

CHESTER COUNTY
FISCAL YEAR 2013-2014

AN ORDINANCE

NO.: 06-27-13

TO ESTABLISH OPERATING AND CAPITAL BUDGETS FOR THE OPERATION OF THE COUNTY GOVERNMENT OF CHESTER COUNTY, SOUTH CAROLINA FOR THE FISCAL YEAR COMMENCING JULY 1, 2013; TO PROVIDE FOR THE LEVY OF TAXES FOR CHESTER COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2013; TO PROVIDE FOR THE EXPENDITURE OF TAX REVENUES AND OTHER COUNTY FUNDS; TO PROVIDE FOR OTHER COUNTY PURPOSES; TO AUTHORIZE THE COUNTY TO BORROW MONEY IN ANTICIPATION OF TAXES AND TO PROVIDE FOR THE REPAYMENT OF SUMS BORROWED BY THE COUNTY GOVERNING BODY; TO PROVIDE FOR THE PAYMENT OF TORT CLAIMS AND WORKER'S COMPENSATION CLAIMS AGAINST CHESTER COUNTY; TO PROVIDE FOR CERTAIN FISCAL AND OTHER MATTERS RELATING TO COUNTY GOVERNMENT.

SECTION 1: Be it ordained and enacted by the County Council of Chester County, South Carolina: Extending through June 30, 2014, the following sums, if so much be necessary, are hereby appropriated from the General Fund of Chester County to meet the ordinary expenditures of the County as hereafter indicated:

		GENERAL FUND				Department
		Personnel	Operating	Capital	Allocations	Totals
101	County Council	106,889	16,270			123,159
105	County Supervisor	121,225	11,850			133,075
106	Finance	176,853	8,265			185,118
110	Human Resources	97,696	28,990			126,686
115	Purchasing Department	78,703	4,910			83,613
120	County Treasurer	172,241	44,005			216,246
125	Delinquent Tax Collector	65,372	69,475			134,847
130	Auditor	108,710	4,470			113,180
135	Tax Assessor	270,693	28,200			298,893
140	Planning and Zoning	197,985	36,450			234,435
145	Economic Development	154,878	105,422			260,300
150	Coroner	34,969	45,600	6,000		86,569
155	Registration and Election	88,946	57,650			146,596
160	County Garage	44,309	236,100	7,000		287,409
170	Building Maintenance	381,563	421,200			802,763
175	Airport		20,000			20,000
176	Information Technology	86,940	178,075	45,000		310,015
177	Utilities		585,000			585,000
179	Postage		75,000			75,000
180	Bond Insurance		3,000			3,000
181	Property and Liability Insurance		374,000			374,000
182	Worker's Compensation Insurance		305,000			305,000
183	Unemployment Benefits		46,710			46,710
185	Employee Health Insurance		1,156,530			1,156,530
186	Audit Expense		66,250			66,250
187	Catawba Regional		40,238			40,238
188	SC Association Of Counties		9,000			9,000
189	Grant Matching Funds		50,000			50,000
190	Contingent Fund		100,000			100,000
194	Copier Lease		102,037			102,037
199	Nuisance & Abatement	33,037	2,650			35,687
200	Reserved Fund		-			-
210	GIS		34,030			34,030
215	QS1		135,061			135,061
220	Medical Services	50,257	193,173			243,430
225	Security		-			-
250	Attorney Services	14,425	75,000			89,425
255	Clerk of Court	237,862	95,340			333,202
260	Family Court	111,438	14,555		125,000	250,993
265	Probate Judge	202,287	13,945			216,232
275	Chester Magistrate	240,040	35,335			275,375

