

CHESTER COUNTY
FISCAL YEAR 2016-2017

AN ORDINANCE

NO.: 05-23-16

TO ESTABLISH OPERATING AND CAPITAL BUDGETS FOR THE OPERATION OF THE COUNTY GOVERNMENT OF CHESTER COUNTY, SOUTH CAROLINA FOR THE FISCAL YEAR COMMENCING JULY 1, 2016; TO PROVIDE FOR THE LEVY OF TAXES FOR CHESTER COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2016; TO PROVIDE FOR THE EXPENDITURE OF TAX REVENUES AND OTHER COUNTY FUNDS; TO PROVIDE FOR OTHER COUNTY PURPOSES; TO AUTHORIZE THE COUNTY TO BORROW MONEY IN ANTICIPATION OF TAXES AND TO PROVIDE FOR THE REPAYMENT OF SUMS BORROWED BY THE COUNTY GOVERNING BODY; TO PROVIDE FOR THE PAYMENT OF TORT CLAIMS AND WORKER'S COMPENSATION CLAIMS AGAINST CHESTER COUNTY; TO PROVIDE FOR CERTAIN FISCAL AND OTHER MATTERS RELATING TO COUNTY GOVERNMENT.

GENERAL FUND

	Personnel	Operating	Capital	Allocations	Department Totals
101 County Council	111,127	25,100			136,227
105 County Supervisor	127,322	14,200			141,522
106 Finance	195,233	9,600			204,833
110 Human Resources	101,515	34,000			135,515
115 Purchasing Department	81,781	4,555			86,336
120 County Treasurer	178,980	49,965			228,945
125 Delinquent Tax Collector	73,982	67,660			141,642
130 Auditor	115,382	6,450			121,832
135 Tax Assessor	263,493	28,000			291,493
140 Planning and Zoning	211,389	59,800			271,189
145 Economic Development	197,811	119,358			317,169
150 Coroner	91,142	51,400			142,542
155 Registration and Election	81,459	73,650			155,109
160 County Garage	66,195	160,000			226,195
170 Building Maintenance	330,348	475,000			805,348
175 Airport				20,000	20,000
176 Information Technology	86,673	218,825			305,498
177 Utilities		650,000			650,000
179 Postage		60,000			60,000
180 Bond Insurance		3,000			3,000
181 Property and Liability Insurance		406,920			406,920
182 Worker's Compensation Insurance		275,354			275,354
183 Unemployment Benefits		30,000			30,000
185 Employee Health Insurance		1,292,964			1,292,964
186 Audit Expense		56,000			56,000
187 Catawba Regional		39,769			39,769
188 SC Association Of Counties		8,898			8,898
189 Grant Matching Funds		60,000			60,000
190 Contingent Fund		86,000			86,000
194 Copier Lease		120,000			120,000
199 Abatement	34,329	1,500			35,829
210 GIS		41,000		9,030	50,030
215 QS1		157,402			157,402
220 Medical Services	50,453	193,173			243,626
250 Attorney Services	17,795	75,000			92,795
255 Clerk of Court	286,134	95,850			381,984
260 Family Court	120,668	64,255			184,923
265 Probate Judge	210,915	33,765			244,680
275 Chester Magistrate	291,145	49,131			340,276

