

CHESTER COUNTY
FISCAL YEAR 2017-2018

AN ORDINANCE

NO.: 2017-4

TO ESTABLISH OPERATING AND CAPITAL BUDGETS FOR THE OPERATION OF THE COUNTY GOVERNMENT OF CHESTER COUNTY, SOUTH CAROLINA FOR THE FISCAL YEAR COMMENCING JULY 1, 2017; TO PROVIDE FOR THE LEVY OF TAXES FOR CHESTER COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2017; TO PROVIDE FOR THE EXPENDITURE OF TAX REVENUES AND OTHER COUNTY FUNDS; TO PROVIDE FOR OTHER COUNTY PURPOSES; TO AUTHORIZE THE COUNTY TO BORROW MONEY IN ANTICIPATION OF TAXES AND TO PROVIDE FOR THE REPAYMENT OF SUMS BORROWED BY THE COUNTY GOVERNING BODY; TO PROVIDE FOR THE PAYMENT OF TORT CLAIMS AND WORKER'S COMPENSATION CLAIMS AGAINST CHESTER COUNTY; TO PROVIDE FOR CERTAIN FISCAL AND OTHER MATTERS RELATING TO COUNTY GOVERNMENT.

GENERAL FUND

	Personnel	Operating	Capital	Allocations	Department Totals
101 County Council	113,959	25,100			139,059
105 County Supervisor	145,280	14,200			159,480
106 Finance	184,555	9,600			194,155
110 Human Resources	106,197	34,000			140,197
115 Purchasing Department	85,140	4,555			89,695
120 County Treasurer	220,932	49,965			270,897
125 Delinquent Tax Collector	77,022	67,660			144,682
130 Auditor	120,123	6,450			126,573
135 Tax Assessor	253,340	28,000			281,340
140 Planning and Zoning	224,067	59,800			283,867
145 Economic Development	204,044	95,358			299,402
150 Coroner	94,827	51,400	46,000		192,227
155 Registration and Election	115,128	73,650			188,778
160 County Garage	92,055	160,000			252,055
170 Building Maintenance	345,180	475,000			820,180
175 Airport				20,000	20,000
176 Information Technology	94,808	218,825			313,633
177 Utilities		750,000			750,000
179 Postage		50,000			50,000
180 Bond Insurance		3,000			3,000
181 Property and Liability Insurance		407,240			407,240
182 Worker's Compensation Insurance		268,447			268,447
183 Unemployment Benefits		30,000			30,000
185 Employee Health Insurance		1,300,000			1,300,000
186 Audit Expense		56,000			56,000
187 Catawba Regional		39,769			39,769
188 SC Association Of Counties		8,898			8,898
189 Grant Matching Funds		100,583			100,583
190 Contingent Fund		86,000			86,000
194 Copier Lease		120,000			120,000
199 Code Enforcement	35,738	1,500			37,238
210 GIS		41,000		9,030	50,030
215 QSI		172,170			172,170
220 Medical Services		235,673			235,673
250 Attorney Services	18,170	75,000			93,170
255 Clerk of Court	302,748	95,850			398,598
260 Family Court	125,624	64,255			189,879
265 Probate Judge	221,165	35,265			256,430
275 Chester Magistrate	340,563	49,131			389,694

