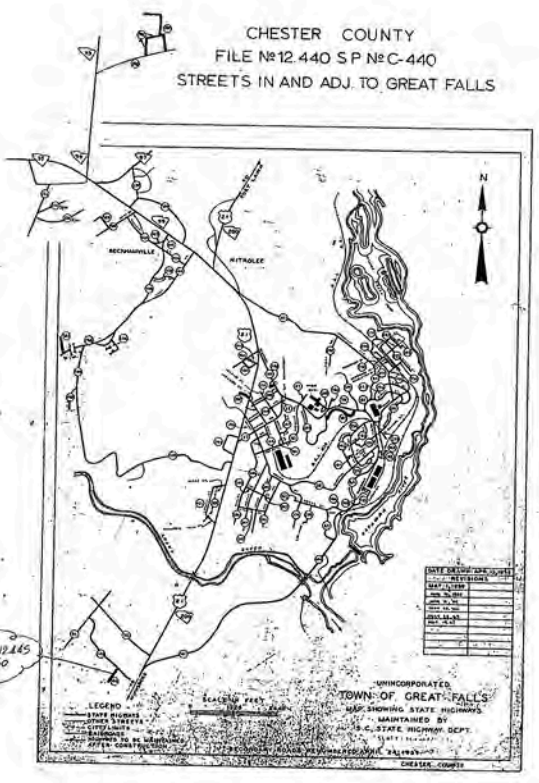
PLAN & PROFILE OF SEWER LINE



INDEX OF SHEETS

SHEET	NO.	TITLE SHEET
"	1A	QUANTITY SHEET
"	2-29	TYPICAL SECTIONS
"	3	INTERSECTION STANDARD
"	4	SUPPERELEVATION STANDARD
"	5-11	PLAN AND PROFILE
"	12-16	CROSS SECTIONS

CHESTER COUNTY  
FILE No 12.440 S P No C-440  
STREETS IN AND ADJ. TO GREAT FALLS



Bound under File No. 12.445  
and File No. 12.450  
3-1776



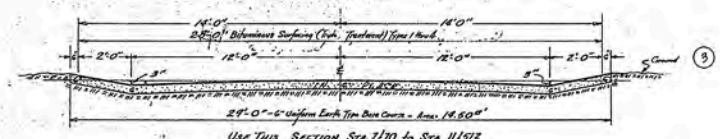


DATE	PLAN	CONTRACT	DATE	BY	REVISION
7	20	Charleston 440	1942	2 B	18

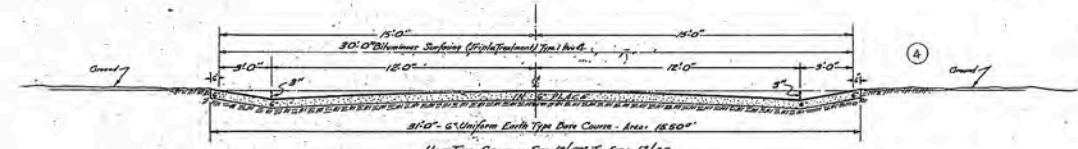
S. C. STATE HWY. DEPT.  
COLUMBIA

TYPICAL SECTION OF IMPROVEMENT

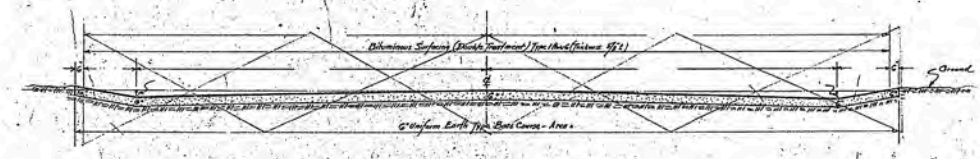
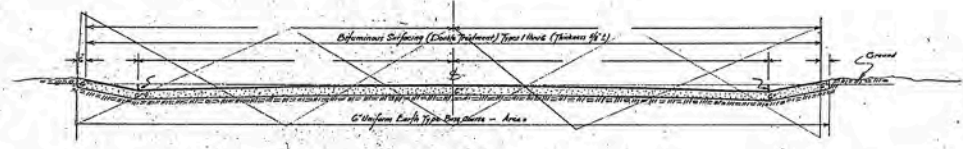
SCALE: 1" = 2'-6"



Use This Section Sta. 770 to Sta. 11,512  
on Road 5-585 and Through on Road 5-588

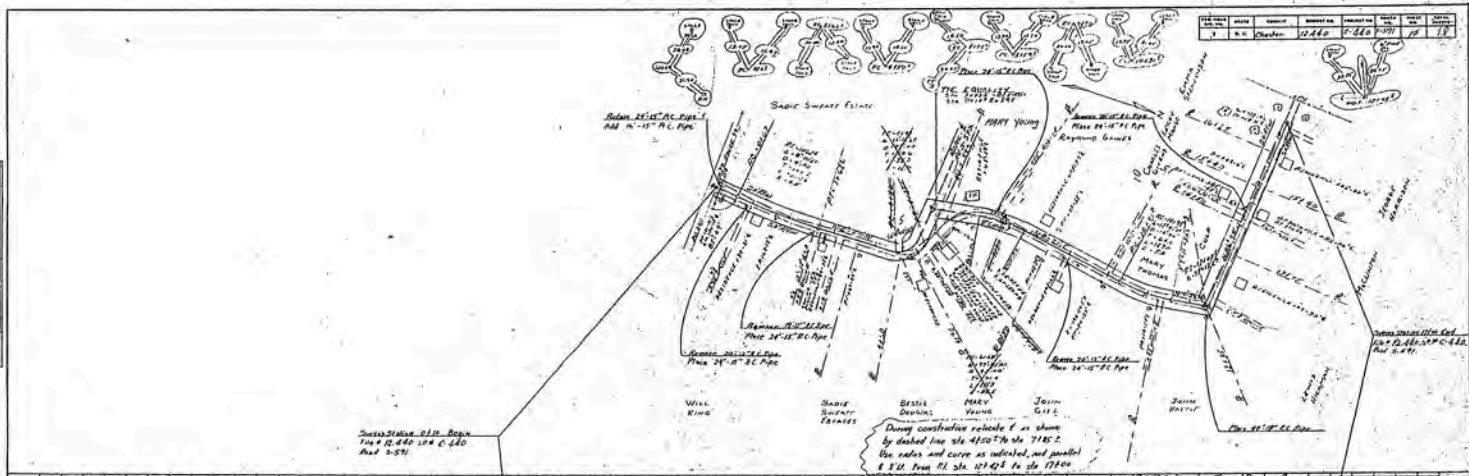


Use This Section Sta. 11,512 to Sta. 17,000  
Road 5-391

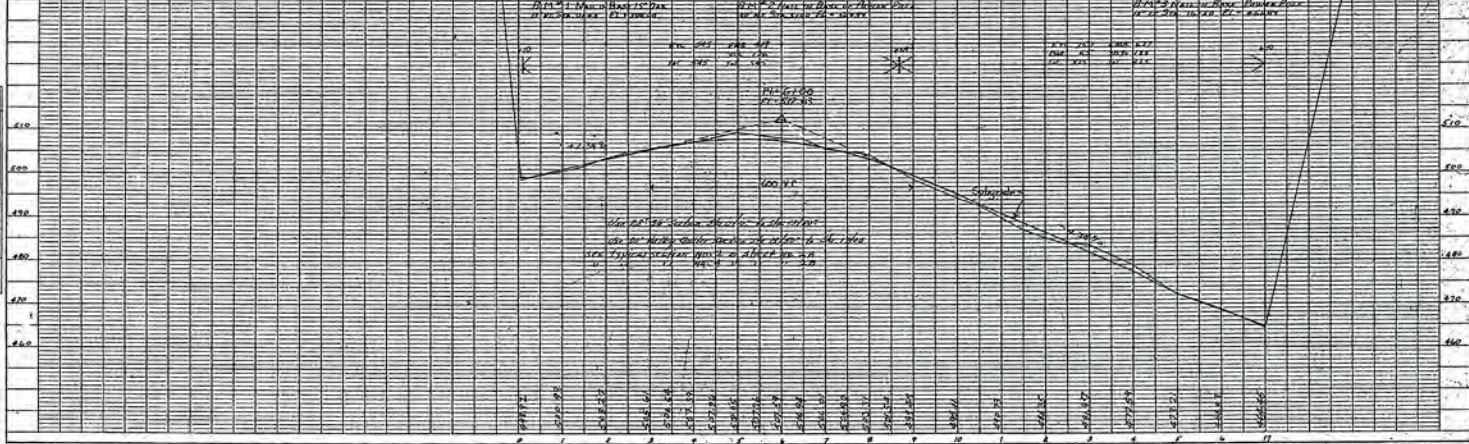


PLAN  
 SCALE: 1" = 100'  
 DATE: 10/15/54

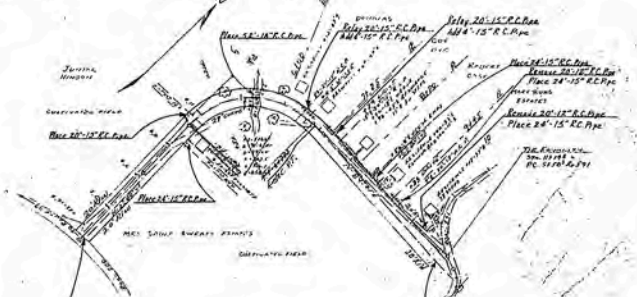
NO.	DATE	REVISION	BY	CHKD.
1	10/15/54	PREPARED	W. S. BROWN	
2	11/10/54	CHECKED	W. S. BROWN	



PROFILE  
 SCALE: 1" = 100'  
 DATE: 10/15/54



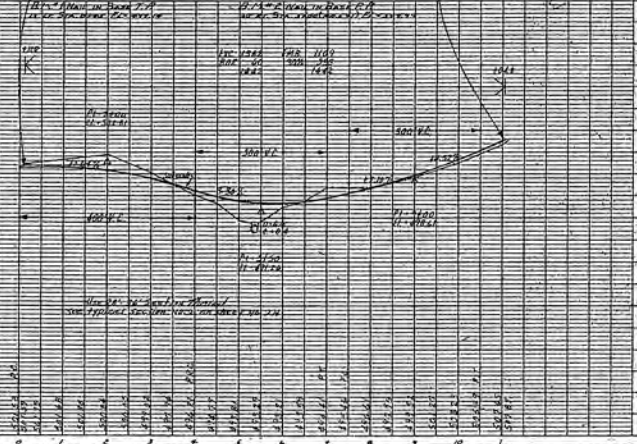
W.S. BROWN  
 CIVIL ENGINEER  
 1000 1/2 BROADWAY  
 NEW YORK 10004



NOTE:  
 During construction temporary work shown by  
 dashed lines shall be removed by the contractor  
 before the final 11:59 AM on 11/17/50.  
 All work shall be done in accordance with the  
 U.S.A. 20' or better.

Survey Stationing  
 File # 12-440 S.F.C. 440  
 12-5-572

Survey Stationing  
 File # 12-440 S.F.C. 440  
 12-5-572



1+00 1+20 1+40 1+60 1+80 2+00  
 520 510 500 490 480



*Chester County, South Carolina*

Office of Purchasing  
1476 J.A. Cochran Bypass  
Chester, SC 29706

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**Date:** March 15, 2021

**To:** Chester County Transportation Committee

**From:** Susan M. Cok

**Subject:** Approval of Bid – CTC 2022 Resurfacing Project (Shirley Road)

Chester County Council Members,

On February 5, 2021, the Purchasing Office, Public Works and ICE issued RFB: 20-46.06 for Shirley Road. The bids were opened on February 23, 2021. There were 4 bids received and our recommendation is to award the bid to the lowest bidder Lynches River Contracting out of Pageland, SC in the amount of \$497,168.00.

Respectfully,

*Susan M. Cok*

Susan M. Cok,  
Director of Contracts and Procurement



Certified Bid Tabulation

CTC 2022 RESURFACING PROJECT (SHIRLEY ROAD)