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	Personnel	Operating	Capital	Allocations	Department Totals
285 Rossville Magistrate	59,186	17,350			76,536
291 Court of Appeals - Judge Short		5,500			5,500
292 Family Court Judge		5,000			5,000
295 Public Defender		58,000			58,000
299 Solicitor		71,543			71,543
301 Sheriff's Department	2,054,049	419,300			2,473,349
340 Detention Center	1,369,901	399,425			1,769,326
345 Fire Coordinator	72,761	9,400			82,161
350 Rural Fire Department		339,200	16,000		355,200
355 Emergency Management	91,520	13,735			105,255
360 E911	538,962	50,450			589,412
365 Animal Control	105,621	39,485			145,106
370 Chester County Rescue Squad		12,150			12,150
375 Great Falls Rescue Squad		12,150			12,150
401 Road Department	208,040	210,725			418,765
405 Litter Control	64,391	3,100			67,491
501 E.M.S.	1,569,552	186,723	20,000		1,776,275
505 Veteran's Affairs	74,890	5,335			80,225
510 Department of Social Services				36,000	36,000
515 D.H.E.C.				40,700	40,700
530 Senior Services				16,200	16,200
540 Chester Lancaster Disabilities				4,050	4,050
545 Soil and Water Conservation				11,000	11,000
555 Indigent Patients				64,362	64,362
601 YMCA				34,020	34,020
615 Clemson Extension				12,150	12,150
626 Palmetto Citizens Against Sexual Assault				5,000	5,000
630 Fort Lawn Community Center				4,050	4,050
Total Personnel	9,286,191				
Total Operating		6,687,357			
Total Capital			94,000		
Total County Allocations				352,532	
TOTAL GENERAL FUND					16,420,080
MILLAGE FUNDS					
Solid Waste Collection	230,663	436,050			666,713
Lando Fire District		28,272			28,272
Chester Fire District		1,639,200			1,639,200
Library Operations		690,475			690,475
York Tech		237,000			237,000
Richburg Fire District		70,918			70,918
TOTAL MILLAGE FUNDS					3,332,578
SPECIAL REVENUE FUNDS					
E-911 Funds	151,890	275,693	50,000		477,583
C-Funds		1,000,000			1,000,000
Victims Assistance Fund	42,008	10,800			52,808
Courthouse Improvements			125,000		125,000
County Local ATAX		80,000			80,000
TOTAL SPECIAL REVENUE FUNDS					1,735,391
ENTERPRISE FUND					
Solid Waste Disposal	68,658	1,058,312	85,490		1,212,460
Gateway Conference Center		162,000			162,000
TOTAL ENTERPRISE FUND					1,374,460
DEBT SERVICE FUND					
Lando Fire District Debt Service					70,675
Chester County Debt Service Retirement					1,392,020
Chester Fire District Debt Service					79,299
Richburg Fire District Debt Service					112,859
Chester County Jail Bond Debt					1,754,844
TOTAL DEBT SERVICE FUNDS					3,409,697
TOTAL APPROPRIATIONS					\$ 26,272,206

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SECTION 2: For the purposes of meeting the appropriation made in this ordinance the following receipts and anticipated revenues of Chester County are hereby allotted for such purposes, together with all other income not specifically allocated to other purposes. It is estimated that the following special revenues will accrue to Chester County during the fiscal year:

GENERAL FUND

PROPERTY TAX

Real and Personal	6,070,291
Vehicle Taxes	850,000
Delinquent Tax Collections	640,000
Local Option Taxes	2,250,000
Homestead Exemption	710,000
Manufacturers Reimbursement	300,000
P.I.L.O.T.	45,000
Fee-in-Lieu of Taxes	820,000
Merchants Inventory	90,024
	<u>11,775,315</u>

LICENSES, FEES, FINES AND PERMITS

Magistrates	342,500
Clerk of Court - Fines and Fees	120,000
Family Court	117,000
Business License Fee	250,000
Tax Assessor	1,500
Credit Card Fee	5,000
Vehicle Decal Fees	24,000
Tax Collector	100,000
Probate Judge	45,000
Zoning Fees	14,000
Building Permits	135,000
DHEC Vital Records	7,500
	<u>1,161,500</u>

INTERGOVERNMENTAL

Local Government Revenue	1,252,074
Accomodations Tax - State Allocation	30,000
Election Commission	25,000
Veterans Affairs	5,700
National Forest Fund	60,000
Salary Supplement - Elected Officials	6,300
Appropriation of Fund Balance	325,000
S.R.O. Local Sources	90,000
	<u>1,794,074</u>