**CHESTER COUNTY
FISCAL YEAR 2016-2017**

	Personnel	Operating	Capital	Allocations	Department Totals
285 Rossville Magistrate	72,837	8,950			81,787
291 Court of Appeals-Judge Short		5,000			5,000
292 Circuit Court Judge-Judge Gibbons		1,300			1,300
295 Public Defender				105,980	105,980
299 Solicitor				105,980	105,980
301 Sheriff's Department	2,437,042	394,036	68,085		2,899,163
340 Detention Center	1,445,060	430,500			1,875,560
345 Fire Coordinator	87,410	11,200			98,610
350 Rural Fire Department		400,570	15,000		415,570
355 Emergency Management	96,432	17,380			113,812
360 E911	530,964	148,993			679,957
365 Animal Control	142,179	49,060			191,239
370 Chester County Rescue Squad				12,000	12,000
375 Great Falls Rescue Squad				12,000	12,000
401 Road Department	217,508	164,950			382,458
405 Litter Control	72,736	3,450			76,186
501 E.M.S.	1,726,547	266,110			1,992,657
505 Veteran's Affairs	104,130	5,850			109,980
510 Department of Social Services				36,000	36,000
515 D.H.E.C.				38,300	38,300
530 Senior Services				16,200	16,200
540 Chester Lancaster Disabilities				4,050	4,050
545 Soil and Water Conservation				11,000	11,000
555 Indigent Patients				44,852	44,852
560 Keystone				5,000	5,000
601 Recreation				60,000	60,000
615 Clemson Extension				12,150	12,150
625 Great Falls Hometown Association				12,000	12,000
626 Palmetto Citizens Against Sexual Assault				5,000	5,000
627 Summer Feeding Program				10,000	10,000
629 Catawba Community Mental Health Center				3,000	3,000
630 Fort Lawn Community Center				4,050	4,050
Total Personnel	10,258,116				
Total Operating		7,104,893			
Total Capital			83,085		
Total County Allocations				526,592	
TOTAL GENERAL FUND					17,972,686
MILLAGE FUNDS					
Solid Waste Collection					676,922
Lando Fire District					31,611
Chester Fire District					1,721,970
Library Operations					725,000
York Tech					237,000
Lewis Fire District					42,754
Fort Lawn Fire District					70,000
Richburg Fire District					88,741
TOTAL MILLAGE FUNDS					3,593,998
SPECIAL REVENUE FUNDS					
E-911 Funds					467,299
C-Funds					1,000,000
Victims Assistance Fund					67,255
Courthouse Improvements					50,000
County Local ATAX					80,000
TOTAL SPECIAL REVENUE FUNDS					1,664,554
ENTERPRISE FUND					
Solid Waste Disposal					1,122,336
Gateway Conference Center					247,494
TOTAL ENTERPRISE FUND					1,369,830
DEBT SERVICE FUND					
Lando Fire District Debt Service					73,208
Chester County Debt Service Retirement					1,862,795
Chester Fire District Debt Service					112,500
Richburg Fire District Debt Service					518,325
Capital Project Sales Tax Debt Service					1,502,488
TOTAL DEBT SERVICE FUNDS					4,069,316
TOTAL APPROPRIATIONS					\$ 28,670,384

CHESTER COUNTY
FISCAL YEAR 2016-2017

SECTION 2: For the purposes of meeting the appropriation made in this ordinance the following receipts and anticipated revenues of Chester County are hereby allotted for such purposes, together with all other income not specifically allocated to other purposes. It is estimated that the following special revenues will accrue to Chester County during the fiscal year:

GENERAL FUND

PROPERTY TAX

Real and Personal	7,627,741
Vehicle Taxes	1,200,000
Delinquent Tax Collections	550,000
Local Option Taxes	2,300,000
Homestead Exemption	920,000
Manufacturers Reimbursement	240,000
P.I.L.O.T.	90,000
Fee-in-Lieu of Taxes	910,000
Merchants Inventory	90,024
	<u>13,927,765</u>

LICENSES, FEES, FINES AND PERMITS

Magistrates	401,000
Clerk of Court - Fines and Fees	120,000
Family Court	117,000
Vehicle Decal Fees	24,544
Tax Collector	100,000
Probate Judge	45,000
Zoning Fees	14,000
Building Permits	200,000
	<u>1,021,544</u>

INTERGOVERNMENTAL

Local Government Revenue	1,302,462
Accommodations Tax - State Allocation	30,000
Salary Supplement - Elected Officials	6,300
Operating Transfer In	100,000
Sheriff Local Sources	72,915
	<u>1,511,677</u>

OTHER INCOME

EMS Fees	1,300,000
Franchise Fees	24,000
D.S.S.	28,700
Interest Income	25,000
Rentals	25,000
National Forest Fund	54,000
Miscellaneous	55,000
	<u>1,511,700</u>

TOTAL GENERAL FUND

17,972,686

MILLAGE FUNDS

PROPERTY TAXES

Chester Fire District	1,721,970
Lando Fire District	31,611
Lewis Fire District	42,754
Fort Lawn Fire District	70,000
Richburg Fire District	88,741
Library Operations	725,000
Solid Waste Collection	676,922
York Tech	237,000