RFB: 20-46.06

Tuesday, February 23, 2021, 2:00 PM



COMPANY NAME COMPANY NAME COMPANY NAME COMPANY NAME

ITEM	DESCRIPTION	QUANTITY	UNIT	Palmetto Corp of Conway		LCI-Lineberger Construction		Lynches River Contracting		Sloan Construction	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Mobilization	1	LS	\$29,000.00	\$29,000.00	\$9,575.00	\$9,575.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
2	Traffic Control	1	LS	\$11,800.00	\$11,800.00	\$12,500.00	\$12,500.00	\$3,850.00	\$3,850.00	\$17,100.00	\$17,100.00
3	Bonds and Insurance	1	LS	\$7,000.00	\$7,000.00	\$8,500.00	\$8,500.00	\$5,000.00	\$5,000.00	\$7,100.00	\$7,100.00
4	Maintenance Stone	25	TON	\$54.00	\$1,350.00	\$50.00	\$1,250.00	\$85.00	\$2,125.00	\$83.44	\$2,086.00
5	HMA Surface Course Type C (liquid included) 2" Uniform	2000	SY	\$15.60	\$31,200.00	\$20.38	\$40,760.00	\$13.00	\$26,000.00	\$16.15	\$32,300.00
6	HMA Surface Course Type E (liquid included) 100 LBS/SY	37965	SY	\$4.45	\$168,944.25	\$5.02	\$190,584.30	\$3.75	\$142,368.75	\$3.80	\$144,267.00
7	HMA Surface Course Type B (liquid included) 175 LBS/SY	37965	SY	\$7.45	\$282,839.25	\$8.51	\$323,082.15	\$6.35	\$241,077.75	\$6.30	\$239,179.50
8	Permanent Vegetation	3.6	ACRE	\$2,350.00	\$8,460.00	\$1,675.00	\$6,030.00	\$1,720.00	\$6,192.00	\$2,750.00	\$9,900.00
9	Permanent Raised Yellow Markers Bi-Dir 4" x 4"	284	EACH	\$4.60	\$1,306.40	\$8.28	\$2,351.52	\$4.60	\$1,306.40	\$4.60	\$1,306.40
10	Street Sign	5	EA	\$275.00	\$1,375.00	\$250.00	\$1,250.00	\$225.00	\$1,125.00	\$275.00	\$1,375.00
11	24" White Solid Lines (Stop) FDP	60	LF	\$1.50	\$90.00	\$1.66	\$99.60	\$1.50	\$90.00	\$1.50	\$90.00
12	24" White Solid Lines (Stop) Thermoplastic-125 Mil	60	LF	\$18.00	\$1,080.00	\$13.80	\$828.00	\$18.00	\$1,080.00	\$18.00	\$1,080.00
13	4" White Solid Lines (Pavement Edge Lines) FDP	56648	LF	\$0.10	\$5,664.80	\$0.13	\$7,364.24	\$0.10	\$5,664.80	\$0.10	\$5,664.80
14	4" White Solid Lines (Pavement Edge Lines) Thermoplastic-90 Mil	28500	LF	\$0.36	\$10,260.00	\$0.39	\$11,115.00	\$0.36	\$10,260.00	\$0.36	\$10,260.00
15	4" Yellow Solid Lines (No Passing Zone) FDP	56648	LF	\$0.10	\$5,664.80	\$0.13	\$7,364.24	\$0.10	\$5,664.80	\$0.10	\$5,664.80
16	4" Yellow Solid Lines (No Passing Zone) Thermoplastic-90 Mil	28500	LF	\$0.36	\$10,260.00	\$0.39	\$11,115.00	\$0.36	\$10,260.00	\$0.36	\$10,260.00
17	4" White Skips FDP	130	LF	\$0.15	\$19.50	\$0.26	\$33.80	\$0.15	\$19.50	\$0.15	\$19.50
18	4" White Skips Thermoplastic-90 Mil	130	LF	\$0.40	\$52.00	\$0.83	\$107.90	\$0.40	\$52.00	\$0.40	\$52.00
19	HMA Full Depth Patching	100	SY	\$110.00	\$11,000.00	\$70.00	\$7,000.00	\$70.00	\$7,000.00	\$82.60	\$8,260.00
20	Variable Depth Milling	367	SY	\$11.10	\$4,073.70	\$15.00	\$5,505.00	\$16.00	\$5,872.00	\$15.50	\$5,688.50
21	Sidewalk	40	SY	\$99.00	\$3,960.00	\$65.00	\$2,600.00	\$52.00	\$2,080.00	\$140.00	\$5,600.00
22	2' x 4' Detectable Mat	2	EACH	\$250.00	\$500.00	\$400.00	\$800.00	\$400.00	\$800.00	\$400.00	\$800.00
<b>TOTAL</b>				<b>\$595,899.70</b>	<b>\$595,899.70</b>	<b>\$649,815.75</b>	<b>\$649,815.75</b>	<b>\$497,168.00</b>	<b>\$497,168.00</b>	<b>\$528,053.50</b>	<b>\$528,053.50</b>
<b>Ranking</b>				<b>3</b>	<b>Ranking</b>	<b>4</b>	<b>Ranking</b>	<b>1</b>	<b>Ranking</b>	<b>2</b>	

The signature below certifies that the bids tabulated herein are an accurate summary of the bids received and that any discrepancies have been identified and corrected. Based on the bid tabulations herein Lynches River Contracting, Inc., is the lowest responsive bidder.

Signature

William L. Coleman, Jr.  
Project Manager

2/23/2021  
Date



## Recommendation of Award

Date: February 25, 2021

Project: Deer Branch Road Culvert Repair	Owner: Chester County	RFP NO: C7.68-03
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Bidder: AOS Specialty Contractors, Inc.
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Bidder's Address:
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<u>1224 Two Notch Road, Lexington, SC 29073</u>
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To: Dr. Wylie Frederick, County Supervisor

On January 27, 2021, an Invitation to Bid for the above referenced project was advertised in SCBO and posted to the County's website.

On February 24, 2021, seven (7) bids were received for the project. A certified tabulation of the bids received is attached.

Dennis Corporation has reviewed the bids received by all bidders. One bidder's Contractor's License Number submitted was not able to be verified with LLR. This bidder was determined to be non-responsive and was disqualified. All other bidders were determined to be qualified.

The lowest qualified bid received was in the amount of \$45,221.50 by AOS Specialty Contractors, Inc. Dennis Corporation found that the submittal met the bid requirements as specified and advertised and the bidder is considered to be responsible and responsive. The individual prices bid for the work were reviewed and analyzed and the price is less than the engineer's estimate of probable costs. The total price bid is found to be fair and reasonable for the work as specified.


Based on the review and analysis of the bid responses, Dennis Corporation recommends that if the County wishes to proceed with the project, a contract be awarded to AOS Specialty Contractors, Inc for the Project in the amount of \$45,221.50.

Dennis Corporation

Engineer

By: Matt Hines, P.E.

Name

  
Authorized Signature

Engineering Manager

Title

# CERTIFIED BID SUMMARY

Deer Branch Road  
Culvert Repair  
RFB NO: C7.68-03



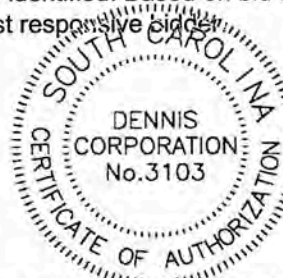
Chester County  
1476 J.A. Cochran Bypass  
Chester, SC 29706



Wednesday, February 24, 2021 at 2:00 PM

Rank	Company Name	Bid Total
1	AOS Specialty Contractors, Inc. 1224 Two Notch Road Lexington, SC 29073 SC Contractor License 111758	\$45,221.50
2	Faulkner Development & Engineering, LLC 3025 Montview Road Sharon, SC 29742 SC Contractor License 121005	\$45,600.00
3	Site Concepts, Inc 411 Walnut Street Suite 3803 Green Cove Springs, FL 32043 SC Contractor License 115032	\$68,760.00
4	LCI-Lineberger Construction, Inc. 1490 Kershaw Camden Highway Lancaster, SC 29720 SC Contractor License 95014	\$69,493.50
5	Armstrong Contractors LLC 600 Longtown Road Columbia, SC 29229 SC Contractor License 107878	\$85,390.00
6	Mace Green Builders LLC 305 Willow Oak Circle Lancaster, SC 29720 SC Contractor License 119338	\$97,467.03
7	Howard Contractors 2120 Ireland Road Easley, SC 29640 SC Contractor License 3833 (Unverifiable)	Disqualified (Unverified License)

The attached bid tabulations are an accurate summary of the bids received on the subject project. Any discrepancies in unit prices or extended totals have been identified. Based on bid tabulations herein, AOS Specialty Contractors, Inc. is identified as the lowest responsive bidder.





**Deer Branch Road Culvert Repair  
for  
Chester County  
Bid Tabulation**

Item #	Description	Quantity	Units	AOS Specialty Contractors, Inc.		Faulkner Development & Engineering, LLC		Site Concepts, Inc.		LCI Lineberger Construction, Inc.		Armstrong Contractors LLC		Mace Green Builders, LLC		Howard Contractors	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	1	LS	\$14,500.00	\$14,500.00	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$6,500.00	\$6,500.00	\$10,000.00	\$10,000.00	\$9,520.00	\$9,520.00	\$5,500.00	\$5,500.00
2	Traffic Control	1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$3,800.00	\$3,800.00	\$3,300.00	\$3,300.00
3	Construction Stakes	1	LS	\$950.00	\$950.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,150.00	\$1,150.00	\$5,000.00	\$5,000.00	\$8,280.00	\$8,280.00	\$1,400.00	\$1,400.00
4	Rem & Disp. Ex Asphalt Pavement	20	SY	\$33.25	\$665.00	\$50.00	\$1,000.00	\$50.00	\$1,000.00	\$125.00	\$2,500.00	\$50.00	\$1,000.00	\$2,800.00	\$2,800.00	\$190.00	\$3,800.00
5	Borrow Excavation	90	CY	\$84.85	\$7,636.50	\$20.00	\$1,800.00	\$70.00	\$6,300.00	\$80.00	\$7,200.00	\$50.00	\$4,500.00	\$99.55	\$8,959.50	\$248.60	\$22,194.00
6	Graded Aggregate Base Course - 8"	67	SY	\$22.00	\$1,474.00	\$20.00	\$1,340.00	\$30.00	\$2,010.00	\$75.00	\$5,025.00	\$20.00	\$1,340.00	\$50.14	\$3,359.38	\$7,000.00	\$2,850.18
7	HMA Surface Course Type C	10	TON	\$380.00	\$3,800.00	\$500.00	\$5,000.00	\$200.00	\$2,000.00	\$400.00	\$4,000.00	\$150.00	\$1,500.00	\$500.00	\$5,000.00	\$638.00	\$6,380.00
8	60" RC Pipe	32	LF	\$291.00	\$9,312.00	\$300.00	\$9,600.00	\$300.00	\$9,600.00	\$875.00	\$28,000.00	\$880.00	\$21,760.00	\$875.00	\$28,000.00	\$675.00	\$18,400.00
9	Rip Rap Class B	40	TON	\$67.50	\$2,700.00	\$100.00	\$4,000.00	\$60.00	\$2,400.00	\$125.00	\$5,000.00	\$150.00	\$6,000.00	\$150.50	\$6,380.00	\$95.00	\$3,800.00
10	Geotextile for EC Under Rip Rap	22	SY	\$12.00	\$264.00	\$25.00	\$550.00	\$100.00	\$2,200.00	\$4.25	\$93.50	\$45.00	\$990.00	\$127.20	\$2,796.40	\$30.60	\$673.20
11	Silt Fence	125	LF	\$3.48	\$435.00	\$10.00	\$1,250.00	\$10.00	\$1,250.00	\$9.00	\$1,125.00	\$1,000.00	\$1,000.00	\$10.75	\$1,343.75	\$5.40	\$675.00
12	Turbidity Curtain	40	LF	\$12.00	\$480.00	\$100.00	\$4,000.00	\$250.00	\$10,000.00	\$90.00	\$2,400.00	\$25.00	\$1,000.00	\$50.40	\$2,016.00	\$20.00	\$800.00
13	Permanent Cover	1	LS	\$390.00	\$390.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00	\$6,300.00	\$6,300.00	\$5,250.00	\$5,250.00	\$1,050.00	\$1,050.00
14	Erosion Control Maintenance	1	LS	\$115.00	\$115.00	\$2,060.00	\$2,060.00	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00	\$10,000.00	\$10,000.00	\$9,960.00	\$9,960.00	\$480.00	\$480.00
<b>Total Price Bid</b>				<b>\$45,221.50</b>		<b>\$45,600.00</b>		<b>\$68,760.00</b>		<b>\$69,493.50</b>		<b>\$85,390.00</b>		<b>\$97,467.03</b>		<b>\$71,302.38</b>	
<b>Required Bid Forms Returned and Signed?</b>				<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>	
<b>License Verified?</b>				<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>	
<b>Bid Security?</b>				<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>		<b>Y</b>	
														<b>Chk \$4860.30</b>		<b>Chk \$3,800.00</b>	

Red Highlighted unit prices indicate that the Unit Price shown was calculated to match the Total Price submitted.  
Yellow Highlighted total prices indicate that the Total Price shown was calculated based on the Unit Price submitted.  
Mathematical discrepancies indicated above did not affect or change the overall ranking.

**Disqualified  
(Would not have  
changed outcome)**

# **CHESTER COUNTY COUNCIL MEETING**

## **R. Carlisle Roddey Chester County Government Complex**

1476 J.A. Cochran Bypass Chester, SC 29706

**Monday, March 15<sup>th</sup>, 2021 at 6:00 PM**

Interim Supervisor Dr. Wylie Frederick Presiding

### **Agenda**

1. **Call to Order**
2. **Pledge of Allegiance and Invocation**
3. **Approval of Minutes**
  - a. Approval of March 1<sup>st</sup>, 2021 Council Minutes.
4. **Citizen Comments**
5. **Public Hearing**
  - a. Needs and Assessment Hearing.
6. **Ordinances/Resolutions/Proclamations**
  - a. Needs and Assessment Hearing-Grazier Rhea, Catawba Regional Council of Government.
  - b. **2021-7** Resolution Declaring Project Status Under The 2014 Capital Project Sales and Use Tax Referendum and The County's Intention to Allocate the Remaining Funds; And Other Related Matters.
7. **Old Business**
  - a. Heart and Soul of Fort Lawn -Mick Harrington.
  - b. **FROM CCTC:**
    1. Approval to add sidewalks to Douglas Circle and Washington Street in Great Falls.
    2. Approval of bid for Deer Branch Culvert in the amount of \$ 45,221.50.
    3. Approval of bid for Resurfacing Shirley Road in the amount of \$497,168.00.
    4. Approval of obligated FEMA funds to mitigate Britt Lane.
    5. Approval to add signage to Canal Road.
  - c. February Litter and Litter Enforcement Update. Interim Chairman Dr. Frederick.
8. **New Business**
  - a. Radio Committee Appointee Ratification. -Doug McMurray.
  - b. E911 recorder purchase approval. - Doug McMurray.
  - c. Discussion regarding E911 changes. -Doug McMurray.
  - d. Council to authorize the Sheriff's Office to apply for SC Department of Public Safety Grant for Body-Worn Cameras with no match in the amount of \$67,967.49 dollars. - Sheriff Dorsey.

- e. Council to authorize the Sheriff's Office to apply for JAG Grant for License Plate Reading Cameras in the amount of \$250,000 with a ten percent match. -Sheriff Dorsey.
- g. Council to authorize the Sheriff's Office to apply for JAG Grant for Crime Scene Equipment & Training in the amount of \$ 285,771 with a ten percent match. -Sheriff Dorsey.
- h. Council to authorize the Sheriff's Office to apply for JAG Grant for Safety Equipment for Detention officers in the amount of \$100,000 with a ten percent match. -Sheriff Dorsey.
- i. Council to authorize the Sheriff's Office to apply for Project Safe Neighborhoods Grant License Plate Reading Cameras in the amount of \$250,000 with no match. -Sheriff Dorsey.
- j. Council to authorize the Sheriff's Office to receive Grant Funds from Palmetto Citizens Against Sexual Assault. -Sheriff Dorsey.
- k. Request to provide \$3400 dollars from the local ATAX fund to the Flopeye Fish Festival for Fireworks- Councilman Vaughn.