CHESTER COUNTY
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	Personnel	Operating	Capital	Allocations	Department Totals
285	Rossville Magistrate	81,237	8,950		90,187
291	Court of Appeals-Judge Short		5,000		5,000
292	Circuit Court Judge-Judge Gibbons		1,300		1,300
295	Public Defender			105,980	105,980
299	Solicitor			105,980	105,980
301	Sheriff's Department	2,769,064	394,036	68,085	3,231,185
340	Detention Center	1,493,520	430,500		1,924,020
345	Fire Coordinator	93,956	11,200		105,156
350	Rural Fire Department		400,570	15,000	415,570
355	Emergency Management	105,435	17,380		122,815
360	E911	758,669	158,093		916,762
365	Animal Control	154,360	49,060		203,420
370	Chester County Rescue Squad			12,000	12,000
375	Great Falls Rescue Squad			12,000	12,000
401	Road Department	149,644	164,950		314,594
402	Public Works	99,333	2,800		102,133
405	Litter Control	87,707	3,450		91,157
501	E.M.S.	1,794,107	266,110		2,060,217
505	Veteran's Affairs	108,407	5,850		114,257
510	Department of Social Services			36,000	36,000
515	D.H.E.C.			38,300	38,300
530	Senior Services			16,200	16,200
540	Chester Lancaster Disabilities			4,050	4,050
545	Soil and Water Conservation			11,000	11,000
555	Indigent Patients			46,732	46,732
560	Keystone			5,000	5,000
601	Recreation			60,000	60,000
615	Clemson Extension			12,150	12,150
625	Great Falls Hometown Association			12,000	12,000
626	Palmetto Citizens Against Sexual Assault			5,000	5,000
627	Summer Feeding Program			10,000	10,000
629	Catawba Community Mental Health Center			3,000	3,000
630	Fort Lawn Community Center			4,050	4,050
	Total Personnel	11,216,104			
	Total Operating		7,282,593		
	Total Capital		129,085		
	Total County Allocations			528,472	
TOTAL GENERAL FUND					19,156,254
MILLAGE FUNDS					
	Solid Waste Collection				725,632
	Lando Fire District				32,433
	Chester Fire District				1,750,943
	Library Operations				759,000
	York Tech				237,000
	Lewis Fire District				64,754
	Fort Lawn Fire District				80,000
	Richburg Fire District				90,516
TOTAL MILLAGE FUNDS					3,740,278
SPECIAL REVENUE FUNDS					
	E-911 Funds				256,750
	C-Funds				1,000,000
	Victims Assistance Fund				114,827
	Courthouse Improvements				50,000
	Coroner Funds				2,500
	County Local ATAX				230,000
TOTAL SPECIAL REVENUE FUNDS					1,654,077
ENTERPRISE FUND					
	Solid Waste Disposal				1,108,218
	Gateway Conference Center				286,647
TOTAL ENTERPRISE FUND					1,394,865
DEBT SERVICE FUND					
	Lando Fire District Debt Service				73,208
	Chester County Debt Service Retirement				1,677,215
	Chester Fire District Debt Service				112,500
	Richburg Fire District Debt Service				112,860
	Capital Project Sales Tax Debt Service				2,465,024
TOTAL DEBT SERVICE FUNDS					4,440,807
TOTAL APPROPRIATIONS					\$ 30,386,281

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SECTION 2: For the purposes of meeting the appropriation made in this ordinance the following receipts and anticipated revenues of Chester County are hereby allotted for such purposes, together with all other income not specifically allocated to other purposes. It is estimated that the following special revenues will accrue to Chester County during the fiscal year:

GENERAL FUND

PROPERTY TAX

Real and Personal	7,774,568
Vehicle Taxes	1,269,500
Delinquent Tax Collections	550,000
Local Option Taxes	2,600,000
Homestead Exemption	960,000
Manufacturers Reimbursement	380,000
P.I.L.O.T.	125,000
Fee-in-Lieu of Taxes	1,170,000
Merchants Inventory	90,024
	<u>14,919,092</u>

LICENSES, FEES, FINES AND PERMITS

Magistrates	327,702
Clerk of Court - Fines and Fees	120,000
Family Court	117,000
Vehicle Decal Fees	25,000
Tax Collector	100,000
Probate Judge	45,000
Zoning Fees	14,000
Building Permits	202,500
	<u>951,202</u>

INTERGOVERNMENTAL

Local Government Revenue	1,500,000
Accommodations Tax - State Allocation	30,000
Salary Supplement - Elected Officials	6,300
Operating Transfer In	100,000
Sheriff Local Sources	75,000
	<u>1,711,300</u>

