



Minutes

CHESTER COUNTY GATEWAY DISTRICT STEERING COMMITTEE MEETING

APRIL 11, 2018

Steering Committee Members Present

Bhavin Patel, HMS
Dr. Angela Bain, Chester County School District
Ed Sharpe, Town of Richburg
Hal Crenshaw, Crenshaw Oil
John Agee, Richburg Fire Department
Philip Thompson-King, Chester County Wastewater Recovery
Sylvia Jennings, PACCC
Walt Whitman, MCON Construction

Steering Committee Members Absent

Brian Singleton, TruVista
Dilip Patel, Dipak Family Limited Partnership
Fred Castles, Chester Metropolitan District
Jim Bennett, Spratt Savings & Loan
Tony Pope, First Citizens Bank

Others Present

Andy Litten, Chester Metropolitan District (representing Fred Castles)
Brian Garner, The News and Reporter
Kara Drane, Catawba Regional COG
Karlisa Parker Dean, Chester County Economic Development
Shane Stuart, Chester County Supervisor

The meeting was called to order at 10:05 AM by Shane Stuart, Chester County Supervisor and Karlisa Parker Dean, Chester County Economic Development. Mr. Stuart and Ms. Dean welcomed the Steering Committee members.

Kara Drane provided information to the Steering Committee on the Chester County Gateway District Master Plan Steering Committee Enabling Act adopted by the Chester County Council establishing the Steering Committee and its duties. Ms. Drane covered the five sections of act which include I) Membership and Term of Members; II) Duties and Responsibilities; III) Compensation; IV) Officers, Meetings, Records; and V) Freedom of Information/Ethics.

The next item on the agenda included the election of officers. Hal Crenshaw made a motion to nominate Sylvia Jennings as Chairman and John Agee as Vice-Chairman. Bhavin Patel seconded the motion. As there were no further nominations, the Steering Committee voted unanimously to approve Ms. Jennings as Chairman and Mr. Agee as Vice-Chairman.

Ed Sharpe made a motion to nominate Bhavin Patel as Secretary which was seconded by Ms. Jennings. As there were no further nominations, the Steering Committee voted unanimously to approve Mr. Patel as Secretary.

Chairman Jennings noted the next item on the agenda was the Master Plan Initiatives and asked the Steering Committee to mention what initiatives they feel are most important for implementation of the Gateway District Master Plan. She stated that beautification and development are high priorities for the Gateway District. Vice-Chairman Agee mentioned rural health and education as important initiatives for the Gateway District. Further discussion ensued and the following items were stated by the Steering Committee as important issues to address:

- ~ Education
- ~ Development
- ~ Image and First Impressions
- ~ Partnerships (Mutual Aid Agreements and Memorandums of Understanding)
- ~ Safety and Transportation
- ~ Landscaping
- ~ Signage
- ~ Impact Fees
- ~ Planned Growth
- ~ Housing
- ~ Litter
- ~ Infrastructure
- ~ Lighting

Chairman Jennings noted that subcommittees can be formed to work on important initiatives such as lighting, beautification, and others as noted by the Steering Committee.

There were comments and discussion on the Gateway District Master Plan and rezoning requests within the Gateway District. Ms. Dean reminded the Steering Committee that their role is advisory only. She stated that the Chairman and Vice-Chairman can be placed on a Chester County list to be notified of upcoming requests for rezoning. The Steering Committee can consider if a rezoning request is or isn't in accordance and supports the Master Plan and make a recommendation. The Chairman and Vice-Chairman can convey the Steering Committee's recommendation at the public hearing held before the Planning Commission and at County Council meetings.

The Steering Committee discussed a recommendation in the Gateway District Master Plan to rename Lancaster Highway to Gateway Boulevard. Secretary Patel made a motion and Phillip Thompson-King

seconded the motion to recommend to the Planning Commission and the Chester County Council to pursue the name change.

Chairman Jennings stated the last item on the agenda was to consider upcoming meetings. After some discussion on options for regular meeting dates, it was decided to hold the next meeting on Wednesday, May 2, 2018 at 10:00 AM and subsequent meetings on the first Wednesday of each month.

As there was no further items to discuss, the meeting was adjourned at noon.

Approved



Sylvia Jennings, Chairman

Submitted by

Bhavin Patel by Kara W. Drane

Bhavin Patel, Secretary