**9. Boards and Commissions**

- a. Appointment to the Hazel Pittman Board. -Councilman Vaughn.
- b. Resignation from the Fort Lawn Fire Protection Board. - Councilman Jordan.
- c. Re-appointment to Catawba Regional Council of Governments. -County Council.
- d. Appointment to the Radio Users Advisory Committee- Interim Chairman Dr. Frederick.

**10. Executive Session**

- a. Discuss a contractual matter regarding County Property -Attorney Winters.
- b. Receive legal advice regarding State of Emergency-Attorney Winters.
- c. Receive legal advice regarding Chester County Airport-Attorney Winters.
- d. Receive legal advice regarding Economic Development- Attorney Winters.

**11. Council Actions Following Executive Session**

- a. Action taken regarding a contractual matter of County Property.
- b. Action taken regarding legal advice for the State of Emergency.
- c. Action taken regarding legal advice on the Chester County Airport.
- d. Action taken regarding legal advice for Economic Development.

**12. Council Comments**

**13. Adjourn**

Pursuant to the Freedom of Information Act, the Chester News & Reporter, The Herald in Rock Hill, SC, WSOC-TV, Channel 9 Eyewitness News, the Mfg. Housing Institute of SC, WRHI Radio Station, C&N2 News, WCNC News and Capitol Consultants were notified, and a notice was posted on the bulletin board at the Chester County Government Building 24 hours prior to the meeting.

↓ **\*\*\*PUBLIC NOTICE\*\*\*** ↓

**Any citizen who wishes to make a public comment at the County Council meetings can do so in the following ways:**

1. You may submit your comments in writing to County Council by emailing Karen Lee, [klee@chestercounty.org](mailto:klee@chestercounty.org).

2. You may submit your comments by mail: Chester County Clerk to Council, Karen Lee, PO Box 580, Chester, SC 29706.
3. Anyone who wishes to appear in person before Council must register with the Chester County Clerk to Council by phone 803-377-7852 or by email at [klee@chestercounty.org](mailto:klee@chestercounty.org) no later than 10:00 am on the day of the Council meeting. Such appearance will be limited to one (1) person to be permitted to enter the building while maintaining social distancing. The Clerk will confirm the appointment back to the requestor. A County employee will be on hand to open the back door of the Government Complex at the registered time. The individual may appear before Council for no more than three (3) minutes and will be required to leave the building immediately following their address to Council. Groups of presenters will not be permitted at this time, nor will individuals who have not registered by the deadline. All rules of social distancing as recommended by the CDC and the etiquette procedures of the County Council must be followed. Chester County Council remains committed and receptive to the comments of the citizens of Chester County and while the Council does not like these restrictions, they are being done in the interest of everyone's health.

### **Guidelines for Addressing Council**

#### **Citizens Comments:**

- Each citizen will be limited to three minutes.

#### **Public Hearings:**

- Each speaker will be limited to three-minutes.

#### **When introduced:**

- Approach the podium, state your name and address.
- Speak loudly and clearly making sure that the microphone is not obstructed.
- Do not address the audience – direct all comments to Council.
- Do not approach the Council table unless directed.

#### **Anyone addressing Council will be called out of order if you:**

- Use profanity.
- Stray from the subject.
- Make comments personally attacking an individual member of Council.

# **CHESTER COUNTY COUNCIL MINUTES**

## **R. Carlisle Roddey Chester County Government Complex**

1476 J.A. Cochran Bypass Chester, SC 29706

**Monday, March 1st, 2021 at 6:00 PM**

**Present:** Interim Chairman Dr. Wylie Frederick, Vice Chairman Joe Branham, Councilman Brad Jordan, Councilman Mike Vaughn, Councilwoman Mary Guy, Councilman William Killian, Councilman Pete Wilson, Clerk to Council Karen Lee and County Attorney Joanie Winters. Rules of Procedure Section 2-59 and 60 were suspended.

1. **Call to Order-** Interim Chairman Dr. Frederick called the meeting to order.
2. **Pledge of Allegiance and Invocation** Pledge was recited in unison; Councilwoman Guy gave the invocation.
3. **Approval of Minutes- February 16<sup>th</sup>, 2021 Council Minutes.**  
Vice Chairman Branham motioned to approve, second by Councilman Wilson. Vote 6-0 to approve.
4. **Citizen Comments**  
Michael McLain, 5754 Old 21 Road, Fort Lawn SC voiced his concerns regarding a manufacture possibly moving across the street from his property and felt like it would lower the value of his home along with possible noise and lights coming from the facility.  
  
Roxann James, 3007 Steele Village Rd, Rock Hill SC voiced her concerns regarding the 2014 capital project sales tax.
5. **Public Hearing-**None
6. **Ordinances/Resolutions/Proclamations-**None
7. **Old Business**
  - a. **Approval of Sharp back up service multi-year contract in the amount of \$79,704 dollars.**  
David Schuelke. Councilman Jordan motioned to approve, second by Vice Chairman Branham. Vote 6-0 to approve.
8. **New Business-**None
9. **Boards and Commissions**
  - a. **Appointment to the Hazel Pittman Board- Councilman Wilson.**  
Councilman Wilson motioned to appoint Tommy Martin, second by Councilman Vaughn. Vote 6-0 to approve.
  - b. **Appointment to the Rural Fire Commission- Vice Chairman Branham.**  
Vice Chairman Branham motioned to appoint Eugene Hudson, second by Councilman Jordan. Vote 6-0 to approve.

**c. Resignation from the Hazel Pittman Board- Councilman Vaughn.**

Councilman Vaughn motioned to accept Marvin Keith Black's resignation, second by Councilman Wilson. Vote 6-0 to approve.

**d. Appointment to the Burnt House Meeting Cemetery Ad-hoc Board-County Council.**

Councilman Vaughn motioned to appoint Scott Coleman, second by Vice Chairman Branham. Vote 6-0 to approve.

**10. Executive Session-Councilwoman Guy motioned to go into Executive Session, second by Councilman Killian. Vote 6-0 to approve.**

a. Purpose of discussing Project Magma, Economic Development Project-Attorney Winters.

b. To discuss Economic Development Project 2024-Attorney Winters.

**11. Council Actions Following Executive Session**

Councilman Vaughn motioned to go back to Regular Session, second by Vice Chairman Branham. Vote 6-0 to approve.

**a. Action taken regarding discussion of Project Magma, Economic Development Project.**

Taken as information only.

**b. Action taken regarding discussion of Economic Development Project 2024.**

Councilman Wilson motioned to assist with the RIA grant for project 2024, second by Councilman Killian. Vote 6-0 to approve. Economic Director Robert Long stated the funds would help with the infrastructure of water and sewer to support the project. The grant request was \$187,000 dollars with project 2024 matching \$28,000 dollars.

**12. Council Comments**

Councilman Wilson said Council should begin to consider allowing a limited number of citizens to attend Council meetings. He suggested allowing the first ten people who signs up to attend be permitted to attend the meetings.

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**13. Adjourn**

**TIME: 8:30 PM** Councilwoman Guy motioned to adjourn, second by Councilman Killian. Vote 6-0 to adjourn.

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Karen Lee, Clerk to Council

Pursuant to the Freedom of Information Act, the Chester News & Reporter, The Herald in Rock Hill, SC, WSOC-TV, Channel 9 Eyewitness News, the Mfg. Housing Institute of SC, WRHI Radio Station, C&N2 News, WCNC News and Capitol Consultants were notified and a notice was posted on the bulletin board at the Chester County Government Building 24 hours prior to the meeting.



## MEMORANDUM

TO: Chester County Council

FROM: Catawba Regional Council of Governments

DATE: February 19, 2021

SUBJECT: Needs Assessment Process

In order to apply for Community Development Block Grant funds, localities must complete a needs assessment process to gather input from citizens concerning the community needs.

Chester County will hold a Needs Assessment Public Hearing during its County Council meeting at 6:00 p.m. on Monday, March 15, 2021. At this hearing, Catawba Regional Council of Governments staff will present the identified community needs and receive additional comments concerning the current needs, especially as they relate to the low and moderate income persons in Chester County. Attached is a copy of the public hearing notice that will be published in *The Chester News and Reporter* on Wednesday, February 24, 2021.

Attached is a list of prioritized needs from Chester County's 2020 Needs Assessment. This can be used as a guide to identify Chester County's community needs for 2021, which will be updated at the hearing on March 15th. Suggested wording needed for CDBG-CV (coronavirus) funding is highlighted in yellow on the list.

Also attached is an overview of the proposed use of Community Development Block Grant funds for the 2021-2022 program year. The next funding round for the Community Development Block Grant program is April 16, 2021 and applications must be requested March 15, 2021. Infrastructure projects will be eligible in the spring funding round. Community Enrichment, Neighborhood Revitalization and Special Projects applications will be due September 17, 2021. Business Development and Ready to Go Public Facilities applications may be submitted at any time during the year.

For additional information, please contact Christine Schwartz, Angela Kirkpatrick, or Grazier Rhea, with Catawba Regional Council of Governments, at 803-327-9041.

# CHESTER COUNTY, SC

## PRIORITIZED COMMUNITY NEEDS

FEBRUARY 2020

The following lists the top priority needs of Chester County:

1. Upgrade water, sanitary sewer, and storm sewer infrastructure and services in low and moderate income areas including infrastructure upgrades in the Dawson Drive, East Chester, Lancaster Street, Saluda Street and McClure Street areas in the City of Chester and storm drainage in the Cedar Grove area of Chester County.
2. Address slums and blighted areas. This includes the clearance of Brownfield areas as well as the following abandoned mills: Great Falls Mill Numbers 1, 2 and Number 3, Eureka Mill and the Gayle Mill. This also includes the demolition of dilapidated buildings and residences.
3. Continue efforts to prepare for, respond to, and prevent the Coronavirus.
4. Renovate or construct the following facilities:
  - New library in the Town of Great Falls
  - Facility for the joint location of services to include SC DHEC, SC Works, and the Chester County Board of Disabilities and other agencies
  - County recreation complex
  - County Jail
  - Chester County Courthouse
5. Construct a new County animal shelter
6. Create a strategic plan for housing
7. Support additional Chester County Library facilities to provide education and training for low and moderate income citizens in order to enhance employment opportunities.
8. Expand water sanitary sewer and storm sewer services to low and moderate income areas currently not being served.
9. Construct and upgrade of infrastructure to promote economic development through the expansion of existing industries and location of new industries.
10. Construct a fire substation in the North Chester area in order to provide expanded fire protection services.
11. Extend water, sewer and other infrastructure services to affordable housing sites in order to promote housing opportunities for low and moderate income persons.
12. Extend water and sewer along the I-77 corridor, including the SC Highway 97 interchange from Richburg.
13. Implement improvements to make the I-77 and SC Highway 9 interchange less dangerous, including the addition of turning lanes.
14. Upgrade sidewalks to include Ashford Street from Ella to the J.A. Cochran Bypass, the area from Parkway Avenue to the J.A. Cochran Bypass, York Street, the Gayle Mill neighborhood, Brendale Street and areas along J.A. Cochran Bypass.
15. Continue to further fair housing in Chester County.





## **COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

**2021 – 2022**

The following is a summary of the proposed uses of CDBG funds for the 2021-2022 program year. These program uses are subject to change prior to final adoption by the SC Department of Commerce.

The Community Development Block Grant Small Cities Program is administered in South Carolina by the SC Department of Commerce, Office of Grants Administration. The State CDBG program will receive an estimated \$21.2 million from the U.S. Department of Housing and Urban Development (HUD) in 2021.

State CDBG grants are awarded to eligible local governments that are not “entitlement areas”. All local governments in the Catawba Region, with the exception of the City of Rock Hill, are eligible to apply.

All CDBG projects must address one of the three following national objectives:

- Benefit low and moderate income persons
- Eliminate slums and blight
- Address urgent community needs that pose a serious threat to the health or welfare of the community.

Three key goals for the CDBG program are to provide decent housing, economic opportunities and suitable living environment. Each project must meet one of the following outcomes identified by HUD:

- Affordability
- Accessibility
- Sustainability

The primary CDBG grant programs are Community Development, Business Development and Regional Planning. There will be \$17.9 million allocated for Community Development Programs, which includes five subcategories of Community Infrastructure, Community Enrichment, Neighborhood Revitalization, Special Projects and “Ready to Go”. Following is a description of each of program.

*Serving Chester, Lancaster, Union, & York Counties*

215 Hampton St. • P.O. Box 450 • Rock Hill, SC 29731 • Phone (803) 327-9041 • Fax (803) 327-1912 • E-mail [crcog@catawbacog.org](mailto:crcog@catawbacog.org)



## **I. Community Development**

### **A. Community Infrastructure**

**Funds Available:** Estimated at \$12,378,139

**Grant Maximum:** \$750,000 (A waiver may be considered for a project addressing an urgent and compelling need, regional solution or system-wide improvements, as well as the extent of leveraging and a reasonable CDBG cost)

**Grant Minimum:** \$50,000

**Match:** 10% of the total CDBG request, which can come from a variety of sources, including the local government, other non-Commerce grants, loans, waiver of fees, public or private investments and documented volunteer or in-kind contributions.

**Eligible Activities:** Water, sewer, roads or drainage activities.

**Outcome:**

Contribute to the creation of healthy and sustainable residential communities through addressing one or more of the priorities listed in order of importance:

1. Significant improvements to existing infrastructure to address health concerns, meet required quality standards and ensure community sustainability.
2. Projects that result in more viable regional infrastructure solutions or that provide new access to services near business centers where it is cost effective to address documented health threat.
3. Upgrades to infrastructure to address quality standards where there are only general health concerns or provide new services that are not near business centers when it is cost effective to address a documented health threat.