OTHER INCOME

EMS Fees	1,300,000
Franchise Fees	17,000
D.S.S.	28,700
Interest Income	38,000
Rentals	32,000
National Forest Fund	33,000
Appropriation of Fund Balance	70,960
Miscellaneous	55,000
	<u>1,574,660</u>

TOTAL GENERAL FUND

19,156,254

MILLAGE FUNDS

PROPERTY TAXES

Chester Fire District	1,750,943
Lando Fire District	32,433
Lewis Fire District	64,754
Fort Lawn Fire District	80,000
Richburg Fire District	90,516
Library Operations	759,000
Solid Waste Collection	725,632
York Tech	237,000

TOTAL MILLAGE FUNDS

3,740,278

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CLERK OF COURT
CHESTER CO. S.C.

CHESTER COUNTY
FISCAL YEAR 2017-2018

SPECIAL REVENUE FUNDS

E-911 Funds	256,750
C-Funds	1,000,000
Victims Assistance Fund	114,827
Courthouse Improvements	50,000
Coroner Funds	2,500
County Local ATAX	230,000
TOTAL SPECIAL REVENUE FUNDS	1,654,077

ENTERPRISE FUND

USER FEES	
Solid Waste Disposal	1,108,218
Gateway Conference Center	286,647
TOTAL ENTERPRISE FUND	1,394,865

DEBT SERVICE FUND

Lando Fire District Debt Service	73,208
Chester County Debt Service Retirement	1,677,215
Chester Fire District Debt Service	112,500
Richburg Fire District Debt Service	112,860
Capital Project Sales Tax Debt Service	2,465,024
TOTAL DEBT SERVICE FUND	4,440,807
TOTAL REVENUE	\$ 30,386,281

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CLERK OF COURT
CHESTER CO S.C.

To further meet the appropriations provided by this ordinance, The Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the Chester County Treasurer is directed to collect a tax necessary to meet all budget requirements, except as provided for by other revenue sources, for the operation of the county government for the fiscal year beginning July 1, 2017 through June 30, 2018.

SECTION 3: All County purchases shall be made in accordance with the Ordinance establishing a centralized purchasing system for the procurement of goods and services required by Chester County in conformity with purchasing policies and procedures established and approved by the County governing body. The appropriations provided in the ordinance shall not in any case be exceeded, and any contracts which may be made or which may in any manner provide for the expenditures of funds in excess of those provided in this ordinance shall not be binding upon Chester County. Any person, firm, corporation or other organization selling supplies or commodities or rendering services to Chester County is charged with the duty of ascertaining in advance whether or not the appropriations for that purchase are sufficient to pay for the furnishing of such supplies, commodities or services.

SECTION 4: No money appropriated for any specific purpose under the provisions of this ordinance shall be used for any other purpose than that specified; provided however, that the Chester County Supervisor may reallocate budgeted but unexpended funds within any county office, department, board, commission or institution receiving County funds; provided, further that the Chester County Council or a majority thereof may in its discretion by proper resolution transfer or reallocate budgeted but unexpended funds from one County office, department, board, commission, or institution to another. Any amount appropriated in this ordinance may be discontinued at any time by appropriate action of a majority of the County governing body.

SECTION 5: The County is hereby empowered to borrow in anticipation of tax or other revenues for County purposes any sum not exceeding the amount anticipated to be received from taxes and other revenues during the current or succeeding fiscal year, and not only to pledge the taxes or other revenues anticipated in the current or succeeding fiscal year, but to pledge, also, the full faith and credit of Chester County for repayment of any sums so borrowed. Such sums shall be borrowed from any banking institution or lending agency and shall be payable at such time, upon such items and in such sums as may be negotiated between the County and the lender.

