NOTICE OF VACANCIES:
Voter Registration and Elections Board
TWO (2) SEATS AVAILABLE

Chester County Legislative Delegation is now searching for interested persons willing to serve Chester County on the **Voter Registration and Elections Board**. This will be a completely open search to all County residents with demonstrated civic interest and the desire to participate, volunteer, and serve the needs of the Board.

A Resume and Letter of Interest for these appointments is required, and will be accepted through *Thursday, February 28, 2019 @ 5:00pm*.

- "*Letter of Interest*" should detail how your *life experience(s)* uniquely qualify you to fulfill this appointment / reappointment.

Please mail (*or email) required documentation to:

CC Legislative Delegation Office
P. O. Box 580 / 104 McAliley Street
Chester, SC 29706

* CC.Delegation@chestercounty.org

All questions regarding appointments to this Board should be directed to the Delegation Office at 803-581-0233.

PURPOSE & REQUIREMENTS:

- Attend monthly Commission Meetings currently scheduled on the first (1st) Monday of each month at 4:00pm; Special or Called Meetings may be required;
- To serve a four (4) year term;
- To educate, provide input, discuss, and recommend improvements to the elections process;
- To review and oversee the operations of the office;
- To visit the assigned precinct/polling locations on election days to monitor and assist where needed;
- To convene when necessary to determine the validity of challenged or provisional ballots; to determine whether ballots should be counted; and to certify election results of all countywide and less than countywide elections;
- To provide security for tabulating equipment at Election Central;
- Conduct protest hearings of countywide offices, less than countywide offices, and municipal elections (if applicable), excluding primary elections;
- To appoint a competent director to oversee staff in registering voters and conducting elections;

- Complete a training and certification program conducted by the State Election Commission within eighteen (18) months after appointment/reappointment, and once per year thereafter;
- Establish and institute policies and procedures for director to implement;
- Rule on qualifications of voter registration applicants and elections;
- Receive election returns after the polls close;
- Work and cooperate with the County, Government, Municipalities, and the County Legislative Delegation;
- Assist in recruiting poll workers; and
- Work with the director in a professional advisory capacity