**Application Requests due: Monday, March 15, 2021**

**Applications due: Friday April 16, 2021**



## **B. Community Enrichment**

**Funds Available:** \$3,000,000

**Grant Maximum:** \$500,000 (\$750,000 for streetscape projects that include infrastructure)

**Grant Minimum:** \$50,000 (\$25,000 for planning grants/ up to \$50,000 for infrastructure planning grants with approval.)

**Match:** 10% of the total CDBG request, which can come from a variety of sources, including the local government, other non-Commerce grants, loans, waiver of fees, public or private investments and documented volunteer or in-kind contributions.

### **Eligible Activities:**

#### **1. First Priority – Increasing Economic Competitiveness**

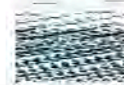
- Brownfield projects or demolition of obsolete buildings.
- Downtown streetscape improvements where there is significant business activity and prior investments. Projects must include a plan for retail/small business support.
- Planning by professional engineers and architects for regional infrastructure, hazard mitigation, resiliency and sustainability for eligible public infrastructure and facilities, brownfields clean up and redevelopment, or master drainage studies.

#### **2. Second Priority – Education and Workforce Development**

- Libraries – facilities or services (fixed or mobile) to provide expanded library services or computer equipment with broadband capability to enhance skills training and education.
- Publicly-owned facilities (except operating school facilities) that offer extended educational opportunities for adult literacy, or to serve at risk LMI children or youth.
- Transportation-oriented public facilities or services to serve LMI workforce populations.

#### **3. Third Priority – Safe and Healthy Communities**

- Public safety facilities and services in LMI areas - police substations or other public improvements designed to address crime prevention.
- Demolition of vacant, dilapidated residential structures to address and support crime prevention efforts in a targeted LMI neighborhood.
- Fire substations or fire trucks for existing stations serving LMI residential areas that provide a significant improvement in service for in town locations or near business centers.



- Health clinic facilities or equipment in underserved areas or multi-service centers for health or related social services.
- Public facilities modifications to ensure accessibility for disabled persons or for energy efficiency improvements for CDBG-eligible public facilities that will significantly reduce operating burdens and promote sustainability (i.e., replacing windows, upgrading HVAC, etc.)

Equipment for public service activities must be for new or expanded services and generally associated with a significant capital investment in facilities. Only major pieces of equipment that have a durable life of five years will be considered for funding.

**Outcome:**

This program is designed to fund facilities, services and other activities that strengthen existing communities and support a high quality of life within the following state priority areas:

1. Increasing economic competitiveness
2. Education and workforce development
3. Safe and healthy communities

**Application Requests due: Monday, August 16, 2021 at 5:00 p.m**

**Applications due: Friday, September 17, 2021 at 5:00 p.m.**

**C. Neighborhood Revitalization Program**

**Funds Available:** \$1,000,000

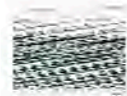
**Grant Maximum:** \$500,000/\$750,000 if project includes infrastructure activities

**Grant Minimum:** \$50,000

**Match:** 10% of the total CDBG request, which can come from a variety of sources, including the local government, other non-Commerce grants, loans, waiver of fees, public or private investments and documented volunteer or in-kind contributions.

**Planning Phase**

The targeted neighborhood must submit a locally funded revitalization plan (or a previously CDBG Village Renaissance Plan) that identifies community needs and prioritizes activities designed to revitalize the neighborhood with CDBG and other funds. This plan must be approved by the Department of Commerce and should set out a realistic plan for implementation of CDBG eligible and other activities in two possible consecutive



implementation phases. The plan must be submitted to the Department of Commerce with the application.

The plan shall include the following:

- Comprehensive needs assessment (qualitative and quantitative) and prioritization.
- Comprehensive strategies for revitalization.
- Specific actions to prepare for implementation.
- Maps illustrating existing conditions, problems and proposed solutions.
- Roles and responsibilities-neighborhood and local government involvement and commitment in planning and implementation.
- Time frame for implementation of all strategies, including phased activities.

### **Implementation Phases**

Implementation of comprehensive neighborhood revitalization project must involve multiple activities including a public safety component. Activities must be described in the plan and may include:

- Infrastructure - water, sewer, roads, drainage
- Public facilities- sidewalks, security lighting and cameras, police or fire substations, technology, multi-service centers designed to address crime risk factors, walking trails, green space, landscaping
- Housing - infrastructure or other activities to support affordable or workforce housing; limited exterior only improvements including facades, minor repairs, energy efficiency improvements, handicap accessibility
- Demolition and clearance of vacant and dilapidated properties
- Public services - crime watch program, drug or gang education, awareness or prevention programs.

All implementation phases will be competitively selected with no guarantee of funding and must comply with applicable program threshold requirements.

**Application Requests due: Monday, August 16, 2021**

**Applications due: Friday, September 17, 2021**

### **D. Special Projects Program**

**Funds Available:** \$1,000,000

**Grant Maximum:** \$200,000

**Grant Minimum:** \$50,000

*Serving Chester, Lancaster, Union, & York Counties*

215 Hampton St. • P.O. Box 450 • Rock Hill, SC 29731 • Phone (803) 327-9041 • Fax (803) 327-1912 • E-mail [ercog@catawbacog.org](mailto:ercog@catawbacog.org)



**Match:** 10% of the total CDBG request, which can come from a variety of sources, including the local government, other non-Commerce grants, loans, waiver of fees, public or private investments and documented volunteer or in-kind contributions.

**Outcome:**

This program is designed to meet community development needs that are not typically funded through the other CDBG programs or one of the other HUD partner programs.

**Eligible Activities:**

These funds will be used for alternative grant activities that meet community development need of eligible municipalities. Special projects could historic preservation, innovation, energy conservation, parks, and trails/greenways.

Projects should have significant leveraging, impact and community support while still meeting a National Objective and all other requirements. Consideration for funding will be based on State priorities listed below and the Community Development Selection Criteria:

**1. First Priority**

- Projects that impact economic development or increase economic competitiveness.

**2. Second Priority**

- Projects that address public health and safety or improve the long-term sustainability of the community.

**3. Third Priority**

- Projects that address energy conservation or historic preservation.

**Application Requests due: Monday, August 16, 2021 at 5:00 p.m.**

**Applications due: Friday, September 17, 2021 at 5:00 p.m.**

**E. “Ready to Go” Public Facilities Program**

**Funds Available:** \$600,000

**Grant Maximum:** \$500,000

(Note: A wavier will be considered for infrastructure projects addressing an urgent and compelling need, regional solution or system-wide improvements, as well as the extent of leveraging and a reasonable CDBG cost)



**Grant Minimum:** \$50,000

**Match:** 10% of the total CDBG request, which can come from a variety of sources, including the local government, other non-Commerce grants, loans, waiver of fees, public or private investments and documented volunteer or in-kind contributions.

**Eligible Activities:**

Activities must be eligible under the Community Infrastructure or Community Enrichment Program. CDBG funds are for construction costs only. Activities leading up to bidding must be complete prior to application submission. This includes project design, environmental review, acquisition and permits. The project must be ready to bid within 60 days of grant award.

**Outcome:**

This program is designed to stimulate the local economy by addressing urgent or compelling community needs, encouraging the timely implementation of CDBG eligible public projects, and being cost effective.

**Applications will be accepted on an ongoing basis, based on funding availability.**

Program clarifications:

1. Projects must address an urgent and compelling need.
2. The project requires an upfront investment of local and other funds for planning, project design and permitting that is substantially equivalent to the required 10% local match.
3. Projects must be eligible public facility improvements and CDBG pays only for construction and administration.

## II. Business Development Program

**Funds Available:** \$2,000,000

**Grant Maximum:**

- Job creation/retention \$10,000/ job
- Area economic development \$500,000
- Local goods and services:
  - Service area less than 20% poverty or 70% LMI \$350/LMI person
  - Service area equal/more than 20% poverty or 70% LMI \$1,000/LMI person

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**Grant Minimum:** \$50,000

**Match:** 10% local match or other equivalent contribution required. Projects to assist businesses in the provision of goods and services must have a minimum of 25% leveraging including a 10% match from the local government.

**Eligible Activities:**

Infrastructure to assist new or expanding businesses that will result in the creation or retention of jobs, 51% of which must be available to low and moderate income persons.

**Outcome:**

Provision of financial resources for local governments to pursue opportunities that create new jobs, retain existing employment, stimulate private investment, and revitalize or facilitate the competitiveness of the local economy.

**General Program Requirements:**

- A unit of local government may apply for a third project if they have no more than two open grants that have not exceeded a 30-month grant period.
- A unit of local government is limited to one Neighborhood Revitalization project at a time.
- A unit of local government is limited to one open Ready to Go projects at a time.
- A unit of local government may not have more than one project for the same general target area/neighborhood open at the same time

Catawba Regional Council of Governments' staff is available to assist local governments with the development of potential CDBG projects and application preparation. If you are interested in submitting a CDBG application, contact *Grazier Rhea, Angela Kirkpatrick or Christine Schwartz* at (803) 327-9041.



#### NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN** that on Monday, March 15, 2021 at 6:00 p.m., in the R. Carlisle Roddey Government Complex, 1476 J.A. Cochran Bypass, Chester, SC, Chester County will hold a public hearing to solicit public input on community needs and priorities for housing, public facilities, and economic development. At this public hearing, Chester County will provide the results of its needs assessment and the activities which might be undertaken to meet identified needs, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income.

This public hearing will also review the performance and accomplishments conducted under the Roundtree Circle Pump Station Project (CDBG #4-CI-18-003). This project consisted of the upgrade of the Roundtree Circle Pump Station, in order to provide a safer and more reliable sanitary sewer service to the 40 households in the area. The total project cost was \$444,120, which included \$338,490 for construction, \$63,630 for engineering, \$4,000 for environmental review and \$38,000 for administration. Of this total cost, \$376,490 was covered with CDBG funds and \$67,630 was covered with local funds.

Due to Covid-19 concerns, the public hearing will be livestreamed on the "Chester County, South Carolina" Facebook page. The public may submit comments in three ways: 1) Email: Clerk to Council Karen Lee at [klee@chestercounty.org](mailto:klee@chestercounty.org); 2) Mail: Chester County Clerk to Council, Karen Lee, PO Box 580, Chester, SC 297061; or 3) In person: Register in advance to speak at the meeting by calling or emailing Karen Lee, Clerk to Council, at 803-377-7852 or [klee@chestercounty.org](mailto:klee@chestercounty.org) no later than 10am on the day of the meeting.

This public hearing and the matters to be discussed are subject to the provisions of Chester County's Citizens Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of Chester County in the planning and implementation of community and economic development projects which will involve CDBG funds.

The Citizens Participation Plan is available for review in the Chester County Supervisor's Office from 8:30 a.m. to 5:00 p.m. Monday through Friday. Persons with questions or comments concerning the public hearing or the Citizens Participation Plan may contact Dr. Wylie G. Frederick, Supervisor, PO Drawer 580, Chester, SC 29706 (Telephone: 803-385-5133).

Chester County does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. The Human Resources Director/ADA Coordinator, PO Drawer 580, Chester, SC 29706 (Telephone: 803-385-5003), has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's regulations. Assistance will be provided to accommodate the special needs of disabled persons, upon request. Parking is available at the back of the building.

**SOUTH CAROLINA** )  
 )  
**CHESTER COUNTY** ) **2021-7 A RESOLUTION OF  
CHESTER COUNTY, SOUTH CAROLINA**

**DECLARING PROJECT STATUS UNDER THE 2014 CAPITAL  
PROJECT SALES AND USE TAX REFERENDUM AND THE  
COUNTY’S INTENTION TO ALLOCATE THE REMAINING  
FUNDS; AND OTHER RELATED MATTERS.**

WHEREAS, on November 3, 2014, Chester County’s voters approved a capital project sales and use tax, according to South Carolina Code Annotated section 4-10-300, *et. seq.* (“Act”), which authorized Chester County to impose a one percent sales and use tax in Chester County for the purpose of funding capital project needs in Chester County (“2014 Referendum”);

WHEREAS, more than five years have passed since voter approval of the 2014 Referendum;

WHEREAS, more than four years have passed since the last debt issuance related to the 2014 Referendum;

WHEREAS, as part of each debt issuance, Chester County was required to make certain representations with respect to the speed at which borrowed funds would be expected, which would not reasonably exceed three years, as well as other similar representations for shorter periods of expenditures;

WHEREAS, during the more-than-five years since the 2014 Referendum and four years since the last debt issuance related to the 2014 Referendum, several projects have been completed or are expected to be completed on or before June 18, 2021 (collectively, “Completed Projects”);

WHEREAS, Completed Projects are listed on Exhibit A;

WHEREAS, during the more-than-five years since the 2014 Referendum and four years since the last debt issuance related to the 2014 Referendum, several projects failed to meet one or more conditions, restrictions, or both related to the use of the sales and use tax revenue collected under the Act, or as described in the 2014 Referendum, or both (collectively, “Uncompleted Projects”);

WHEREAS, for example, Uncompleted Projects failed because of difficulties with, one or more of the following: (a) the acquisition of property and right-of-way, (b) design, (c) engineering considerations, (d) funding of projects from other sources, (e) bids in excess of project estimates, (f) qualifications of bidders, (g) cost overruns, (h) financing costs, (i) exhaustion of net sales and use tax revenues prior to the completion of each project in the order and priority stated in the 2014 Referendum, and (j) one or more other unforeseen circumstances and conditions (collectively, “Conditions”);

WHEREAS, Uncompleted Projects were either not substantively commenced, are not expected to be completed on or before June 18, 2021, or both (collectively, “Uncompleted Projects”);

WHEREAS, Uncompleted Projects are listed on Exhibit B;

WHEREAS, as described in the 2014 Referendum, if any of the Conditions is encountered, then Chester County is entitled to move to the next priority project on 2014 Referendum list, then may, but is not required to, return to any project passed over;

WHEREAS, on November 3, 2020, Chester County voters approved a capital project sales and use tax, according to the Act, to commence at the conclusion of the sales and use tax approved by the 2014 Referendum, which authorized Chester County to impose a one percent sales and use tax in Chester County for the purpose of funding capital project needs in Chester County, but with a list of projects that varied in almost all respects to the list of projects approved by the 2014 Referendum (“2020 Referendum”); and

WHEREAS, as a result, in concert with the will of Chester County's voters, as provided by the 2014 Referendum and the 2020 Referendum, and consistent with the concepts contained in the Act, specifically section 4-10-340(C)(2), the County intends to use all funds remaining because of the 2014 Referendum as funding for the projects approved by the 2020 Referendum.