SECTION 6: The Chester County Attorney shall represent all agencies, boards and officials and subdivisions in Chester County, which are subject to the budgetary controls of the County Council. Said attorney shall not represent any organization, agency or individual in any matter coming before the County Council. In legal matters in which the County Attorney requests authority to associate other counsel, and such authority is approved by the County governing body, County funds may be expended as compensation for such associate counsel.

SECTION 7: An independent annual audit of all financial records and transactions of the County shall be made by a Certified Public Accountant or Firm of public accounts who have no personal interest, direct or indirect in the fiscal affairs of the County government of Chester County or any of its officers. The County Council may, without requiring competitive bids, designate such accountant or firm annually or for a period not exceeding one year; provided that such designation shall be made not later than thirty (30) days after the beginning of such fiscal year. Unless included in the Annual County audit, an annual audit of each agency, board, bureau or commission of Chester

County, funded in whole or in part by County funds shall be made. Copies of the annual audit and such other audits as are required by this section shall be filed in the office of the Clerk of Court for Chester County and provided for the Chester County Supervisor and every member of the County governing body. The audit reports shall be made available for public inspection.

SECTION 8: When employees are required to travel on official business, the County shall pay reasonable amounts for transportation, meals and lodging. If the employee's personal vehicle is utilized, the employee shall be reimbursed at the current published IRS rate. Meal expenses will be reimbursed, but may not exceed \$35.00 for a twenty-four hour period for in state travel, \$50.00 for out of state travel, and \$50.00 for Myrtle Beach and Hilton Head, South Carolina.

SECTION 9: The Chester County Tax Collector may call upon the Chester County Sheriff or any deputy or constable of the County to render such aid and assistance as may be necessary in the ejection of any occupant or tenant in possession of any property at any time when ejection shall be lawful and proper in the discharge of the duties of the office of Tax Collector. Such aid and assistance shall be rendered without cost other than those provided by law.

SECTION 10: The fiscal and budgetary year of Chester County Government shall commence on the first day of July of each year and shall end on the 30th day of June the following year. All offices, departments, boards, commissions, agencies, or institutions receiving County funds shall make a full, detailed annual fiscal report to the County Council at the end of each fiscal year. The County Council may from time to time make supplemental appropriations, which shall specify the source of funds for such appropriations. The County governing body or the County Supervisor may require reports, estimates and statistics from any County agency or department as may be necessary in the preparation of annual budgets or supplemental appropriations. The Chester County Finance Office shall provide a monthly report of revenues, expenditures and cash balances to the County Council.

SECTION 11: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Lando Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$32,433 which shall be utilized for the support of the Lando Fire District. The total amount appropriated for the Lando Fire District is \$32,433.

SECTION 12: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$73,208 which shall be applied to the retirement of Lando Fire District bonded indebtedness. The total amount appropriated for the Lando Fire District bond retirement is \$73,208.

SECTION 13: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Lewis Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$53,754 which shall be utilized for the support of the Lewis Fire District. The total amount appropriated for the Lewis Fire District is \$64,754.

SECTION 14: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Fort Lawn Fire District in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$80,000 which shall be utilized for the support of the Fort Lawn Fire District. The total amount appropriated for the Fort Lawn Fire District is \$80,000.

SECTION 15: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Chester Fire District, in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$1,750,943 which shall be utilized for the support of the Chester Fire District. The total amount appropriated for the Chester Fire District is \$1,750,943.

SECTION 16: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$112,500 which shall be applied to the retirement of Chester Fire District bonded indebtedness. The total amount appropriated for the Chester Fire District bond retirement is \$112,500.

SECTION 17: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the Richburg Fire District, in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$90,516 which shall be utilized for the support of the Richburg Fire District. The total amount appropriated for the Richburg Fire District is \$90,516.

SECTION 18: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$112,860 which shall be applied to the retirement of Richburg Fire District bonded indebtedness. The total amount appropriated for the Richburg Fire District bond retirement is \$112,860.