OTHER INCOME

Animal Control	10,500
EMS Fees	1,477,896
Franchise Fees	24,000
D.S.S.	22,000
Interest Income	47,550
Rentals	25,000
Miscellaneous	82,245
	<u>1,689,191</u>

TOTAL GENERAL FUND

16,420,080

MILLAGE FUNDS

PROPERTY TAXES

Chester Fire District	1,639,200
Lando Fire District - Taxes	28,272
Richburg Fire District	70,918
Library Operations	690,475
Solid Waste Collection	666,713
York Tech	237,000

TOTAL MILLAGE FUNDS

3,332,578

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SPECIAL REVENUE FUNDS

E-911 Funds	477,583
C-Funds	1,000,000
Victims Assistance Fund	52,808
Courthouse Improvements	125,000
County Local ATAX	80,000
TOTAL SPECIAL REVENUE FUNDS	<u>1,735,391</u>

ENTERPRISE FUND

USER FEES	
Solid Waste Disposal	1,212,460
Gateway Conference Center	162,000
TOTAL ENTERPRISE FUND	<u>1,374,460</u>

DEBT SERVICE FUND

Lando Fire District Debt Service	70,675
Chester County Debt Service Retirement	1,392,020
Chester Fire District Debt Service	79,299
Richburg Fire District Debt Service	112,859
Chester County Jail Bond Debt	1,754,844
TOTAL DEBT SERVICE FUND	<u>3,409,697</u>
TOTAL REVENUE	<u>\$ 26,272,206</u>

To further meet the appropriations provided by this ordinance, The Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the Chester County Treasurer is directed to collect a tax necessary to meet all budget requirements, except as provided for by other revenue sources, for the operation of the county government for the fiscal year beginning July 1, 2013 through June 30, 2014.

SECTION 3: All County purchases shall be made in accordance with the Ordinance establishing a centralized purchasing system for the procurement of goods and services required by Chester County in conformity with purchasing policies and procedures established and approved by the County governing body. The appropriations provided in the ordinance shall not in any case be exceeded, and any contracts which may be made or which may in any manner provide for the expenditures of funds in excess of those provided in this ordinance shall not be binding upon Chester County. Any person, firm, corporation or other organization selling supplies or commodities or rendering services to Chester County is charged with the duty of ascertaining in advance whether or not the appropriations for that purchase are sufficient to pay for the furnishing of such supplies, commodities or services.

SECTION 4: No money appropriated for any specific purpose under the provisions of this ordinance shall be used for any other purpose than that specified; provided however, that the Chester County Supervisor may reallocate budgeted but unexpended funds within any county office, department, board, commission or institution receiving County funds; provided, further that the Chester County Council or a majority thereof may in its discretion by proper resolution transfer or reallocate budgeted but unexpended funds from one County office, department, board, commission, or institution to another. Any amount appropriated in this ordinance may be discontinued at any time by appropriate action of a majority of the County governing body.

SECTION 5: The County is hereby empowered to borrow in anticipation of tax or other revenues for County purposes any sum not exceeding the amount anticipated to be received from taxes and other revenues during the current or succeeding fiscal year, and not only to pledge the taxes or other revenues anticipated in the current or succeeding fiscal year, but to pledge, also, the full faith and credit of Chester County for repayment of any sums so borrowed. Such sums shall be borrowed from any banking institution or lending agency and shall be payable at such time, upon such items and in such sums as may be negotiated between the County and the lender.

SECTION 6: The Chester County Attorney shall represent all agencies, boards and officials and subdivisions in Chester County, which are subject to the budgetary controls of the County Council. Said attorney shall not represent any organization, agency or individual in any matter coming before the County Council. In legal matters in which the County Attorney requests authority to associate other counsel, and such authority is approved by the County governing body, County funds may be expended as compensation for such associate counsel.