**NOW, THEREFORE, BE IT ORDAINED BY THE CHESTER COUNTY COUNCIL:**

1. As of this Resolution's adoption, Uncompleted Projects are deemed "passed over" and all funds not expended for Uncompleted Projects are immediately transferred *en masse* to the 2020 Referendum to be used as funding for the projects approved by the 2020 Referendum in the order of those projects' priority as determined by the 2020 Referendum.

2. The Interim County Supervisor is directed to provide written notice to each entity responsible for each Completed Project, that any funds related to a Completed Project that remain unspent as of June 18, 2021, that is, any funds for which a remittance from the Chester County Treasurer's Office has not been issued, will be transferred *en masse* to the 2020 Referendum to be used as funding for the projects approved by the 2020 Referendum in the order of those projects' priority as determined by the 2020 Referendum

3. On June 19, 2021, all funds not expended (as described in paragraph 2, above) for Completed Projects are transferred *en masse* to the 2020 Referendum to be used as funding for the projects approved by the 2020 Referendum in the order of those projects' priority as determined by the 2020 Referendum.

4. Each order, resolution, and part of the same in conflict with this Resolution, is, to the extent of that conflict, repealed. This Resolution takes effect and is in full force after its adoption by the Chester County Council.

[ONE SIGNATURE PAGE AND TWO EXHIBITS FOLLOWS]  
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Resolution 2021-7

Adopted: March 15, 2021

**CHESTER COUNTY, SOUTH CAROLINA**

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Interim Chairman/Supervisor  
Chester County Council

(SEAL)  
ATTEST:

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Clerk to Council

**EXHIBIT A**  
**COMPLETED PROJECTS**

- 002 Construct fire substation Fort Lawn
- 003 Construct welcome signs on I-77 at Exit 65
- 005 Downtown City of Chester streetscaping
- 006 City of Chester park renovation (Finely, Adair, Guy, James, Conner, Brooklyn)
- 007 City of Chester wayfinding and entry signs at major entry points
- 008 Chester County Museum renovations
- 009 Chester School District playground equipment (three elementary schools)
- 010 Great Falls basketball and tennis court upgrades
- 011 EMS equipment (monitor defibrillators and stretchers)
- 012 Joe Collins facility upgrades and field improvements
- 013 Wylie Park renovations
- 014 Chester War Memorial Building roof renovations
- 015 County Health Department roof and meeting room renovations
- 016 Great Falls town hall renovations
- 017 Department of Juvenile Justice building roof renovation
- 018 Family Court Building roof renovation
- 019 Emergency Management Agency Federal Building renovations
- 020 Voter Registration building roof renovations
- 021 Great Falls Fire Station /EMS roof renovations
- 022 County Government Complex metal roof renovations
- 023 City of Chester City Hall renovations
- 024 McKeown Building renovations
- 025 Lewis Fire Station renovations and expansion
- 026 Chester Sewer District-sewer line from GITI to Lando facility
- 027 Install lighting at Rodman Complex baseball fields 1 & 2
- 028 Construct two soccer fields with lighting
- 031 Install lighting at Republic Field in Great Falls
- 032 City of Chester West-End activity center renovations and expansion
- 033 City of Chester Fire Department renovations and expansion
- 034 Great Falls wastewater treatment plant renovations
- 037 Install lighting at Chester Complex Fields 1 through 5
- 038 Construct two new softball fields at Chester Complex
- 040 Install lighting at Gayle softball field
- 041 Construction maintenance facility for County Detention Center
- 042 Construct new office building for County animal control
- 043 Construct storage facility for County fire coordinator
- 044 Construct County Library basement expansion
- 045 Great Falls sewer line replacement (Brooklyn Bridge)
- 047 City of Chester Public Works facility renovations
- 048 Great Falls leaf vacuum
- 049 Construct and refurbish City of Chester Sidewalks
- 050 City of Chester "Backlot" and amphitheater streetscaping
- 051 City of Chester overflow parking lot and retaining wall
- 052 City of Chester Evergreen Cemetery improvements
- 053 City of Chester Housing Authority common area improvements
- 054 Construct City of Chester police substations
- 056 Construct and equip City of Chester Public Works yard debris site

**EXHIBIT B**  
**UNCOMPLETED PROJECTS**

- 001 Construct fire substation North Chester
- 004 Construct two helicopter pads near I-77 at Exit 55 and Exit 62
- 029 Const. concessions, restrooms, and other facilities at Rodman Complex
- 030 Construct baseball/softball with lighting at Rodman Complex
- 035 Construct South Chester fire substation restrooms
- 036 Const. Lewisville high School concessions, restrooms, and scoreboards
- 039 Construct additional restrooms at Chester Complex
- 046 Upgrade lighting for Chester and Lewisville High Schools
- 055 Chester School District regulation track
- 057 Construct athletic field houses for each high school
- 058 Chester Technology Park Speculative Building

## Chester SWOT Analysis

### Strengths

- Historic downtown
- Recreation and natural resources
- Agribusiness and Food Kitchen
- Health care
- Rail service
- Redevelopment opportunities

### Weaknesses

- Lack of vision for future
- Dilapidated housing
- Dilapidated downtown buildings
- Crime
- Retail leakage
- Lack of resources for change

### Threats

- Crime
- Sewer capacity
- Lack of land use planning
- Young people not staying

### Strengths

- Location, Hwy 9, access to I-77
- Historic landmarks and historic district
- Railroad service to the area
- Catawba and Broad Rivers, Woods Ferry Recreation Area, Chester State Park, new state parks, river through town, Wylie Park (50-acre park in town), community parks
- Access to Charlotte airport
- Faith community and churches
- People connected to the community, volunteerism
- Farms and agriculture community
- Land available for development
- Public schools
- Brainerd industrial
- Small town, peace and quiet, family-oriented
- Retirement location
- Health care: hospital, Medical University of South Carolina partnership
- Chester Golf Club
- Talented people but some moving out and/or commuting
- Chester Agribusiness Center and Food Manufacturing Kitchen
- Arts
- York Technical College
- Public library
- Walkability
- Special needs programs: housing, daycare, employment
- YMCA
- Gateway Conference Center
- Clemson University Cooperative Extension Program
- Bed and Breakfasts
- Football state champs

- Industrial growth in Richburg provides jobs in the region

## Weaknesses

- Lack of consensus/synergy on vision among citizens, leadership
- Lack of willingness to sell downtown properties
- Housing, need upscale and young professional
  - Dilapidated, derelict, not repairable
  - Ordinance changes needed to support housing development
  - Community coordination needed to support redevelopment
- Litter
- Downtown buildings dilapidated, need accountable ordinances
- Violent crime
- Labor skill sets and lack of willingness to work
- Brain drain
- Roads need repair
- Improved walkability and connectivity
- Government transparency
- Public transportation
- Retail leakage
- Low wage jobs, poverty
- Quality of life amenities
- Strict zoning that does not support redevelopment
- Negative reputation of schools
- Internal negativity reflected in lack of support of local businesses
- Finances and resources for change
- Apathy
- Don't take advantage of opportunities when presented
- Shopping local-need more local support

## Opportunities

- Vision for community growth with leadership support and buy-in
- Marketing and promotion through a business portal
- Welcome packet
- Attract new citizens to uplift the community
- USDA StrikeForce Zone
- Leverage Medical University of South Carolina relationship with Chester
- Homeowner investments
- Downtown redevelopment including residential upstairs living
- Retail development
- Capitalize on historic and architecturally significant properties, conduct inventory
- Teacher housing information packet
- Recreation facilities for youth - track, tennis courts, swimming pool, amphitheater
- Regionalism
- Music-related tourism
- Promote farmer's market to an external audience
- Focus on dilapidation
- County grant writer
- Reduce number of council representatives to facilitate consensus building and decision-making
- I-77 interchange, developments in Richburg attracting people off the interstate
- Capitalize on outdoor and ecotourism of Great Falls and other regional assets

## Threats



- Train schedule
- Violent crime, law enforcement understaffed
- Sewer capacity and financing expansions
- Losing more homes to flooding
- Bridges in need of repair
- City professional capacity, need more expertise, employees, skill sets

- Failure to act, not working the plan/vision
- Trust
- No place for youth
- Disaster shelters
- Dilapidated housing and buildings
- Land use planning

## Fort Lawn SWOT Analysis

### Strengths

- Community Heart and Soul Project
- Active retiree group
- Low crime
- Catawba River, Landsford Canal State Park
- Available land
- Community Center

### Weaknesses

- Job opportunities
- Business base
- Infrastructure outside town for expansions
- Housing
- Health care services
- Road conditions

### Opportunities

- Access to transportation network
- Growing and expanding existing business
- Growing Market
- Opportunity for growth
- People stay, connect to the town
- Growing area ideal for families
- Close to large towns

### Threats

- Young people not staying
- Retail leakage
- Business closings
- Lack of resources for future investment
- Drugs and related crime

## Strengths

- Location and proximity to highway, urban areas, Lancaster
- Small, friendly, safe, quiet, engaged neighbors
- Community Heart and Soul Project and support of J. Marion Sims Foundation and Orton Family Foundation

- Group of retirees active in community betterment
- Growing and expanding existing business
- Opportunity for growth
- People stay, connect to the town
- Growing area ideal for families
- Close to large towns

- Low crime
- Catawba River, boat ramps
- Land available for development
- Growing, small new businesses
- Affordable place to live
- Small town atmosphere
- Landsford Canal State Park along the Catawba River

- Restaurants, well-known Catawba Fish Camp Restaurant and Wagon Wheel
- 1 stop light
- Fort Lawn Community Center, facility and programming
- Quality local government and town services: water, sewer, police, recreation, community center
- Churches and faith community

## Weaknesses

- Few jobs
- Lack of youth activities
- Limited shopping, dining, entertainment offerings
- Lack of grocery store
- Out-commuting due to lack of local jobs
- Lack of sewer service outside town and water
- Lack of affordable rental, multi-family, senior, and market-rate housing
- Fast food franchise
- The town "doesn't belong to anybody" since it is between cities and near county lines
- Perception of public schools and lack of local schools

- No public transportation
- Limited post office hours
- Roads in poor condition
- Communications - social media, newspapers (Community Center mails a newsletter)
- Getting past Springs Industries closures
- Low wages and poverty
- Anti-change mentality
- Manufacturing facilities are outside the town and not taxed
- Lack of infrastructure for industry
- No emergency medical services station in the zip code
- Struggling small businesses

## Opportunities

- Springs Industries plant redevelopment, brownfield redevelopment
- Aqua and agri businesses
- Catawba River, Fishing Creek Lake, related businesses such as outfitters, recreation, rentals, fishing tournaments, etc.
- Restaurants-local farm-to-table
- Farmers market
- Property available for development
- Service and cottage businesses: Hair salon, grocery store, childcare
- Jobs for families with children
- Industry and business development

- Roads improvements
- Sewer and water expanded by the Chester Sewer District
- Prepare for development
- Communications - neighborhood communications, events to connect people (e.g. concerts at community center)
- County and town networking for economic growth
- River front park
- Master plan for the town
- Grant writer
- Public transportation
- Retirement community

## Litter Pick Up - February 2021

Date                      (All)

Pick up Location	District 2			District 3			District 4			District 5			Total Misc	Total Tires	Total Bags	Grand Total
	Misc	Tires	Bags	Misc	Tires	Bags	Misc	Tires	Bags	Misc	Tires	Bags				
<b>Armory Rd</b>										2	1	74	2	1	74	
Chester County Litter Crew										2	1	74	2	1	74	
<b>Craigbrow Rd</b>				0	0	1							0	0	1	
Craigbrow Circle Residents				0	0	1							0	0	1	
<b>Dawson Dr</b>							0	0	23	0	0	22	0	0	45	
CCDC Litter Crew							0	0	23	0	0	22	0	0	45	
<b>Great Falls Hwy</b>	0	0	132										0	0	132	
Chester County Litter Crew	0	0	132										0	0	132	
<b>Holmes Rd</b>										0	0	10	0	0	10	
Chester County Litter Crew										0	0	10	0	0	10	
<b>Lyle Rd</b>				0	3	57							0	3	57	
Chester County Litter Crew				0	3	57							0	3	57	
<b>McCandless Rd</b>				0	0	22							0	0	22	
Chester County Litter Crew				0	0	22							0	0	22	
<b>Old York Rd</b>										0	0	54	0	0	54	
Chester County Litter Crew										0	0	54	0	0	54	
<b>Pinckney Rd</b>							2	0	35				2	0	35	
Chester County Litter Crew							2	0	35				2	0	35	
<b>Richburg Rd</b>	0	0	30										0	0	30	
Chester County Litter Crew	0	0	30										0	0	30	
<b>Ridgeview Rd</b>							0	3	39				0	3	39	
Chester County Litter Crew							0	3	39				0	3	39	
<b>Rodman Rd</b>										0	0	78	0	0	78	
Chester County Litter Crew										0	0	78	0	0	78	
<b>Saluda Rd</b>										0	0	37	0	0	37	
Chester County Litter Crew										0	0	37	0	0	37	
<b>Uriel Church Rd</b>										2	0	55	2	0	55	
Chester County Litter Crew										2	0	55	2	0	55	
<b>Village Dr</b>				0	0	19							0	0	19	
Chester County Litter Crew				0	0	19							0	0	19	
<b>Grand Total</b>	0	0	162	0	3	99	2	3	97	4	1	330	6	7	688	701