SECTION 19: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in the unincorporated area of Chester County, South Carolina, and the Chester County Treasurer is directed to collect a tax of \$725,632 which shall be utilized for the support of Solid Waste Collection. The total amount appropriated for Solid Waste Collection is \$725,632.

SECTION 20: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$1,677,215 which shall be applied to the retirement of Chester County bonded indebtedness. The total amount appropriated for the Chester County bond retirement is \$1,677,215.

SECTION 21: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$734,000 which shall be utilized for the support of the Chester County Library. The total amount appropriated for the Chester County Library is \$759,000.

SECTION 22: In addition to the other taxes levied, assessed and collected under Section 2 of this ordinance, the Chester County Auditor is authorized and directed to levy upon taxable property in Chester County, South Carolina, and the County Treasurer is directed to collect a tax of \$237,000 which shall be utilized for the support of the York Technical College campus in Chester County. The total amount appropriated for the York Technical College campus is \$237,000.

SECTION 23: Agencies, boards and commissions which are partially funded by other counties and/or other governmental units must certify to the County the amount of funds appropriated by the other counties and/or other governmental units prior to receiving any of the funds appropriated by this ordinance.

SECTION 24: Funds appropriated under this ordinance from the General Fund to any Department, Board or Agency, or for any other purpose, but unexpended during the fiscal year, shall revert to the General Fund of Chester County at the end of the fiscal year.

SECTION 25: Building permit fees will be based on the current scale of the International Building Codes or the actual cost of construction when the applicant can show detailed estimated cost to meet the approval of the building official. The minimum permit fee for a building permit, electrical permit, gas permit, plumbing permit, mechanical permit, transfer permit, refund permit and re-inspection permit shall be \$30.00. The minimum fee for a mobile home permit shall be \$200.00, which shall include a \$5.00 mobile home license fee. Other planning and zoning fees are listed under SECTION 26 of this ordinance.

SECTION 26: All taxes, fees, charges and assessments not otherwise allocated by law shall be deposited in the Chester County general fund with other general fund revenues. All such taxes, fees, charges and assessments shall be appropriated and allocated by the Chester County Council in the manner as other general revenues.

BUILDING		FEE (\$)
911 Address Stakes		20.00
Manufactured Homes (Minimum Fee)		205.00
Residential Plan Review		½ cost of permit
Commercial/Industrial Plan Review		½ cost of permit
ZONING		
Commercial Zoning Compliance Letters		35.00
Residential Zoning Compliance		20.00
Manufactured Zoning Compliance		20.00
Home Occupation Letter		35.00
Commercial/Industrial Zoning Site Plan Review		300.00
Zoning Site Plan Re-Review		75.00
Site Review		35.00
Certificate of Occupancy Zoning Site Review		35.00
Rezoning	Single Parcel	150.00
	Multi Parcel	300.00
	PUD	500.00
Special Exception		150.00
Variance		150.00
New Communication Towers		1000.00
Zoning Ordinance Book		35.00
Comprehensive Plan Book		35.00
Zoning Maps		35.00
Flood Plain Review	Residential	25.00
	Commercial	50.00
	Industrial	100.00
LAND DEVELOPMENT		
Variance, Flag Lot, Easement, Street Access and Private Rural Community Drive		150.00
Plat Approval (Five Sealed Copies)		20.00
Each additional Plat Approval (per sealed copy)		5.00
Sketch Plan Review		100.00
Preliminary Plat Approval (per lot)		20.00
Final Plat Approval (per lot)		10.00
Land Development Book		35.00
Grading	3 acres or less	90.00
	4 to 11 acres	120.00
	12 to 51 acres	205.00
	52 to 99 acres	340.00
	Over 100 acres	475.00
Culvert	Single	350.00
	Multi-Family	650.00
	Commercial/Industrial	650.00
Stop Sign		75.00
Speed Limit Sign		75.00
End of County Maintenance Sign		75.00
Street Name Sign		100.00