TOTAL MILLAGE FUNDS

3,593,998

**CHESTER COUNTY
FISCAL YEAR 2016-2017**

SPECIAL REVENUE FUNDS

E-911 Funds	467,299
C-Funds	1,000,000
Victims Assistance Fund	67,255
Courthouse Improvements	50,000
County Local ATAX	80,000
TOTAL SPECIAL REVENUE FUNDS	<u><u>1,664,554</u></u>

ENTERPRISE FUND

USER FEES	
Solid Waste Disposal	1,122,336
Gateway Conference Center	247,494
TOTAL ENTERPRISE FUND	<u><u>1,369,830</u></u>

DEBT SERVICE FUND

Lando Fire District Debt Service	73,208
Chester County Debt Service Retirement	1,862,795
Chester Fire District Debt Service	112,500
Richburg Fire District Debt Service	518,325
Capital Project Sales Tax Debt Service	1,502,488
TOTAL DEBT SERVICE FUND	<u><u>4,069,316</u></u>
TOTAL REVENUE	<u><u>\$ 28,670,384</u></u>

To further meet the appropriations provided by this ordinance, The Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the Chester County Treasurer is directed to collect a tax necessary to meet all budget requirements, except as provided for by other revenue sources, for the operation of the county government for the fiscal year beginning July 1, 2016 through June 30, 2017.

SECTION 3: All County purchases shall be made in accordance with the Ordinance establishing a centralized purchasing system for the procurement of goods and services required by Chester County in conformity with purchasing policies and procedures established and approved by the County governing body. The appropriations provided in the ordinance shall not in any case be exceeded, and any contracts which may be made or which may in any manner provide for the expenditures of funds in excess of those provided in this ordinance shall not be binding upon Chester County. Any person, firm, corporation or other organization selling supplies or commodities or rendering services to Chester County is charged with the duty of ascertaining in advance whether or not the appropriations for that purchase are sufficient to pay for the furnishing of such supplies, commodities or services.

SECTION 4: No money appropriated for any specific purpose under the provisions of this ordinance shall be used for any other purpose than that specified; provided however, that the Chester County Supervisor may reallocate budgeted but unexpended funds within any county office, department, board, commission or institution receiving County funds; provided, further that the Chester County Council or a majority thereof may in its discretion by proper resolution transfer or reallocate budgeted but unexpended funds from one County office, department, board, commission, or institution to another. Any amount appropriated in this ordinance may be discontinued at any time by appropriate action of a majority of the County governing body.

SECTION 5: The County is hereby empowered to borrow in anticipation of tax or other revenues for County purposes any sum not exceeding the amount anticipated to be received from taxes and other revenues during the current or succeeding fiscal year, and not only to pledge the taxes or other revenues anticipated in the current or succeeding fiscal year, but to pledge, also, the full faith and credit of Chester County for repayment of any sums so borrowed. Such sums shall be borrowed from any banking institution or lending agency and shall be payable at such time, upon such items and in such sums as may be negotiated between the County and the lender.

SECTION 6: The Chester County Attorney shall represent all agencies, boards and officials and subdivisions in Chester County, which are subject to the budgetary controls of the County Council. Said attorney shall not represent any organization, agency or individual in any matter coming before the County Council. In legal matters in which the County Attorney requests authority to associate other counsel, and such authority is approved by the County governing body, County funds may be expended as compensation for such associate counsel.

SECTION 7: An independent annual audit of all financial records and transactions of the County shall be made by a Certified Public Accountant or Firm of public accounts who have no personal interest, direct or indirect in the fiscal affairs of the County government of Chester County or any of its officers. The County Council may, without requiring competitive bids, designate such accountant or firm annually or for a period not exceeding one year; provided that such designation shall be made not later than thirty (30) days after the beginning of such fiscal year. Unless included in the Annual County audit, an annual audit of each agency, board, bureau or commission of Chester

County, funded in whole or in part by County funds shall be made. Copies of the annual audit and such other audits as are required by this section shall be filed in the office of the Clerk of Court for Chester County and provided for the Chester County Supervisor and every member of the County governing body. The audit reports shall be made available for public inspection.

SECTION 8: When employees are required to travel on official business, the County shall pay reasonable amounts for transportation, meals and lodging. If the employee's personal vehicle is utilized, the employee shall be reimbursed at the current published IRS rate. Meal expenses will be reimbursed, but may not exceed \$35.00 for a twenty-four hour period for in state travel, \$50.00 for out of state travel, and \$50.00 for Myrtle Beach and Hilton Head, South Carolina.