### Chester County Litter Enforcement Report - March 2021

District	Violation Location	Name	Issue Date	Court Date	Ticket Number	Ordinance	Fines (On Ticket)	Guilty/Not	Court Order Fine	Judge	Fines Collected	Community Service Hrs
6	528 4th Street Chester, S.C. 29706	Theodore Travis	11/5/2020	3/10/2021	3	22-19 Nuisance and Abatement	\$500.00	Dropped by	officer corrections made to the property	Garis		
3	Lancaster Hwy Richburg S.C. 29729	Orlando Macky Jr	11/6/2020	3/10/2021	4	46-93 (2A) Loose Material to be Covered	\$100.00	Not Guilty		Garis	\$0.00	
3	Lancaster Hwy Richburg S.C. 29729	Timothy C. Barron	12/21/2020	3/10/2021	7	46-93 (2A) Loose Material to be Covered	\$200.00	Guilty	\$100.00 paid before court	Garis	\$100.00	
2	Deerbranch Rd at Hightower Rd Ft Lawn, S.C. 29014	Angela M. Smith	12/22/2020	3/10/2021	8	46-93 (4D) Letter 15lbs or less	\$200.00	Guilty	\$100.00 paid before court	Garis	\$100.00	
2	Richburg Rd at Beaverdam Rd Richburg S.C. 29729	Joseph m. Hinson	12/22/2020	3/10/2021	9	46-93 (4D) Letter 15lbs or less	\$200.00	Guilty	\$100.00 paid before court	Garis	\$100.00	
3	Ashford Rd Chester, S.C. 29706	Montrice L. Hinton	2/1/2021	4/14/2021	10	46-93 (4J) Litter more than 15lbs less than 500lbs	\$500.00					
5	Rodman Rd Chester, S.C. 29706	Jessica Nicole Roof	2/3/2021	4/14/2021	11	46-93 (4J) Litter more than 15lbs less than 500lbs	\$500.00					
3	Great Falls Hwy 1 mile below hospital Chester, S.C. 29706	Mathew Cory Jackson	2/16/2021	4/14/2021	12	46-93 (2A) Loose Material to be Covered	\$200.00					
6	537 Pinckney Behind lot #9 Chester, S.C. 29706	Christina Shonte Bowman	2/18/2021	4/14/2021	13	46-93 (4J) Litter more than 15lbs less than 500lbs	\$500.00					
6	Belt Rd Chester, S.C. 29706	Gabrille S. Glenn	2/22/2021	4/14/2021	14	46-93 (4J) Litter more than 15lbs less than 500lbs	\$500.00					
4	West Chester School Rd Chester, S.C. 29706	Ashley Masison Puckett	3/2/2021	4/14/2021	15	46-93 (4D) Letter 15lbs or less	\$200.00					
6	Beltline Rd Chester, S.C. 29706	Bria Patrice Hagins	3/4/2021	4/14/2021	16	46-93 (4J) Litter more than 15lbs less than 500lbs	\$500.00					
6	Corner of Flint St and the Bypass Chester, S.C. 29706	Bentae Shanette Wynn	3/10/2021	4/14/2021	17	46-93 (4J) Litter more than 15lbs less than 500lbs	\$200.00					
	Note: Court was held virtually on 3/10/2021											
	Note: In person court hearing are starting back on March 15, 2021											
Grand Total:							\$4,300.00					\$300.00

## Radio Committee Appointee Ratification. -Doug McMurray.

The appointees are:

<b>Discipline</b>	<b>Name</b>	<b>Term of Service</b>
EMS	Britt Lineberger	(3 year) Number of Radios on the System
Fire Chiefs Association	Tyson Melton	(4 year) Number of Radios on the System
Chester Rural Fire	Barkley Ramsey	(2 year) Number of Radios on the System
Chester Gov.	?No Name Given?	(2 year) Current Supervisor/Manager Situation
Sheriff's Office	Ben Grant	(3 year) Number of Radios on the System
E911	Doug McMurray	(4 year) Communication System Management
Municipal Police Chiefs	Anna Jagger	(1 year) Current Chief's Situation

(The Term of Service will start the rotation of the committee)

## **E911 recorder purchase approval**

Replacement of the logging recorder.

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The current system is over 9 years old.

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The current system is not 'Next Generation' ready.

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The current system does not support required functions for FOIA production.

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System purchase and install full price: \$180,000

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State reimbursement (80%) for part of install:  $\$60,000 \times .08 = \$48,000$

---

Final cost to County: \$132,000 (From the 911 fund)

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**Discussion regarding E911 changes. Doug McMurray.**

General Changes Coming

ESINet, Next Generation 911,

Reverse 911 with adds and public notices

Address Changes, COG program and employee time

# SC Public Safety Coordinating Council

February 10, 2021

## Membership

The Hon. Al Cannon, Chair  
Sheriff (Ret.) - Charleston  
County

Chief Terrence Green  
Lexington Police  
Department

Mrs. Mary Dell Hayes  
Victim Advocate

The Hon. Greg Hembree  
SC Senate

Chief Mark Keel  
SLED

The Hon. Bryan "Jay" Koon  
Sheriff - Lexington County

The Hon. Dennis Moss  
SC House

Acting Director Rob Woods  
SCDPS

The Hon. Alan Wilson  
Attorney General - State  
of South Carolina



Dear Law Enforcement Professionals:

As you are all aware, pursuant to the SC Code of Laws, §23-1-240, the South Carolina Public Safety Coordinating Council (SCPSCC) has been given oversight of the funding and disbursement of the "Body-Worn Cameras (BWC) Fund." The legislation states that the SCPSCC "...shall oversee the fund...and disburse the funds in a fair and equitable manner, taking into consideration priorities in funding." The SCPSCC's responsibilities include establishing a process for the application for and disbursement of monies to state and local law enforcement agencies, the Attorney General's Office, solicitors' offices, and public defenders' offices. The SC Department of Public Safety (SCDPS) has been designated as the agency to administer the BWC Fund.

The Body-Worn Cameras Fund applications must be submitted on-line at [https://appengine.egov.com/apps/sc/DPS/law/body\\_worn\\_cameras/fund](https://appengine.egov.com/apps/sc/DPS/law/body_worn_cameras/fund). The State Fiscal Year (SFY) 2022 BWC application will be available on-line starting February 10, 2021; completed applications must be submitted by the scheduled deadline of 5:00 PM on Friday, May 1, 2021. All supporting documents and/or appendices to the application must be uploaded as an attachment. Such documents must include a copy of your agency's most recent policies/procedures governing the use of BWC, as well as the written approval by the SC Law Enforcement Training Council (SCLC). Applications will not be considered complete until all the required documents are uploaded as an attachment. No paper or emailed applications will be accepted for the SFY 2022 BWC solicitation. In addition, applications received after 5:00 PM on May 1, 2021 will not be considered for funding. Information received from all agency/office requests will be presented to the SCPSCC for final funding determination. Award announcements will be mailed after the funds become available in July 2021.

It is anticipated that approximately \$2.4 million will be available in SFY 2022 to the more than 300 law enforcement agencies and other agencies/offices eligible for BWC funding support. While there is limited funding available for body-worn cameras and associated BWC storage and maintenance, please know that the SCPSCC will make every effort to ensure that these funds are distributed in a fair and equitable manner among the various agencies/offices eligible to receive the funds. It should be noted that priority consideration for funding available after July 1, 2021, will be given to agencies that did not receive any BWC funding in previous years. It is the intent of the SCPSCC and the SCDPS to ensure that as many eligible agencies/offices as possible, which have had their policies/procedures governing the use of BWC approved by the SCLC, receive some share of the available funding.

Let



Law Enforcement Professionals  
February 10, 2021  
Page 2

Should you have any questions regarding the BWC application process, please contact Mr. Johnny Price, who is housed within the SCDPS's Office of Highway Safety and Justice Programs and serves as the agency's BWC Coordinator, at (803) 896-7789, or by e-mail at [JohnA.Price@scdps.gov](mailto:JohnA.Price@scdps.gov). Many thanks for all that you do for the State of South Carolina.

Sincerely,



Al Cannon  
Sheriff (Ret.) - Charleston County  
SCPSCC Chair



Robert G. Woods, IV  
Acting Director - SCDPS

CC: Phil Riley, SCDPS/OHSJP  
Johnny Price, SCDPS/OHSJP

South Carolina Department of Public Safety  
Office of Highway Safety and Justice  
Programs



**FY 2021 Justice Assistance  
Grant (JAG) Solicitation**

Release Date:  
Applications Due:

January 25, 2021  
March 26, 2021

## **I. Introduction**

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to states and units of local government. The South Carolina Department of Public Safety's Office of Highway Safety and Justice Programs (OHSJP) has been designated as the State Administrative Agency (SAA) of the JAG Program for the state of South Carolina. The purpose of the JAG Program is to support state agencies and units of local government in carrying out specific programs, which offer a high probability of improving the criminal justice system. JAG funds may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice purposes. Eight authorized federal program areas define the nature and scope of eligible programs and projects. The program areas are as follows:

- A. Law enforcement programs
- B. Prosecution and court programs
- C. Prevention and education programs
- D. Corrections and community corrections programs
- E. Drug treatment and enforcement programs
- F. Planning, evaluation, and technology improvement programs
- G. Crime victim and witness programs (other than compensation)
- H. Mental health programs and related law enforcement and corrections programs

## **II. Eligible Applicants**

The JAG Program is open to state agencies, local units of government, tribal governments, and non-profit agencies. A "local unit of government" is defined as any city, county, town, township or other political subdivision of a state.

In addition, the following points should be noted regarding eligible applicants:

- A. Police departments, sheriffs' offices and public defender's offices are not eligible to apply directly, but would be the implementing agency for the grant. A city or county would be the legal applicant/recipient and manage grant funds on behalf of the implementing department or agency.
- B. State courts (courts of general jurisdiction) are eligible to apply for funds. However, local courts (magistrate and municipal courts) similar to police departments would have to apply through their local units of government.
- C. A solicitor's office, for grant purposes, is funded as an office within a lead county.

The lead county must meet the following requirements:

- a. Maintain the financial records for the grant
- b. Include the solicitor's office in its payroll records; and

- c. Include the financial records of the grants to the solicitor's office in its organization-wide audit.

D. Information for the following individuals will be required on the Grant Application:

- a. Project Director – Implementing Agency/Department Head, or person involved in the daily operations of the project.
- b. Financial Officer - City or County Finance Director, or state agency Chief Financial Officer.
- c. Official Authorized to Sign - Mayor, City or County Administrator, or state agency director.

### **III. Funding Policy**

Projects may be funded on a yearly basis for a period not to exceed three years, based on an annual evaluation of current-year grant performance. Exceptions to this policy are narcotics multijurisdictional task force (NMJTF) projects, and regional multijurisdictional task force (RMJTF) projects, which are eligible for a maximum of five years of funding. However, funding for these projects are also considered on a yearly basis, based on an annual evaluation of the current-year grant performance and availability of federal funds. There is never a guarantee of continuation funding for any program or project. To expand or enhance an existing program, the current level of program activity must be maintained.

### **IV. Distribution of Grant Funds**

A minimum of 68.1 percent of South Carolina's entire allocation of JAG grant funds is required to be awarded to local programs. This allocation is referred to as the "variable pass-through requirement," and equals the local share of total criminal justice expenditures in the state. In the past, the state has awarded local units of government much more than the minimum amount specified by the pass-through requirement.

### **V. Matching Requirement**

Grants made under the JAG program require a 10% cash match (non-federal) of total line-item costs. Federal grant funds cover 90% of the project costs. The following points should be noted regarding the non-federal match:

- A. The non-federal portion of the expenditures must be paid in cash.
- B. Existing appropriated resources available for drug law enforcement and criminal justice system improvement may not be used as matching funds. The non-federal portion of the

cost of each program or project shall be in addition to funds that would otherwise be made available by the recipient of the grant funds. Federal funds may not be used to supplant state or local funds.

- C. A state agency or local unit of government can use drug-forfeiture funds as match. In addition, program income generated by prior or existing grants may be used as cash match upon proper notification to the Office of Accounting-Grants, S.C. Department of Public Safety.
- D. Expenditures need to be charged proportionately to the federal and non-federal funds over the life of the project with a line-item match.

## **VI. Guidelines for the Use of Grant Funds**

### **A. Allowable Expenses:**

- 1. Personnel, training as a component of an overall program, equipment, and supplies are allowable expenses if they are related to the authorized program areas. All expenditures must be related to the implementation of an actual program. This program must be defined in the program narrative sections of the application.
- 2. All grant-funded personnel must have one hundred percent of their time dedicated to grant activities (See also all non-supplanting provisions in the Grant Terms and Conditions).

### **B. Unallowable Expenses:**

- 1. JAG funds may not be used (directly or indirectly) for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Additionally, JAG funds may not be used (directly or indirectly) to pay for any of the following items:
  - Vehicles (\*excluding police cruisers), vessels (\*excluding police boats), or aircraft (\*excluding police helicopters)
  - Luxury items
  - Real estate
  - Construction projects
  - Any similar items

\* JAG funds may purchase police cruisers (marked or unmarked). For the purposes of this grant program, a police cruiser is defined as a vehicle that is used in the ordinary course for performing routine patrolling duties. Depending on the jurisdiction, a police cruiser could include sedans, sport utility vehicles (SUVs), motorcycles, segways, etc. The purchase of any other police vehicle (e.g., pick-up trucks, passenger vans, command centers, etc.) is unallowable.

2. Any expenditure that is not a part of an approved program or project (within the authorized program areas) is unallowable.
3. Grant funds may not be used to supplant existing state or local criminal justice funds. Any grant expenditures must increase the existing amount of funds available for eligible activities.
4. "Buy money" used in narcotics enforcement is an unallowable expense. For example, allowing funds to be used by confidential informants involved with a narcotics operation is not allowed.
5. JAG funds may not be expended to purchase, lease, rent, or acquire any of the following: ammunition, association fees, vehicle insurance and maintenance.