SECTION 7: An independent annual audit of all financial records and transactions of the County shall be made by a Certified Public Accountant or Firm of public accounts who have no personal interest, direct or indirect in the fiscal affairs of the County government of Chester County or any of its officers. The County Council may, without requiring competitive bids, designate such accountant or firm annually or for a period not exceeding one year; provided that such designation shall be made not later than thirty (30) days after the beginning of such fiscal year. Unless included in

the Annual County audit, an annual audit of each agency, board, bureau or commission of Chester County, funded in whole or in part by County funds shall be made. Copies of the annual audit and such other audits as are required by this section shall be filed in the office of the Clerk of Court for Chester County and provided for the Chester County Supervisor and every member of the County governing body. The audit reports shall be made available for public inspection.

SECTION 8: When employees are required to travel on official business, the County shall pay reasonable amounts for transportation, meals and lodging. If the employee's personal vehicle is utilized, the employee shall be reimbursed at a rate of forty-four and one half (44.5) cents per mile traveled. Meal expenses will be reimbursed, but may not exceed \$35.00 for a twenty-four hour period for in state travel, \$50.00 for out of state travel, and \$50.00 for Myrtle Beach and Hilton Head, South Carolina.

SECTION 9: The Chester County Tax Collector may call upon the Chester County Sheriff or any deputy or constable of the County to render such aid and assistance as may be necessary in the ejectment of any occupant or tenant in possession of any property at any time when ejectment shall be lawful and proper in the discharge of the duties of the office of Tax Collector. Such aid and assistance shall be rendered without cost other than those provided by law.

SECTION 10: The fiscal and budgetary year of Chester County Government shall commence on the first day of July of each year and shall end on the 30th day of June the following year. All offices, departments, boards, commissions, agencies, or institutions receiving County funds shall make a full, detailed annual fiscal report to the County Council at the end of each fiscal year. The County Council may from time to time make supplemental appropriations, which shall specify the source of funds for such appropriations. The County governing body or the County Supervisor may require reports, estimates and statistics from any County agency or department as may be necessary in the preparation of annual budgets or supplemental appropriations. The Chester County Finance Office shall provide a monthly report of revenues, expenditures and cash balances to the County Council.

SECTION 11: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Lando Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$28,272 which shall be utilized for the support of the Lando Fire District. The total amount appropriated for the Lando Fire District is \$28,272.

SECTION 12: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$70,675 which shall be applied to the retirement of Lando Fire District bonded indebtedness. The total amount appropriated for the Lando Fire District bond retirement is \$70,675.

SECTION 13: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Chester Fire District, in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$1,639,200 which shall be utilized for the support of the Chester Fire District. The total amount appropriated for the Chester Fire District is \$1,639,200.

SECTION 14: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Richburg Fire District, in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$70,918 which shall be utilized for the support of the Richburg Fire District. The total amount appropriated for the Richburg Fire District is \$70,918.

SECTION 15: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$112,859 which shall be applied to the retirement of Richburg Fire District bonded indebtedness. The total amount appropriated for the Richburg Fire District bond retirement is \$112,859.

SECTION 16: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the unincorporated area of Chester County, South Carolina, and the Chester County Treasurer is directed to collect a tax of \$666,713 which shall be utilized for the support of Solid Waste Collection. The total amount appropriated for Solid Waste Collection is \$666,713.

SECTION 17: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$1,392,020 which shall be applied to the retirement of Chester County bonded indebtedness. The total amount appropriated for the Chester County bond retirement is \$1,392,020.

SECTION 18: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$690,475 which shall be utilized for the support of the Chester County Library. The total amount appropriated for the Chester County Library is \$690,475.

SECTION 19: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$237,000 which shall be utilized for the support of the York Technical College campus in Chester County. The total amount appropriated for the York Technical College campus is \$237,000.

SECTION 20: Agencies, boards and commissions which are partially funded by other counties and/or other governmental units must certify to the County the amount of funds appropriated by the other counties and/or other governmental units prior to receiving any of the funds appropriated by this ordinance.