SECTION 9: The Chester County Tax Collector may call upon the Chester County Sheriff or any deputy or constable of the County to render such aid and assistance as may be necessary in the ejectment of any occupant or tenant in possession of any property at any time when ejectment shall be lawful and proper in the discharge of the duties of the office of Tax Collector. Such aid and assistance shall be rendered without cost other than those provided by law.

SECTION 10: The fiscal and budgetary year of Chester County Government shall commence on the first day of July of each year and shall end on the 30th day of June the following year. All offices, departments, boards, commissions, agencies, or institutions receiving County funds shall make a full, detailed annual fiscal report to the County Council at the end of each fiscal year. The County Council may from time to time make supplemental appropriations, which shall specify the source of funds for such appropriations. The County governing body or the County Supervisor may require reports, estimates and statistics from any County agency or department as may be necessary in the preparation of annual budgets or supplemental appropriations. The Chester County Finance Office shall provide a monthly report of revenues, expenditures and cash balances to the County Council.

SECTION 11: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Lando Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$31,611 which shall be utilized for the support of the Lando Fire District. The total amount appropriated for the Lando Fire District is \$31,611.

SECTION 12: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$73,208 which shall be applied to the retirement of Lando Fire District bonded indebtedness. The total amount appropriated for the Lando Fire District bond retirement is \$73,208.

SECTION 13: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Lewis Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$42,754 which shall be utilized for the support of the Lewis Fire District. The total amount appropriated for the Lewis Fire District is \$42,754.

SECTION 14: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Fort Lawn Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$70,000 which shall be utilized for the support of the Fort Lawn Fire District. The total amount appropriated for the Fort Lawn Fire District is \$70,000.

SECTION 15: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Chester Fire District, in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$1,721,970 which shall be utilized for the support of the Chester Fire District. The total amount appropriated for the Chester Fire District is \$1,721,970.

SECTION 16: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$112,500 which shall be applied to the retirement of Chester Fire District bonded indebtedness. The total amount appropriated for the Chester Fire District bond retirement is \$112,500.

SECTION 17: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Richburg Fire District, in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$88,741 which shall be utilized for the support of the Richburg Fire District. The total amount appropriated for the Richburg Fire District is \$88,741.

SECTION 18: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$112,860 which shall be applied to the retirement of Richburg Fire District bonded indebtedness. The total amount appropriated for the Richburg Fire District bond retirement is \$112,860.

SECTION 19: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the unincorporated area of Chester County, South Carolina, and the Chester County Treasurer is directed to collect a tax of \$676,922 which shall be utilized for the support of Solid Waste Collection. The total amount appropriated for Solid Waste Collection is \$676,922.

SECTION 20: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$1,862,795 which shall be applied to the retirement of Chester County bonded indebtedness. The total amount appropriated for the Chester County bond retirement is \$1,862,795.

SECTION 21: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$725,000 which shall be utilized for the support of the Chester County Library. The total amount appropriated for the Chester County Library is \$725,000.

SECTION 22: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$237,000 which shall be utilized for the support of the York Technical College campus in Chester County. The total amount appropriated for the York Technical College campus is \$237,000.

SECTION 23: Agencies, boards and commissions which are partially funded by other counties and/or other governmental units must certify to the County the amount of funds appropriated by the other counties and/or other governmental units prior to receiving any of the funds appropriated by this ordinance.

SECTION 24: Funds appropriated under this ordinance from the General Fund to any Department, Board or Agency, or for any other purpose, but unexpended during the fiscal year, shall revert to the General Fund of Chester County at the end of the fiscal year.

SECTION 25: Building permit fees will be based on the current scale of the International Building Codes or the actual cost of construction when the applicant can show detailed estimated cost to meet the approval of the building official. The minimum permit fee for a building permit, electrical permit, gas permit, plumbing permit, mechanical permit, transfer permit, refund permit and re-inspection permit shall be \$30.00. The minimum fee for a mobile home permit shall be \$200.00, which shall include a \$5.00 mobile home license fee. Other planning and zoning fees are listed under SECTION 26 of this ordinance.

SECTION 26: All taxes, fees, charges and assessments not otherwise allocated by law shall be deposited in the Chester County general fund with other general fund revenues. All such taxes, fees, charges and assessments shall be appropriated and allocated by the Chester County Council in the manner as other general revenues.