### C. Financial Requirements

An assurance that JAG funds will not be used to supplant local funding must be provided in the application as stated in Grant Terms and Conditions. This certification attests that federal funds will be used to supplement existing funds for program activities, not replace funds already appropriated for the same purpose. Potential supplanting will be the subject of post-award monitoring and audit. If there is a potential presence of supplanting, the applicant or subgrantee will be required to supply documentation demonstrating that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. Violations of this requirement can result in recoupment of monies provided under this grant in addition to possible civil, and/or criminal penalties.

## VII. Suspension or Termination of Funding

The SAA may suspend (in whole or in part), terminate funding for, or impose another sanction on a subgrantee for any of the following reasons:

- A. Failure to comply substantially with the requirements or statutory objectives of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, JAG Grant Program guidelines issued thereunder, or other provisions of Federal law.
- B. Failure to adhere to the standard terms and conditions or special conditions. This includes failure to comply with Certifications relating to 8 U.S.C. § 1373 & 1644, and certain other federal statutes related to immigration.
- C. Implementing substantial program changes to the extent that, if submitted originally, the application would not have been approved for funding.
- D. Failure to submit reports (programmatic and/or financial) in a timely manner.

- E. Filing a false certification in this application or other report or document.

## VIII. Application and Funding Review Process

All applications, whether new or a continuation, will be reviewed equally by the Office of Highway Safety and Justice Programs staff. **LATE APPLICATIONS WILL NOT BE ACCEPTED.**

Applications are carefully reviewed to ensure that only projects with a significant chance of success are funded. The OHSJP staff use the following criteria in the development of funding recommendations for the South Carolina Public Safety Coordinating Council.

### A. Documentation of need

1. Program Definition - Any funds requested must be for the implementation of a program eligible under one of the program areas. The program must address the activities as identified in the grant area selected.
2. Project Impact - The program should be designed to address the problems and needs of the area to be served. An analysis of how these problems could be improved through the project should be shown.
3. Budgetary Review - Each application will be reviewed to ensure costs are allowable, reasonable, and allocable.
4. Project Feasibility - Applicants should describe sufficiently and clearly how the project will be implemented.
5. Multijurisdictional Cooperation - Where applicable, proposals should indicate what type of coordination will be established between the applicant and other jurisdictions in the development and implementation of the project. Written agreements should be included where possible.
6. Project Evaluation - Specific, measurable objectives should be presented, and each objective **MUST** be matched with a performance indicator. The performance indicators describe how the grant's objectives will be documented or monitored. The project evaluation measures the effectiveness of your program by comparing your objectives with actual accomplishments.

### B. Geographical areas of greatest need

### C. Jurisdictions with limited resources

### D. Current or past grant performance

### E. Probability of success

- F. Projects whose goals are self-sufficient within three years
- G. Effective utilization of resources
- H. Requested grant amount

## **IX. Funding Priorities**

The OHSJP has established the following priorities for JAG funding (Priority will be given to agencies that do not receive direct JAG awards).

1. Law Enforcement and/or Prosecution and Court Programs that focus on at least one of the following:
  - a. Gangs and Violent Crime Investigation/Enforcement
  - b. Narcotics
  - c. Domestic Violence
  - d. School Resource Officers
2. Equipment/Technology Enhancement(s) that focus on one of the following:
  - a. Officer Safety
  - b. Local/State Forensics
3. Mental health and related law enforcement programs that focus on at least one of the following:
  - a. Officer Wellness
  - b. Crisis Intervention Teams (CITs)
  - c. Behavioral Programs
4. Corrections and Community Corrections Programs
  - a. Diversion/Alternatives to Incarceration Programs
  - b. Re-entry/recidivism reduction programs

## **X. Additional Information Requirements and Programmatic Conditions:**

- A. Multijurisdictional Task Forces

All grant applications for Narcotics, Violent Crime, or Regional Multijurisdictional Task Forces **MUST** include letters of support from all agencies related to or involved in the composition, implementation, and operation of the task force, including the solicitor's office. These supporting documents are essential for consideration of funding.

Applications for Narcotics, Violent Crime, or Regional Multijurisdictional Task Forces **MUST** also be accompanied by a draft of the written interagency task force agreement (no



signatures required on draft). The task force agreement that has been submitted must be approved by the OHSJP to ensure all issues regarding personnel, seizures and forfeitures, and program income have been addressed.

B. School Resource Officer Programs

All grant applications for School Resource Officer (SRO) Programs **MUST** include letters of support from all agencies and school districts related to or involved in the composition, implementation, and operation of the SRO program.

Applications for SRO programs **MUST** also be accompanied by a draft of the essential written interagency agreement between the law enforcement agency and the school district (no signatures required on draft).

**PLEASE NOTE:** should a SRO application be awarded for funding, the award notification and the grant effective date will not occur until after the start of the school year. Reallocating existing resources to assign a SRO to the school prior to the grant award is considered supplanting and will render the application void.

C. Drug Analysis Laboratories

All grant applications for Drug Analysis Laboratories must include a statement indicating intent to provide drug analysis services to all law enforcement agencies within the respective jurisdictions. These services should be provided at no cost to the agencies.

Drug Analysis Laboratory applications must also include a detailed statement indicating the proposed location of the laboratory, if funded. In addition, an estimated period for completion of any renovation/construction projects needed to house the drug laboratory must be included. Potential applicants should be aware of the South Carolina Department of Health and Environmental Control (SCDHEC) and Occupational Health and Safety Administration (OSHA) guidelines that govern projects of this type. Please be reminded that costs for renovation or construction are not allowable under JAG guidelines.

D. Body Armor Requirements

Please be aware that all applicants requesting ballistic-resistant and/or stab-resistant body armor must have a written "mandatory wear" policy in place for all uniformed officers. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. Applicants must submit a copy of the agency's "mandatory wear" policy signed by the head of the agency as part of its official JAG application.

If your agency participates in the Bulletproof Vest Partnership (BVP), please be aware that JAG funds cannot be used to pay for the portion of the body armor (50%) that is not covered by the BVP.

Body armor purchased with JAG funds may be purchased at any threat level, make, or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with NIJ ballistic or stab standards. In addition, all body armor purchased must be made in the United States.

## **XI. Notification Process**

Applicants will be notified in writing by the OHSJP whether their application has been approved or denied for funding. Notices of these decisions are tentatively scheduled for publication in September/October. The FY 2021 grant period is currently scheduled for October 1, 2021 – September 30, 2022.

## **XII. Application Process-SCDPS Grants**

The grant application must be completed using the OHSJP's web-based grants management system, SCDPS Grants. SCDPS Grants can be accessed at <https://www.scdpsgrants.com/>, as well as through the South Carolina Department of Public Safety website at <http://www.scdps.sc.gov/ohsjp/>.

**IMPORTANT NOTE:** NEW users must submit their subgrantee user registration requests no later than **Friday, March 12, 2021**.

The application must be fully complete and submitted via SCDPS Grants prior to the application deadline, which is **Friday, March 26, 2021**. Supporting documents, letters of cooperation, and appendices relating to the application may be uploaded as attachments to an application on SCDPS Grants or forwarded to the address below with the **application number written on the documents**. Any supporting documentation must be **received** by the South Carolina Department of Public Safety by 5:00 PM on the application due date. **Postmarked dates are not acceptable.**

*Ms. Kayla Boston  
S.C. Department of Public Safety  
Office of Highway Safety and Justice Programs  
Post Office Box 1993  
Blythewood, South Carolina 29016*

Please be aware that SCDPS Grants will allow application submissions until 11:59 PM on the application due date. However, staff will not be available to assist with application questions after 5:00 PM.

For programmatic questions, you may contact Amy Free at (803) 896-8708 or Amy Kingston at (803) 896-4742. For any financial questions contact Grants-Accounting via email at [GrantsAccounting@SCDPS.GOV](mailto:GrantsAccounting@SCDPS.GOV).

# Grant Application Check List

The following items explain the standards by which each application is evaluated. Past experience has shown that projects are successful because one person or a group of people have identified a problem, developed a solution, and carefully designed a plan to arrive at the solution. The grant application leads the grant applicant through a structured approach to problem solving. Successful applicants use these pages to help the reviewer see the problem and easily understand the proposed solution. Please note that, if an application is missing any required information or documentation, that application may be automatically denied.

## Budget and Description –

- Proposed expenditures are reasonable, adhere to application guidelines
- Equipment/personnel is documented as necessary
- Each expenditure is explained in detail in the budget narrative

## Problem Statement –

- The problem and/or need the project will address is defined exactly as it exists in your community (focus on the needs of your area and how the project will meet those needs)
- Local information and statistics are provided to support the request for funding (do not use statewide information alone to support the development of a local level project)
- Existing efforts, current resources, and programs being utilized to deal with the problem are thoroughly addressed

## Project Purpose –

- At least one distinct purpose/goal has been identified
- Project purpose/goal is S.M.A.R.T. (specific, measureable, achievable, relevant, and time-bound)

## Project Objectives –

- The objectives are specific and measureable to show how the goal will be achieved
- There is at least one objective per goal listed

## Performance Indicators –

- There is a performance indicator per project objective identified
- Each indicator shows how each objective will be measured and what methods will be used to evaluate progress towards achieving the objectives and goals

## Training Requirement:

- A minimum of two (2) courses identified for grant-funded personnel

Project Evaluation –

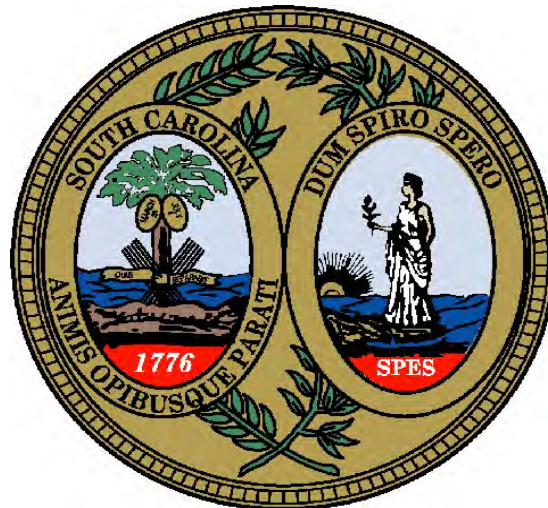
- Explain who will examine the project's objectives and performance indicators
- Explain how that person will determine the extent to which the entire project has solved the stated problem
- Evaluation is supported by the performance indicators and includes a comprehensive plan to provide an overall assessment of project effectiveness

Other Relevant Requirements –

- The implementation schedule should contain information on the timing of activities
- The total project area population and number of certified officers (if applicable) must be provided and letters of support from all entities involved in multijurisdictional projects should be attached
- The name, title, address, phone, and email information must be completed on the online application for the Project Director, Financial Officer and Authorized Official. Signatures will only be required once a grant award is made.

**Office of the United States Attorney  
District of South Carolina**

# **Project Safe Neighborhoods 2021 Grant Solicitation**



**SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF HIGHWAY SAFETY AND JUSTICE PROGRAMS**

# **PROJECT SAFE NEIGHBORHOODS**

## **2021 Application Guidelines and Procedures**

### **Introduction**

The United States Attorney's Office for the District of South Carolina has been designated to receive funds for the Project Safe Neighborhoods (PSN) grant program. This program is designed to fund innovative projects to reduce gun and gang-related violence. The South Carolina Department of Public Safety, Office of Highway Safety and Justice Programs (OHSJP), has been designated as the fiscal agent to administer these funds in South Carolina.

This document provides potential applicants with program criteria and eligibility information so that formal application proposals may be prepared. Please contact OHSJP at (803) 896-8707 to request technical assistance.

PSN is a nationwide initiative that brings together federal, state, local, and tribal law enforcement officials, prosecutors, and community leaders to identify the most pressing violent crime problems in our communities and develop comprehensive solutions to address them. Additional information on PSN can be obtained by visiting the official program website at <https://www.justice.gov/psn>.

Additional information and resources for PSN can be accessed through the South Carolina Department of Public Safety website at <https://scdps.sc.gov/ohsjp/cj-grants/safe-neighborhoods>.

### **Eligible Applicants**

PSN grant awards may be made to state agencies, local units of government, and non-profit agencies. A "local unit of government" is defined as any city, county, town, township, or other general purpose political subdivision of a state.

In addition, the following points should be noted regarding eligible applicants:

- A. Police Departments, Sheriffs' Offices, and Public Defenders' offices are not eligible to apply directly, but would be the implementing agency for the grant. A city or county would be the legal applicant/recipient and manage grant funds on behalf of the implementing department or agency.
- B. State courts (Courts of General Sessions) are eligible to apply for funds. However, local courts (magistrate and municipal courts), similar to police departments, would have to apply through their local units of government.
- C. A Solicitor's Office, for grant purposes, is funded as an office within a lead county. The lead county must meet the following requirements:
  - a. Maintain the financial records for the grant;
  - b. Include the Solicitor's Office in its payroll records; and
  - c. Include the financial records of the grants to the Solicitor's Office in its organization-wide audit.

- D. Information for the following individuals will be required on the grant application:
- a. Project Director – Implementing Agency/Department Head or person involved in the daily operations of the project.
  - b. Financial Officer – City or County Finance Director or state agency Chief Financial Officer; and
  - c. Official Authorized to Sign – Mayor, City or County Administrator, or state agency director

### **Funding Policies**

- A. Programs funded under PSN must be 12 months in length (October 1, 2021 – September 30, 2022). Note: second or subsequent year funding is not guaranteed. New and continuation projects will compete equally each year. In such a competitive environment, “need” and the use of effective data-driven strategies will be key factors for funding selections, in addition to evaluating performance results.
- B. All subgrantees will agree to abide by all applicable guidelines, including grant terms and conditions and any special conditions.
- C. PSN funds can be used to fund salaries and fringe benefits, necessary equipment, contractual services when applicable, travel and training costs, and other needed supplies.