SECTION 21: Funds appropriated under this ordinance from the General Fund to any Department, Board or Agency, or for any other purpose, but unexpended during the fiscal year, shall revert to the General Fund of Chester County at the end of the fiscal year.

SECTION 22: Building permit fees will be based on the current scale of the International Building Codes or the actual cost of construction when the applicant can show detailed estimated cost to meet the approval of the building official. The minimum permit fee for a building permit, electrical

permit, gas permit, plumbing permit, mechanical permit, transfer permit, refund permit and re-inspection permit shall be \$30.00. The minimum fee for a mobile home permit shall be \$200.00, which shall include a \$5.00 mobile home license fee. Other planning and zoning fees are listed under SECTION 23 of this ordinance.

SECTION 23: All taxes, fees, charges and assessments not otherwise allocated by law shall be deposited in the Chester County general fund with other general fund revenues. All such taxes, fees, charges and assessments shall be appropriated and allocated by the Chester County Council in the manner as other general revenues.

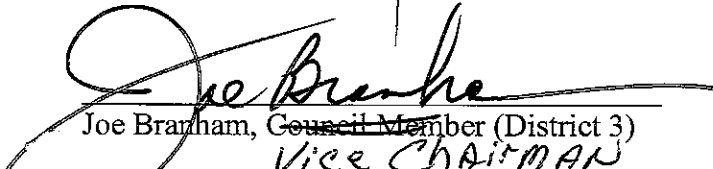
BUILDING PERMITS	FEE
Manufactured Homes (Minimum Fee)	205.00
ZONING/LAND DEVELOPMENT PERMITS	
Commercial Zoning Compliance Letters	35.00
Manufactured Zoning Compliance	20.00
Sign Review	35.00
Commercial Site Plan Review	300.00
Site Plan Re-review	75.00
Residential Plan Review	½ cost of permit
Home Occupation	35.00
Public Service Use	150.00
Residential Compliance	20.00
Residential Compliance Letters	25.00
Rezoning: S/Parcel	150.00
Multi	300.00
PD	500.00
Special Exception	150.00
Variances	150.00
Plat Approval (up to 9 lots) (per lot)	20.00
Sketch Plan Review	100.00
Preliminary Plat Approval (per lot)	20.00
Final Plat Approval (per lot)	10.00
Historical Application	40.00
Communication Towers	1,000.00
Culvert	300.00
Gradings (3 acres & above):	
Zoning Ordinance Book	35.00
Land Development Ordinance Book	35.00
Comprehensive Plan Book	35.00
Maps	35.00
FLOOD PLAN REVIEW	
Residential	25.00
Commercial	50.00
Industrial	100.00

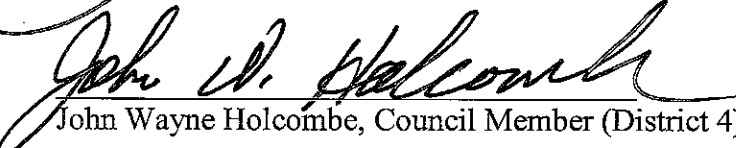
SECTION 24: This ordinance shall take effect on July 1, 2013. Adopted this 27th day of June, 2013.


R. Carlisle Roddey, Chairman


Archie Lucas, Vice Chairman (District 2)


Brad Jordan, Council Member (District 1)

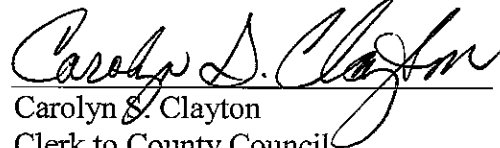

Joe Branham, Council Member (District 3)
Vice Chairman


John Wayne Holcombe, Council Member (District 4)


Mary A. Guy, Council Member (District 5)


Alex Oliphant, Council Member (District 6)

ATTEST:

By: 
Carolyn S. Clayton
Clerk to County Council
Chester County, South Carolina

First Reading:	June 03, 2013
Second Reading:	June 05, 2013
Public Hearing:	June 27, 2013
Third Reading:	June 27, 2013