BUILDING		FEE (\$)
911 Address Stakes		20.00
Manufactured Homes (Minimum Fee)		205.00
Residential Plan Review		½ cost of permit
Commercial/Industrial Plan Review		½ cost of permit
ZONING		
Commercial Zoning Compliance Letters		35.00
Residential Zoning Compliance		20.00
Manufactured Zoning Compliance		20.00
Home Occupation Letter		35.00
Commercial/Industrial Zoning Site Plan Review		300.00
Zoning Site Plan Re-Review		75.00
Site Review		35.00
Certificate of Occupancy Zoning Site Review		35.00
Rezoning	Single Parcel	150.00
	Multi Parcel	300.00
	PUD	500.00
Special Exception		150.00
Variance		150.00
New Communication Towers		1000.00
Zoning Ordinance Book		35.00
Comprehensive Plan Book		35.00
Zoning Maps		35.00
Flood Plain Review	Residential	25.00
	Commercial	50.00
	Industrial	100.00
LAND DEVELOPMENT		
Variance, Flag Lot, Easement, Street Access and Private Rural Community Drive		150.00
Plat Approval (Five Sealed Copies)		20.00
Each additional Plat Approval (per sealed copy)		5.00
Sketch Plan Review		100.00
Preliminary Plat Approval (per lot)		20.00
Final Plat Approval (per lot)		10.00
Land Development Book		35.00
Grading	3 acres or less	90.00
	4 to 11 acres	120.00
	12 to 51 acres	205.00
	52 to 99 acres	340.00
	Over 100 acres	475.00
Culvert	Single	350.00
	Multi-Family	650.00
	Commercial/Industrial	650.00
Stop Sign		75.00
Speed Limit Sign		75.00
End of County Maintenance Sign		75.00
Street Name Sign		100.00

SECTION 27: This ordinance shall take effect on July 1, 2016. Adopted this 23rd day of May, 2016.

K. Shane Stuart, Chairman

ATTEST:

Archie Lucas, Council Member (District 2)

By: _____

Clerk to County Council
Chester County, South Carolina

Brad Jordan, Council Member (District 1)

First Reading: April 18th, 2016
Second Reading: May 2nd, 2016
Public Hearing: May 23rd, 2016
Third Reading: May 23rd, 2016

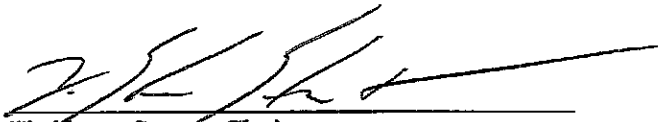
Joe Branham, Vice Chairman (District 3)

John Wayne Holcombe, Council Member (District 4)

Mary A. Guy, Council Member (District 5)

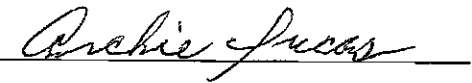
Alex Oliphant, Council Member (District 6)

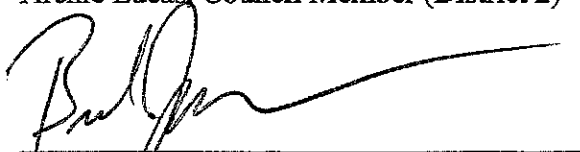
SECTION 27: This ordinance shall take effect on July 1, 2016. Adopted this 23rd day of May, 2016.


K. Shane Stuart, Chairman

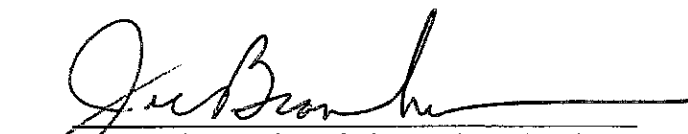
ATTEST:


Archie Lucas, Council Member (District 2)

By: 
Clerk to County Council
Chester County, South Carolina


Brad Jordan, Council Member (District 1)

First Reading: April 18th, 2016
Second Reading: May 2nd, 2016
Public Hearing: May 23rd, 2016
Third Reading: May 23rd, 2016


Joe Branham, Vice Chairman (District 3)


John Wayne Holcombe, Council Member (District 4)


Mary A. Guy, Council Member (District 5)


Alex Oliphant, Council Member (District 6)