### **Funding Priorities**

The overall goal for this initiative is to promote safe communities across the state through the reduction of gun violence and gang activity, with special focus on areas with increased rates of violent crime/gang activity. Toward that goal, the program seeks to fund projects that will enhance progress toward the below priorities. However, innovative projects outside of these priorities, which are aimed at reducing firearm and gang violence, will also be considered.

1. **Gun and Gang Crime Investigation/Suppression:** Programs (or task forces) to target perpetrators of gun and gang-related crimes. This can include the illegal possession of firearms, the illegal sale of guns, or other crimes committed to benefit a “gang.” Multi-agency cooperation should be demonstrated (e.g., both state and federal involvement).
2. **Firearms Analysis:** Programs that should enhance and provide support for state and local law enforcement agencies that analyze firearms and ballistic evidence (including NIBIN analysis and tracing of firearms).
3. **Data Analysis/Research Partner:** Programs designed to assess and validate the nature and extent of gun crime, gang activity, and gang membership in South Carolina. Data analysis to identify the drivers of violent crime and assess the effectiveness of an agency’s violent crime reduction plan.

4. **Prevention and Reentry Programs:** Programs dedicated to violent crime prevention and the identification of persons at high risk of offending (e.g., educational, faith-based, community-oriented, outreach, etc.). Programs dedicated to the successful reentry of offenders with housing, educational, and vocational partnerships.

### **Matching Requirement**

Funding will provide for 100% of project costs. No cash or in-kind match will be required.

### **Guidelines for the Use of Grant Funds**

#### A. Allowable Expenses:

1. Personnel, training as a component of an overall program, equipment, and supplies are allowable expenses. All expenditures must be related to the implementation of an actual program. This program must be defined in the program narrative sections of the application.
2. All grant-funded personnel must have 100% of their time dedicated to grant activities. (*See non-supplanting provisions in the Grant Terms and Conditions.*)

#### B. Unallowable Expenses:

1. Any expenditure that is not a part of an approved program or project is unallowable.
2. Grant funds may not be used to supplant existing state or local criminal justice funds. Any grant expenditures must increase the existing amount of funds available for eligible activities.
3. “Buy money” used in drug enforcement is an unallowable expense.
4. Funds may not be expended to purchase, lease, rent, or acquire ammunition, association fees, vehicle insurance, and maintenance.

#### C. Financial Requirements:

An assurance that funds will not be used to supplant local funding must be provided in the application as stated in Grant Terms and Conditions. This certification attests that federal funds will be used to supplement existing funds for program activities, not replace funds already appropriated for the same purpose. Potential supplanting will be the subject of post-award monitoring and audit. If there is a potential presence of supplanting, the applicant or subgrantee will be required to supply documentation demonstrating that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. Violations of this requirement can result in recoupment of monies provided under this grant, in addition to possible civil and/or criminal penalties.



## **Suspension or Termination of Funding**

The fiscal agent may suspend (in whole or in part), terminate funding for, or impose another sanction on a subgrantee for any of the following behavior:

- A. Failure to adhere to the standard terms and conditions or special conditions.
- B. Implementing substantial program changes to the extent that, if submitted originally, the application would not have been approved for funding.
- C. Failure to submit reports (programmatic and/or financial) in a timely manner.
- D. Filing a false certification in this application or other report or document.

## **Application Review Process**

All FY2021 applications will be reviewed by the OHSJP for technical sufficiency and will then be reviewed by the members of the PSN Selection Committee. Chosen by the USAO, the committee is comprised of individuals from across the state that represent law enforcement and prosecutorial agencies. The individuals who evaluate the applications cannot play a role in the production of all or part of any application, nor can they be employed by the federal government or by an applicant, in order to ensure that there is no conflict of interest. Once the review is completed, the PSN Selection Committee's recommendations will be forwarded to the USAO before submission to the Bureau of Justice Assistance (BJA) for final approval. The OHSJP and PSN Selection Committee will evaluate applications based on the following criteria:

- A. Design quality of the proposal
  - 1. Project Impact - The program should be designed to address the problems and needs of the area to be served. An analysis of how these problems could be improved through the project should be shown.
  - 2. Budgetary Review - Each application will be reviewed to ensure budgetary reasonableness and affordability of costs.
  - 3. Project Feasibility - Applicants should clearly and sufficiently detail how the project will be implemented.
  - 4. Multi-jurisdictional Cooperation - Where applicable, proposals should indicate what type of coordination will be established between the applicant and other jurisdictions in the development and implementation of the project. Written agreements should be included where possible.
  - 5. Project Evaluation - Simple, specific, and measurable objectives should be presented, and each objective must be matched with a performance indicator. The performance indicators describe how the grant's objectives will be

documented or monitored. Evaluation measures the effectiveness of your program by comparing your objectives with actual accomplishments.

B. Geographic areas of greatest need

- Jurisdictions with highest reported Violent Crime Rates - While the PSN Strategy expands throughout the entire state, special emphasis will be placed on the four Target Enforcement Areas (TEAs) listed below:
  - Columbia
  - Charleston/North Charleston
  - Myrtle Beach
  - Greenville/Spartanburg

C. Jurisdictions with limited resources

D. Probability of success

E. Effective utilization of resources

F. Requested grant amounts (if an agency has an ability and is willing to cover part of the cost of their grant project, please so note in the Budget Narrative section of the application)

**Application Submission Requirements**

**Required Information Regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE) (Appendix A)**

Each applicant must complete and submit Appendix A as an attachment to the application, which requires responses to the following questions:

1. Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE?
2. Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in Question 1?
3. If yes to either of the above questions:
  - Please provide a copy of each law or policy;
  - Please describe each practice; and
  - Please explain how the law, policy, or practice complies with Section 1373.

**NOTE: This document is a required attachment to an applicant's PSN application. All attachments must be received by the application deadline. See the below section, "Application Process-SCDPS Grants."**

## **Notification Process**

Applicants will be notified in writing by the OHSJP whether their application has been approved for funding or has been denied funding. Notices of these decisions are tentatively scheduled for publication in July 2021. The FY 2021 grant period is currently scheduled for October 1, 2021 – September 30, 2022.

## **Application Process - SCDPS Grants**

The grant application must be completed using the OHSJP's web-based grants management system, "SCDPS Grants." SCDPS Grants can be accessed at <https://www.scdpsgrants.com/>, as well as through the SCDPS website at <http://www.scdps.sc.gov/ohsjp/>.

**IMPORTANT NOTE: new users must submit their subgrantee user registration requests no later than Friday, April 2, 2021.**

The application and required attachments must be fully complete and submitted via SCDPS Grants prior to the application deadline, which is **Friday, April 16, 2021**.

Supporting documents, letters of cooperation, and required appendices relating to the application may be uploaded as attachments to an application on SCDPS Grants or forwarded to the address below with the **application number written on the documents**.

Any supporting documentation that is being mailed must be received by the South Carolina Department of Public Safety by April 16, 2021, at 5:00 PM. Postmarked dates are not acceptable.

*Ms. Kayla Boston  
S.C. Department of Public Safety  
Office of Highway Safety and Justice Programs  
Post Office Box 1993  
Blythewood, South Carolina 29016*

Please be aware that SCDPS Grants will allow application submissions until 11:59 PM on the application due date. However, staff will not be available to assist with application questions after 5:00 PM.

For programmatic questions, you may contact the OHSJP at (803) 896-8707. Contact Accounting-Grants for any financial questions at [GrantsAccounting@SCDPS.GOV](mailto:GrantsAccounting@SCDPS.GOV).

# **APPENDIX A**

- **Information regarding communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE) Form**





# Application for Chester County Boards, Commissions and Councils

Chester County Council selects citizens for service on Council Appointed Boards and Commissions from individuals who have either volunteered, been recommended for appointment or shown interest in being appointed. The Clerk to Council uses this form to update the roster of volunteers and give Council basic information about each volunteer.

Date: 23 Feb. 2021

Board or Commission Appointment being sought: Hazel Pittman

Name: Marty Roberts Occupation: Pastor

Street Address: 6249 Richburg Rd. Great Falls, SC 29055

Mailing Address: (if different from above) \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date of Birth: 4/21/69 SEX: M

If recommended by a Council Member, indicate name: Mike Vaughn

In which Council District do you reside? Please indicate (1-6) 2

Are you presently serving on a County Board or Commission? NO If "yes" when does your term expire? \_\_\_\_\_

CONFLICT OF INTEREST STATEMENT: I, Marty Roberts, as a voting member of any Chester County board, commission or council, agree to disqualify myself from voting on any issue(s) which may arise and in which a conflict of interest exists.

(Signature) Marty Roberts

Board members shall serve at the will of the appointing Council member and terms shall also run concurrent with that of the appointer. Please check the appropriate box below.

### Boards

- Accommodation Tax Board
- Board of Assessment of Appeals
- Catawba Mental Health Board
- Catawba Regional Council Government
- Catawba Regional Workforce Board
- Chester County Library
- Hazel Pittman Center
- Solid Waste Board
- Zoning Board of Appeals
- Construction Board of Appeals

### Commissions/Committee

- Airport Commission
- Chester County Parks & Recreation
- Chester County Planning Commission
- Chester Rural Fire District Commission
- John Keziah Park Commission
- Lando Rural Fire District Commission
- Fort Lawn Fire Protection Commission
- Olde English District Commission
- Richburg Fire District Commission
- Chester Metropolitan District Commission
- Gateway Steering Committee
- Ad Hoc Burnt House Cemetery Committee

## Karen Lee

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**From:** Brad Jordan <bradjordan@comporium.net>  
**Sent:** Wednesday, March 10, 2021 9:29 AM  
**To:** Karen Lee  
**Subject:** FW: Resignation Letter

Please put his resignation on the agenda for Monday.

Thanks

Brad

**From:** Bud Delgouffre [mailto:f████████████████████]  
**Sent:** Saturday, January 30, 2021 1:55 PM  
**To:** Brad Jordan <bradjordan@comporium.net>  
**Subject:** Resignation Letter

Hello Brad. Based on the fact that you mentioned that you would be addressing the Fort Lawn Fire Protection fire board opening for a member that would function as a board treasurer at the Feb. 1st council meeting, I thought that the timing would be appropriate for me to announce the fact that I will also be retiring from the fire board immediately.

We have made some significant steps forward in the few month's that I've been involved with the board. These steps have been primarily initiated by the planning of our new fire chief and total support from the board. David Dutton is doing a fantastic job in planning for the future as well as handling the day to day operations. He was an excellent choice as Fire Chief for our area, in my opinion.

My reasons for retiring from the board are primarily health concerns. I'm just a few days from becoming the age of 77 and have diabetes and recently went through cancer treatments. I also have concerns over the Covid pandemic and any additional exposure to that threat that attending meetings, etc. presents. Serving as board chairman has been quite stressful to me at times. Not having someone to step up and serve as a treasurer for an extended period has certainly added to this stress since I have virtually no experience in that important role in the overall board responsibilities. I also feel that the Fire District is now in a position where someone with experience in fire protection would be most helpful.

I had previously suggested that Steve Nunn would be my suggestion as a good replacement for the fire board opening until I found that Steve felt that there would be a conflict in his functioning as a board treasurer while also serving as a pastor at his church. Steve has extensive experience with the Leslie fire department (18 years I believe) and he and his wife are very active volunteering with our Community Center activities. Steve is also a member on the Community Center board as well..Based on this information, Steve would, once again, be my suggestion to fill this opening. However, I have not discussed my resignation and the opening that my resignation would create with Steve..

I do have all of the documentation and the computer that was given to me by Ellen McFadden and will provide that information and any documentation that I have on file to the successors on the board. I have kept this information at home based on the information provided by Ellen and Gwen Lazenby that it should not be housed at the fire station.

I would like to have this email serve as my immediate resignation letter, but if you would prefer to have a signed copy of this notification, please let me know and I will mail you a copy. I would like to thank you and the council for selecting me to this board and hope that my resignation does not cause any interruption in the fire board activities.

Sincerely,

Bud Delgouffre





## Application for Chester County Boards, Commissions and Councils

Chester County Council selects citizens for service on Council Appointed Boards and Commissions from individuals who have either volunteered, been recommended for appointment or shown interest in being appointed. The Clerk to Council uses this form to update the roster of volunteers and give Council basic information about each volunteer.

Date: 03/11/2021

Board or Commission Appointment being sought: Radio Advisory Committee

Name: Willie F Baxter Occupation: Radio Announcer & Deputy Coroner

Street Address: 1342 Gethsemene Church Rd

Mailing Address: (if different from above) \_\_\_\_\_

Telephone (Home): [REDACTED] Cell: [REDACTED]

E-Mail: [REDACTED]

Date of Birth: 03 / 23 / 1960 SEX: M

If recommended by a Council Member, indicate name: \_\_\_\_\_

In which Council District do you reside? Please indicate (1-6) (5)

Are you presently serving on a County Board or Commission? No If "yes" when does your term expire?      /      /     

CONFLICT OF INTEREST STATEMENT: I, Willie F Baxter, as a voting member of any Chester County board, commission or council, agree to disqualify myself from voting on any issue(s) which may arise and in which a conflict of interest exists. (Signature)

[Handwritten Signature]

Board members shall serve at the will of the appointing Council member and terms shall also run concurrent with that of the appointer. Please check the appropriate box below.

### Boards

- Accommodation Tax Board
- Board of Assessment of Appeals
- Catawba Mental Health Board
- Catawba Regional Council Government
- Catawba Regional Workforce Board
- Chester County Library
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### Commissions/Committee

- Airport Commission
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- Chester Rural Fire District Commission
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- Lando Rural Fire District Commission
- Fort Lawn Fire Protection Commission
- Olde English District Commission
- Richburg Fire District Commission
- Chester Metropolitan District Commission
- Gateway Steering Committee
- Ad Hoc Burnt House Cemetery Committee
- Radio Users Advisory Committee