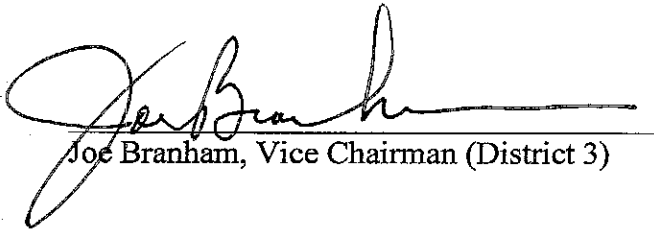
PARKS AND RECREATION	FEE (\$)
John Keziah Park (Blackstock) \$25 Refundable Deposit	75.00
Baton Rouge/Wilksburg Park (West Chester) \$25 Refundable Deposit	100.00
Gayle Ball Field (Chester) \$25 Refundable Deposit	75.00
Chester Baseball Complex (Clubhouse) \$25 Refundable Deposit	200.00
Chester War Memorial Building \$300 Refundable Deposit	800.00
Great Falls War Memorial Building \$200 Refundable Deposit	600.00
THE GATEWAY CONFERENCE CENTER	
Grand Ballroom, 6,031 sq.ft., \$500 Deposit and \$2000 Rental	2,500.00
Grand Salon, 2,852 sq. ft., \$500 Deposit and \$1000 Rental	1,500.00
Grand Meeting, 3,064 sq. ft., \$500 Deposit and \$1125 Rental	1,625.00
Ballroom A, 3,462 sq.ft., \$500 Deposit and \$1188 Rental	1,688.00
Ball B, 2,569 sq. ft., \$500 Deposit and \$938 Rental	1,438.00
Salon A, 1,406 sq. ft., \$500 Deposit and \$500 Rental	1,000.00
Salon B, 1,446 sq. ft., \$500 Deposit and \$625 Rental	1,125.00
Meeting Room A, 1,073 sq. ft., \$500 Deposit and \$550 Rental	1,050.00
Meeting Room B, 1,055 sq. ft., \$500 Deposit and \$500 Rental	1,000.00
Meeting Room A, 936 sq. ft., \$500 Deposit and \$375 Rental	875.00
Conference Room, 396 sq. ft., \$500 Deposit and \$175 Rental	675.00
THE TAX ASSESOR'S OFFICE	
Price per copy of property tax record	0.25
Price per copy of homeowner or business owner property tax record	0.00
Price for digital parcels for entire Chester County	5,500.00
TREASURER'S OFFICE	
Copy Card Access	1.00
Price per copy	0.25
Credit Card Convenience Fee	2% of Total
Vehicle Decal Fee	1.00
Duplicate Receipt	1.00
LANDFILL	
Price per ton	48.00
CHESTER COUNTY DETENTION CENTER	
Inmate housing to municipalities	52.00
CHESTER COUNTY CORONER'S OFFICE	
Coroner's Report	50.00
Autopsy Report	100.00
Photographs (Per Photo)	2.00
CD/Photographs	25.00
Toxicology Report	50.00
Cremation Report	20.00

SECTION 27: This ordinance shall take effect on July 1, 2017. Adopted this 5th day of June, 2017.


K. Shane Stuart, Chairman


Archie Lucas, Council Member (District 2)


Brad Jordan, Council Member (District 1)



Joe Branham, Vice Chairman (District 3)


Pete Wilson, Council Member (District 4)


Mary A. Guy, Council Member (District 5)


Alex Oliphant, Council Member (District 6)

ATTEST:

By: 
Karen Lee
Clerk to County Council
Chester County, South Carolina

First Reading: May 1st, 2017
Second Reading: May 15th, 2017
Public Hearing: June 5th, 2017
Third Reading: June 5th, 2017

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2017 JUN -6 P 12:58
CLERK OF COURT
CHESTER CO S.C.