



Gateway

Minutes

CHESTER COUNTY GATEWAY DISTRICT STEERING COMMITTEE MEETING DECEMBER 2, 2020

Steering Committee Members Present

Sylvia Jennings, Chair
John Agee, Vice Chair
Bhavin Patel, Secretary
Fred Castles, Chester Metropolitan District
Herby Lutz, Select Sires
Jason Stewart, Chester County Natural Gas Authority
Jim Bennett, Spratt Savings Bank
Hal Crenshaw, The Crenshaw Company
Ed Sharpe, Town of Richburg
Philip Thompson-King, Chester County Wastewater Recovery
Walt Whitman, MCON Construction

Steering Committee Members Absent

Bruce Brumfield, Founders Federal Credit Union
Tony Pope, First Citizens Bank

Others Present

Dr. Wylie Frederick, Interim Chester County Supervisor
Teena Cook, Chester County Executive Assistant
Robert Long, Chester County Economic Development Director
Brian Garner, Chester News and Reporter
Kara Drane, AICP, Catawba Regional Council of Governments
Steve Allen, AICP, Catawba Regional Council of Governments

The meeting was called to order via Zoom at 10:10 AM by Sylvia Jennings, Chair, and she welcomed the Steering Committee members.

Ms. Jennings welcomed and introduced Dr. Wylie Frederick, Interim Chester County Supervisor to the meeting and invited Dr. Frederick to introduce himself to the Steering Committee. Dr. Frederick thanked Ms. Jennings and shared his background and goals to improve all of Chester County and economic development. Ms. Jennings then asked the Steering Committee members to introduce themselves to Dr. Frederick and introductions followed.

Signature: 
Bhavin Patel (Feb 7, 2021 07:53 EST)

Email: bhavin@hmsgmt.com

Signature: 
Sylvia Jennings (Feb 7, 2021 20:35 EST)

Email: sylviaainrichburg@aol.com

Ms. Jennings then turned the meeting over to Bhavin Patel, Secretary. Mr. Patel asked if anyone had any revisions or edits to the minutes from the September 2, 2020 meeting. As there were no revisions or edits mentioned, Ed Sharpe made a motion to approve the minutes and Phillip Thompson-King seconded the motion. Following discussion, the motion passed unanimously.

Ms. Jennings gave an overview of the Pedestrian Lighting and Sidewalk project and noted the subcommittee members as Phillip Thompson-King, Chair; Jim Bennett; Jason Stewart; Fred Castles; Ed Sharpe; Bhavin Patel; and Sylvia Jennings. Support will be provided to the subcommittee by Steve Allen, Robert Long, and Dr. Frederick. Ms. Jennings described the purpose of the project and possible funding such as the SCDOT Transportation Alternatives Program (TAP) grant application. Phillip Thompson-King stated for clarification that the preliminary total cost estimate is approximately \$800,000 and the TAP grant application maximum funding is \$400,000. Chester County Council must approve the project and authorize the submittal of the application, engineering design, and the required match. Follow-up discussions will be done in advance of committee work.

Next, Ms. Jennings gave an overview of the Roadway and High Mast Lighting project and noted the subcommittee members as Walt Whitman, Hal Crenshaw, Herby Lutz, Bruce Brumfield, John Agee, Bhavin Patel, and Sylvia Jennings. Support will be provided to the subcommittee by Kara Drane, Robert Long, and Dr. Frederick. Ms. Jennings stated that both the Roadway Lighting and High Mast Lighting projects are a part of the approved One Cent Sales Tax Project program and both projects are estimated to be completed in 2022. The Roadway Lighting design and cost estimate were completed by Duke Energy. Ms. Jennings mentioned that preliminary designs and preliminary cost estimates had been prepared for the High Mast Lighting project and Kara Drane had previously shared that information with the group. Ms. Jennings mentioned that a subcommittee chair is needed and that confirmation is needed from Chester County that Wilson Elgin, PE, Infrastructure Consulting and Engineering (ICE), can assist with the engineering and lighting design for the High Mast Lighting project.

The next item on the agenda was New Business and Fred Castles brought up the topic of funding for the Steering Committee. Discussion followed. Kara Drane reminded the Steering Committee that the enabling act approved by Chester County Council when the Gateway District Master Plan was adopted established the Steering Committee membership, terms, and duties. The Steering Committee is established as an advisory body only to the Chester County Council and the Planning Commission.

There being no further business and no committee reports at this time, the meeting was adjourned at approximately 10:55 AM.

Approved

Sylvia Jennings

Sylvia Jennings, Chairman

Submitted by

Bhavin Patel

Bhavin Patel, Secretary









Gateway District Steering Committee Minutes December 2020 Approved

Final Audit Report

2021-02-08

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